

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 29, 2022
Secretary's Report

Present: Cynthia Selden, Jeffrey Voelkl , Oliver C. Young, Marilyn Feuerstein, Penny Wolfgang ,
Carolyn Giambra

Also Present: Roseanne Butler-Smith, Donna Kerr

Also Present via phone: Deborah Bucki

Excused Absence: Marjorie Franknecht

1.) Call to Order

Meeting called to order at 5:39 pm.

2.) Approval of the minutes of the meeting held on June 1, 2022-

Prior to voting on approval of the meeting minutes, Ms. Giambra requested corrections be made to the spellings of attendees names. This request was noted and approved.

Approval to accept corrected minutes motioned by Ms. Selden, seconded by Ms. Giambra.
All in favor.

3.) Approval of the Agenda for June 29, 2022.

Motion to accept by Ms. Selden, seconded by Ms. Giambra. All in favor.

4.) Public Comment

No public attending.

5.) President's Report

Mr. Voelkl noted he and Ms. Butler-Smith attended the A.C.T. meeting and met John Spears, our new System Director.

6.) Trustees Report

Nothing at this time.

7.) Town of Amherst Council Member Report

A. Juneteenth Proclamation- Ms. Bucki spoke about the many Amherst groups that collaborated to celebrate Juneteenth Day in Amherst. She recognized Mary Lou Kinyon, Clearfield Branch Library Manager for her work on a bibliography collection for the library. Books about Juneteenth Day will be donated to the library.

8.) Finances

A.) 2022 Budget

i.) County bills – Checks #1911-1931- Motion to approve by Penny Wolfgang seconded by Marilyn Feuerstein. All approve.

ii.) Williamsville bills – no checks at this time.

iii.) Other bills – Checks # 2718-2730 -Motion to approve by Penny Wolfgang, seconded by Marilyn Feuerstein. All approve.

B.) Town of Amherst Budget

Ms. Butler-Smith is working on the 2023 budget needs for each building.

9.) Main Library at Audubon Expansion

A.) Update- Grant Amendment- Ms. Bucki reported that the NYS Governor may sign a bill extending the time of grant completion from 3 years to 6 years. The debate is whether it will be signed in time to alleviate issues with the Audubon Library Grant that has a completion date of June 30 which will not be met.

Ms. Butler-Smith noted the first amendment submitted on our grant was denied. A second amendment was submitted but no decision at the time of this meeting.

Mr. Voelkl wants Ms. Butler-Smith to write out a check for the grant amount on July 1 in case we have to pay back the grant funds.

B.) Furniture purchases-A smart TV will be purchased for the new meeting room. Options are being reviewed. Chairs for the new Community room are chosen but Mr. Voelkl requested one chair be ordered for a trial run before purchasing a large quantity. Tables at a reasonable cost are being sourced. A donation from Jacqueline Berger for a piece of furniture for the childrens' area has been ordered.

C.) Dedication list and plaques-The Board members will decide the names to be placed on the plaque at a later date. Mr. Voelkl suggested working on a dedication invite list at a later date as well.

10.) Director's Report

A.) 2023 Library Budget-Staffing needs have been requested by Central at this time.

B.) Strawberry Festival—The Library participated. The Williamsville Rotary donated \$1000 for books to the Williamsville Library and would like to make another sizable donation . Ms. Butler-Smith will work with Ms. Collins (Librarian) to decide what is needed at that branch.

C.)Williamsville Library Hours-The Amherst Bee printed an article on the front page of a recent publication of the paper announcing the extended hours for the remainder of 2022.

Trustees were give copies of the BEE to read.

11.) Buildings

A.) Williamsville- roof- The front foyer leaks and it was determined there is asbestos in ceiling tile glue. A new roof is needed.

B.) Eggertsville –roof and windows –One of the exits has a ceiling that is falling down. That exit will be closed if the issue is not addressed by winter.

C.) Audubon- windows, carpets- No updates on windows at this time. The Town is reviewing carpet costs and will bond the job separately.
Trustees asked to choose paint color for walls. Mr. Voelkl asked to have the gray trim color painted next to the yellow swatches to make a more informed choice.

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12.) Unfinished Business

A.) Amherst Library Charter-update amendment change concerning number of Trustees- Nothing to report at this time.

B.) Active shooter training- All staff members took the training. Safe areas in the buildings are being reassessed at this time by Ms. Butler-Smith.

C.) Girl Scout Troop # 31484- Bronze Award- The troop worked in the Atrium Garden and offered a rock painting craft to patrons to fulfill their Bronze Award.

13.) New Business

A.) Chromebook /HotSpots- Clearfield Library lent a chromebook to a patron when they first came out and it has not been returned for months.

B.) Contract to operate for the remainder of 2022- Trustees reviewed policies and the contract. A resolution to accept the contract was called with 6 yes votes and 0 no votes. Ms. Giambra called the motion, Ms. Wolfgang seconded the motion. All in favor.

14.) Correspondence

Ms. Butler-Smith read Thank You notes from patrons.

15.) Adjournment- 6:44pm- Motion to adjourn by Ms. Giambra , seconded by Ms. Selden.
All in favor.

