

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
November 17, 2020
Secretary's Report

In Person Attendees: Carolyn Giambra, Marilyn Feuerstein, Philip Casilio. Judge Penny Wolfgang
Also Present in Person: Roseanne Butler-Smith, Donna Kerr, Richard Peters
Phone in Attendees : Michele Iannello-Ward, Cynthia Selden, Debbie Bruch Bucki, Marjorie Franknecht, Katie Bucki
Excused Absence: Jeffrey Voelkl

1) Call to Order

Meeting called to order at 4:18 pm by Michele Iannello-Ward.

2) Approval of Minutes for 9/16/2020 meeting

Motion to approve by Carolyn Giambra , seconded by Penny Wolfgang. All in favor.

3) Approval of Agenda for November 17, 2020 meeting

All in favor .

4) Public Comment

Nothing at this time.

5) President's Report

Nothing at this time.

6) Trustees Report

Nothing at this time.

7) Town of Amherst Council Member's Report

Ms. Butler-Smith noted that a CIP (Capital Improvement Plan) for the library for 2022-2023 was sent by email .

8) Finances

A.) 2020 Budget

i.) County Bills Paid- check #1728-1749. Mr. Casilo motioned, Ms. Feuerstein seconded.
All approved.

ii.) Williamsville Bills Paid- none this month . Mr. Casilio motioned, Ms. Feuerstein seconded. All approved.

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iii.) Other Bills Paid- APL Secondary account- checks # 2509-2525 . Mr. Casilio motioned. Ms. Feuerstein seconded.

All approved.

*Mr. Casilio acted as Auditor for the bills, Ms. Giambra acted as Treasurer to sign checks.

B.) Town of Amherst Budget-

Ms. Butler-Smith reported a budget of \$40,000.00 was approved for 2021 to maintain our 4 buildings.

C.) Banking Balances-

Report given for review only.

D.) 2021 Budgets-

i.) Town of Amherst-Nothing to report at this time.

ii.) County-Not finalized as of this date.

9) Director's Report

A.) Library Hours of Service-Ms. Butler-Smith included in Trustees' packets a schedule of hours for the libraries for their review. The changes announced are the following: Audubon Library will extend their hours back to 9 PM Monday through Thursday ; Eggertsville will continue to close at 7 PM and open at 11 am Mondays and Wednesdays ; Williamsville will open on Fridays (times to be determined) and remain closed Saturdays ; Clearfield will continue to close at 8 pm Mondays, Wednesdays and Fridays but will open at 10 am on Wednesdays instead of 12 PM.

Motion to approve by Mr. Casilio, seconded by Ms. Feuerstein. All approved.

B.) 2021 Holiday Closings- Schedule included in Trustee packets. Motion by Mr. Casilio, seconded by Ms. Feuerstein. All approved.

10) GALA 2020 Report

A.) Lisa Fessard Donation- Ms. Fessard has been a major donor for 9 years and has once again made a generous donation to the GALA 2021 even as the event has been canceled. The GALA committee is still seeking donations to support the Williamsville Library.

11) Buildings

A.) Covid-19 virus- Nothing to report at this time.

12) Main Library at Audubon Expansion

A.) Phase 1- Nothing to report at this time.

B.) Phase II-Children's area- The grant for this phase was officially approved October 13, 2020 for \$614,000.00. The Town of Amherst will bond for this phase now.

13) Unfinished Business

Ms. Butler-Smith reported our Lakeshore Savings account was dormant for 1 year . To avoid monthly fees, she made a minimal deposit .

14) New Business

A.) Amherst Public Library Covid-19 Cluster Plan

Ms. Butler-Smith gave Trustees handouts for discussion. Motion to accept the plan by Ms. Giambra, seconded by Ms. Selden. All in favor.

B.) Williamsville Library Art Wall-

A donation of \$500 was received the Buffalo Library Foundation given by the Bobinski's. . Discussion on this issue tabled to next meeting.

C.)Town Holiday Happening Event

Ms. Butler-Smith announced the Amherst Library would participate in the Town of Amherst Holiday happening on December 4 from 5-7 pm at the Amherst Senior Center. It is a drive through event due to the Orange Zone designation for Erie County.

15) Correspondence

A.) Nothing at this time.

16) Next meeting to be held: Next meeting is December 8 @4:15 pm at Audubon Library. Meeting may be Zoom or in person-still under discussion. Trustees have asked for paper copies of all materials to be discussed.

17.) Adjournment Meeting adjourned at 4:48 pm. Motion by Mr. Casilio and seconded by Ms. Feuerstein . All approved.