

Bulletin Board and Distribution of Community Information Policy

*This policy is for application to the Main Library at Audubon, Clearfield, Eggertsville-Snyder and
Williamsville branches of the Amherst Public Library.*

The Amherst Public Library (APL) recognizes its role as a source of community information and may accept printed materials of educational, cultural or civic interest to the community for general distribution. Posting of notices and distribution of materials does not indicate the APL's endorsement of the ideas, issues or events promoted by those materials. APL materials receive priority for posting and distribution.

1. APL bulletin boards and literature displays are intended for items such as announcements of educational, social, cultural, or entertainment activities, fliers, brochures, or schedules sponsored by nonprofit organizations or government agencies relating to services provided to citizens. Bulletin boards are not intended as a forum for the expression of the views or opinions of individuals or groups.
2. Any notice to be considered for posting or material for distribution must be submitted to a Librarian for approval. Only authorized APL personnel may post or remove items. Materials left without authorization will be removed.
3. In fairness to the numerous community groups, the APL may limit the frequency and volume of posting notices from the same organization.
4. Material size (physical dimensions) may be restricted to maximize available space.
5. Materials will be removed when they are no longer timely or when space is required.
6. The APL assumes no responsibility for the preservation or protection of any materials delivered for posting.
7. The following will not be accepted for posting or distribution:
 - Materials endorsing or opposing the election of any candidate for public office;
 - Materials endorsing or opposing federal, state or local legislation;
 - Materials promoting commercial products or services.
8. Posting authorization is based on the provisions of this Policy and not the content, viewpoints, beliefs or affiliations of organizations that generated the information.
9. Failure to comply with this Policy may result in the denial of posting privileges.

This policy is determined by the Library Board of Trustees and is subject to periodic review and/or revision at the discretion of the Board. Appeals may be submitted to the APL Director in writing.

Bulletin Board Policy, Adopted September 2017

Amended to Bulletin Board and Distribution of Community Information Policy, May 23, 2024.