

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, March 23, 2022  
Secretary's Report

Present: Jeffrey Voelkl, Marjorie Franknecht, Michele Iannello-Ward, Cynthia Selden, Marilyn Feuerstein (5:33 pm)

Also Present : Roseanne Butler-Smith, Donna Kerr, Deborah Bucki , Stanley Sliwa

Excused Absence: Carolyn Giambra, Penny Wolfgang, Oliver Young

1) Call to Order

Meeting called to order at 5:30 pm.

2) Approval of Minutes for February 16, 2022 meeting

Ms. Franknecht motioned to approve the minutes , seconded by Ms. Ward. All in favor.

3.) Agenda for March 23,2022.. -Ms. Franknecht motioned to accept the agenda, Ms. Selden seconded the motion. Mr. Voelkl made a change to the agenda. He requested moving item # 17 up to prior to public comment #4.

Board moved into Executive session at 5:33 all in favor

Board resumed regular meeting at 6:31 PM

Mr. Voelkl on behalf of the Amherst Board of Trustees directed Ms. Butler-Smith to find \$10,000 in the Amherst Library budget for a legal issue which Central Library is aware of. Discussion ensued.

4) Public Comment

No attendance by the public at this time.

5.) President's Report

Nothing to report at this time.

6.) Trustees Report

Nothing to report at this time.

7.) Town of Amherst Council Member Report

Ms. Bucki requested to be included all emails regarding the Audubon Library project.

8.) Finances

A.) 2021 Budget

County bills – Check 1882- Return to System check was processed 3/7/2022 but is charged against the 2021 Ledger.

B.) 2022 Budget-

i.) County Bills Paid- checks # 1878-1886. Motion to approve by Ms. Selden, seconded by Ms. Franknecht. All in favor.

ii.) Williamsville Bills paid- no bills at this time.

iii.) Other bills paid-checks # 2659-2674. Check # 2674 was written at the Board meeting and given approval by the Board. Check #2674 not shown on the original list of checks given to the Board prior to meeting. Motion to approve by Ms. Selden, seconded by Ms. Franknecht. All in favor.

C.) Banking Balances- Lake Shore Savings CD is about to expire ( 4/9/2022). Ms. Butler-Smith will ask the bank for advise on renewals. This Cd is for construction bills.

9.) Main Library at Audubon Expansion

A.) Update- Ms. Butler-Smith handed out the project schedule. Phase 1 is behind schedule so there is a concern about the meeting room being completed by NY state due date of June 30, 2022. . It was noted by Ms. Butler-Smith that she was told in a recent meeting Phase 1 will be *substantially* completed by June 30, 2022.

The Amherst Town Comptroller will be meeting with Ms. Butler-Smith regarding payment back to the Town of Amherst for Phase 1 and 2 that has been completed.

When bills are to be paid Ms. Butler-Smith suggested the Board not pay bills until Phase 1 is complete but pay Phase 2 bills as they are presented. Mr. Voelkl will contact Jeff Burroughs Amherst lead Engineer regarding the project.

B.) Existing carpets/flooring-Samples coming soon.

C.) Meeting with Interior Designers- nothing to note at this time.

D.) Mold Issue-remediation will occur after multiple estimates are received.

E.) Budget for furniture- There are no furniture funds in the grant. Karen McMahon has pledged \$25000.00 for shelving. Josephine Berger donation will cover the cost of a chair for the children's area. Ms. Butler-Smith and her husband are donating houses (for use as book shelves) to the new area. Overviews given to Trustees show areas marked in orange that need furniture.

10.) Director's Report

Ms. Butler-Smith reported the State is opening up more construction funds for Library projects across New York.

11.) GALA 2022

A.) March 23,2022 Susan Grelick fundraiser- 54 people attended. Fresh flowers donated at the fundraiser were used at Williamsville Library as a Thank You display honoring those who donated to the event. Sabres tickets donated at the event are currently being raffled at all 4 Amherst Libraries. (\$164 raised so far.)

B.) Basket raffle- only being held at Clearfield Library this year.

12.) Buildings

A.) Williamsville- Roof -Gutters need replacement. Estimate coming soon.

B.) Eggertsville -Roof and Windows- Estimate coming soon for repairs.

C.) Main Library @ Audubon-Estimate coming soon for replacement of broken windows.

13.) Unfinished Business

Nothing at this time.

14.) New Business

A.) Future raffles-fund raisers- Donated camera raffle coming soon.

B.) Spring Fling-April 23 @ the Amherst Senior Center. Amherst Public Library will be participants. Outside event weather permitting. If rainy, event will be indoors.

15.) Correspondence

Nothing at this time.

16.) Next meeting:

**\* April 20 at 5:30 pm at Audubon Library.**

18.) Adjournment -7:15 pm.

