

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 29, 2021  
Secretary's Report

Present: Penny Wolfgang, Michele Iannello-Ward, Cynthia Selden, Marilyn Feuerstein, Carolyn Giambra, Jeffrey Voelkl, Marjorie Franknecht

Also Present: Roseanne Butler-Smith, Donna Kerr , Deborah Bucki , Kathleen Berens Bucki, Oliver Young

1) Call to Order

Meeting called to order at 5:37 pm.

2) A.) Approval of Minutes for October 27, 2021 meeting

Michele Iannello-Ward made a motion to amend the minutes before voting to accept them. She noted the wording to be changed in 6A.) " security system" to "4 camera set with VCR." Motion to accept amended minutes by Michele Iannello-Ward, seconded by Cynthia Selden. All approve.

3.) Approval of the Agenda for Monday, November 29, 2021. Motion to accept by Michele Iannello-Ward, seconded by Cynthia Selden.

4) Public Comment

At 5:40 pm-no public in attendance.

5.) President's Report

Jeffrey Voelkl expressed his appreciation to the Trustees for allowing a meeting time change to accommodate him so he can attend .

6.) Trustees Report

A.) Michele Iannello-Ward introduced Oliver Young as a Trustee candidate to fill out the 1 year term left open by Philip Casilio's resignation. Mr. Young gave a brief speech about his resume and desire to become a Trustee. Michele Iannello-Ward made a motion to nominate Oliver Young as a Trustee to fill the remaining 1 year term that's open. All in favor. None opposed. He will serve until 12/31/2022.

7.) Town of Amherst Council Member Report

Deborah Bucki noted that an appointment to the Library Board of Trustees to fill the remainder of a term left vacant did not have to be voted on by the Amherst Town Board. They vote on Trustees when a new term is up for approval.

Ms. Bucki reported the reorganization meeting for Town committees for 2022 will be soon.

Please let her know if you are interested in a position on a Town Committee. The Town allows 2 committees per person.

## 8.) Finances

Roseanne Butler-Smith announced changes to guidelines for reporting finances.

### A.) 2021 Budget

i.) County bills – Check #s 1847-1854- Motion to approve by Jeffrey Voelkl, seconded by Marjorie Franknecht. All approve.

ii.) Williamsville bills – No activity at this time..

iii.) Other bills – Check #s 2627-2634 -Motion to approve by Jeffrey Voelkl, seconded by Marjorie Franknecht . All approve.

### B.) Town of Amherst Budget

The Town Budget approved for the 4 library buildings is approved for \$40,000.00 for 2022.

### C.) Banking Balances- Savings

County Account-\$ 46,708.25

Williamsville Account- \$73,173.28

Amherst Public Library Secondary Account- \$ 55,144.28

Ms. Butler-Smith will report the CD amounts at the end of the year.

D.) 2022 Budget- Not approved as of this meeting.

## 9.) Main Library at Audubon Expansion

A.) Update-A meeting for all contractors on site was held Nov. 29 at Audubon Library and will be held every other Monday. Didonato Architects has a site manager here daily using space in our main office. Ms. Butler-Smith reported we received \$318,586.00 for Phase 1 (Community Room) of the expansion. Phase 2-the Childrens' area was awarded \$614,040.00 . The Town of Amherst will pay the remainder of the construction through bonding. Phase 1 must be finished by June 30, 2022.

## 10.) Director's Report

A.) Grant Award for Eggertsville Library- Three Chrome books will be available for circulation . Check out will be 7 days.

## 11.) Buildings

A.) Mural at Williamsville Library-Interior walls will have new paint and new graphics designed by Graphics Department at Central Library. The current front hall mural at Williamsville Library will be the inspiration. Discussion ensued.

12.) Unfinished Business

A.) 2022 Hours of Public service for Clearfield Library-Starting in January, Clearfield will be open MWF-10-9 and T TH Sat 10-6. Employee shifts will be adjusted to accommodate this change so the budget will remain untouched.

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13.) New Business

A.) Vaccination Requirements-As of 11/29/2021, staff is required to submit proof of vaccination. HR is getting ready in case the OSHA law is put in place.

B.) Library of Things- Items never used in the Library of Things are being used in a raffle to benefit the Library . Currently we are raffling off a keyboard.  
More raffles will follow in upcoming months.

14.) Correspondence

A Girl Scout troop working on their Bronze Award has asked to restore the Atrium Garden at Audubon Library.

15.) Next meeting:

**\* January 5, 2022 at 5:30 pm at Audubon Library.**

16.) Adjournment- 6:37 pm- Motion to adjourn by Carolyn Giambra, seconded by Marjorie Franknecht . All in favor.