

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 7, 2023
Secretary's Report

Present: Jeffrey Voelkl , Marilyn Feuerstein, Penny Wolfgang ,Cynthia Selden, Carolyn Giambra
Oliver C. Young (6pm)

Also Present: Roseanne Butler-Smith, Donna Kerr, Kevin Zawadzki,, Jennifer Lelinski, Anita McKee
Steve McKee, Kristi Dougherty, Debbie Bucki

1.) Call to Order

Meeting called to order at 5:35 pm.

2.) Approval of the minutes of the meeting held on January 10, 2023

Motion to approve by Jeffrey Voelkl, seconded by Cynthia Selden . Correction to Board Minutes from Feb. 7-add in #6 under goals-Innovation/Technology. All in favor.

3.) Approval of the Agenda for February 7, 2023

Motion to approve by Jeffrey Voelkl, seconded by Cynthia Selden. All in favor.

4.) Public Comment

Four members of the public were present. No comments at this time.

5.) President's Report

Mr. Voelkl announced the Grand Opening will be April 15 @ 6:30 pm-invitation only.

6.) Trustees Report

Ms. Feuerstein spoke about Lobby Day meeting our legislators and asked for continued support for all libraries. She also spoke to legislators about NOVEL and how it may be affected next year. Also she felt volunteers such as our Trustees make a huge impression on the legislators when library support is discussed.

7.) Town of Amherst Council Member Report

Ms. Bucki noted during the Town Board meeting on March 6 a Proclamation was issued to Roseanne Butler-Smith for her service to Amherst Libraries . Town Board members, John Spears, Joy Testa Cinquino from BECPL and family members attended the dedication.

8.) Finances.

A.) 2023 Budget

i.) County bills – Checks #2006-2010- Motion to approve by Cynthia Selden seconded by Marilyn Feuerstein. All approve.

ii.) Williamsville bills – check 1257. Motion to accept by Cynthia Selden, seconded by Marilyn Feuerstein. All approve.

iii.) Other bills – Checks # 2818-2830-Motion to approve by Cynthia Selden, seconded by Marilyn Feuerstein. All approve.

C.) Construction Grant Funds

Ms Butler Smith explained the 10% of the grant held back until completion will be returned as soon as all paperwork is finalized. She will issue a check # 112 to the Town of Amherst for \$289086.20 from the Lakeshore account. She also suggested paying any outstanding bills from the 10% return such as audio equipment purchase and miscellaneous bills.

Motion to approve by Cindy Selden, second by Marilyn Feuerstein. All in favor.

D.) Town of Amherst Budget-

Sewer issues at Williamsville Library may affect the budget. Our budget is \$40,000/yr.

9.) Main Library at Audubon Expansion

A.) Update- Positive comments from the public on the expansion . Items still need to be shelved. Peaks Construction will return to finalize the punch list.

Ms. Butler-Smith reported she had a volunteer replacing laminate . The Town lawyer and Town H.R. gave permission for the volunteer to do this work. He had the appropriate liability insurance. It became a union issue so the volunteer refused to finish the job. The Library will need to hire someone to finish the laminate.

B.)Purchases

Computer tables and a few incidental items are on order.

C.) Reopening

The public liked the open spaces and brightness of the newly painted library.

Programming will likely begin in May. Williamsville Schools will hold their annual Art Show at Audubon Library in the spring.

10.) Buildings

A.) Williamsville Branch-sewer issues already discussed.

B.) Building Visits

Kristi Dougherty will visit each branch with Roseanne Butler-Smith to discuss library Needs.

C.) Eggertsville Railing

Town of Amherst is responsible for repairs.

11.) Unfinished Business

A.) Long Range plan-Draft for 2023-2025 plan handed out to Board members.

- Community Outreach
- Resources
- Growth and Learning
- Responsibilities as Trustees and Minimum Standards followed by Trustees
- Innovation/Technology
- Space

Ms Butler-Smith will make a few typo corrections. Motion to accept by Penny Wolfgang, seconded by Marilyn Feuerstein. All in favor.

B.) Dedication Ceremony for the Main Library @ Audubon on April 15,2023

Ceremony will be invitation only.

12.) New Business

A.) Transfer of Bank Signatures

Kristi Dougherty will be added to all open accounts and Roseanne Butler-Smith will be removed. Other individuals already on the accounts will be present at the bank to complete the changeover on Friday, March 10,2023. Lakeshore Bank accounts will not need to change signatories since it will be closed out . Roseanne Butler-Smith will officially turn over keys and all responsibilities on March 10 to our new Director, Kristi Dougherty.

Motion to accept by Cindy Selden, seconded by Penny Wolfgang. All in favor.

B.) Closings due to Weather

The Board was asked to give Kristi Dougherty permission to close the library at her discretion when there are weather emergencies without Board member authorization first. Motion to accept by Carolyn Giambra, seconded by Cindy Selden. All in favor.

C.) Temporary change of hours-Eggertsville Branch

Staff at Eggertsville Branch have asked to close on March 10 at 5 pm to attend Ms.

Butler-Smith's retirement party at Audubon Library. All in favor.

D.) Quorum

Further research and discussions in the future about our Bylaws and how they affect a quorum for our Board meetings

13.) Correspondence

Nothing to report at this time

14.) Director's Report –

A.) Transfer of Duties- see notation above.

B.) Staffing Matter- Executive Session began @7:07 pm. and ended at 7:26 pm.

15.) Next meeting

April 12 @ 5:30 pm (Location to be determined.)

Board Meeting dates for the remainder of the year are as follows:

- May 16
- June 15
- July 25
- September 7
- October 25
- December 4

Please note all meetings are at 5:30 pm. Locations have yet to be determined.

Check the library website for an update on the locations of each meeting.

16.) Adjournment- 7:31. pm .