

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 10, 2023
Secretary's Report

Present: Jeffrey Voelkl, Marilyn Feuerstein, Penny Wolfgang, Oliver C. Young, Cynthia Selden
Also Present: Roseanne Butler-Smith, Donna Kerr, Beth Staebell, Rich Peters, Kevin Zawadzki
Debbie Bucki (phone)
Excused Absence-Carolyn Giambra

1.) Call to Order

Meeting called to order at 5:37 pm.

2.) Approval of the minutes of the meeting held on December 7, 2022.

Motion to approve by Penny Wolfgang, seconded by Oliver C. Young. All in favor.

3.) Approval of the Agenda for January 10, 2023

Motion to approve by Cynthia Selden, seconded by Oliver C. Young.

4.) Public Comment

Librarians, Beth Staebell and Rich Peters, acknowledged Roseanne Butler-Smith on her accomplishments over the years as she nears retirement on March 7, 2023. Both librarians also acknowledged the hard work of staff during the expansion project at Audubon Library.

5.) President's Report

Nothing at this time.

6.) Trustees Report

The Board members were reminded the next A.C.T. meeting is coming up soon.

7.) Town of Amherst Council Member Report

Ms. Bucki noted the **New Year's Around the World** event held in partnership with the Amherst Community Diversity Commission and Amherst Public Library was a huge success. Ms. Bucki thanked the staff of Clearfield Library for their help with the 75 attendees. Ms. Bucki reported she presented a resolution to The Town of Amherst Board to Appoint Oliver C. Young to the Amherst Library Board and to reappoint Marilyn Feuerstein to the Board as well. Both were approved. Their new terms will be for 5 years. She also reminded the appointees to go to Town Hall to sign the oath book.

8.) Finances

A.) 2023 Budget-no new information at this time.

i.) bills paid-No 2023 bills at this time

B.) 2022 Budget

i.) County bills – Checks #1979-1997- Motion to approve by Cynthia Selden
Seconded by Jeffrey Voelkl. All approve.

ii.) Williamsville bills – check 1255. Motion to accept by Cynthia Selden,
Seconded by Jeffrey Voelkl. All approve.

iii.) Other bills – Checks # 2793-2808-Motion to approve by Cynthia Selden,
Seconded by Jeffrey Voelkl. All approve.

C.) Construction Grant Funds

i.) Bills to be paid- no bills paid at this time. The Town is working with the Library
on invoices. No action required at this time.

D.) Town of Amherst Budget

The 2022 bills are being finalized so the Town account for the Library can be closed out.
Noco Energy is replacing Parise Mechanical for contract work for the Town pertaining to
HVAC.

9.) Main Library at Audubon Expansion

A.) Update- walk thru with Trustees

B.) Purchases- nothing new to add.

C.) Reopening date for Audubon Library-Ms. Butler-Smith wants February 27 to be
reopening date for Audubon Library since she is retiring March 7. BECPL needs to be
notified. A dedication ceremony will be planned for April 15.

10.) Buildings

Ms. Butler-Smith made the Library Board aware of the lack of plowing during the recent
“Christmas” snow storm noting especially the lot behind the Williamsville Library. Ms. Bucki will consult
with Patrick Lucey, Town Highway Supervisor.

11.) Unfinished Business

A). FOIL Policy-The Board voted to accept the FOIL Policy. Motion to accept by Cynthia Selden, seconded by Jeffrey Voelkl.

B). Hours of Public Service for Amherst Libraries' 4 Branches

Discussion regarding hours for the 4 libraries. Ms Butler Smith discussed with Board that she feels per current funding available the Williamsville, the library cannot reopen for 40 per week. Ms. Butler-Smith informed the Board that Williamsville Library has only \$110,000 left in their account

The Board did express that they would like to have the Williamsville Library open more than 20 hours. Ms. Butler-Smith will try to get Williamsville Library 10 more open hours per week with the staff we have. She may have to open without a librarian on staff at all times they're open. She noted the new director will need to fundraise.

12.) New Business

A.) Election of Officers

President-Jeffrey Voelkl

Vice- President-Oliver C. Young

Secretary- Marilyn Feuerstein

Treasurer-Carolyn Giambra

Motion 1st Penny Wolfgang, Second Oliver Young, ALL in favor

Cynthia Selden announced she will fill out her term to the end of 2023 but will not seek reappointment. The revised charter allows for 5-9 members. New candidates are being sought.

13.) Correspondence -

Nothing at this time

14.) Director's Report -Ms. Butler-Smith gave Town Supervisor Brian Kulpa a tour earlier in the day.

15.) Next meeting

February 7 @ Audubon Library- 5:30 pm

16.) Adjournment- 6:41 pm . Motion by Cynthia Selden, seconded by Marilyn Feuerstein. All in favor.