

Minutes for the Meeting of the Board of Trustees of the Amherst Public Library



Wednesday, March 5, 2025 at 5:30pm

Meeting held at the:
Eggertsville-Snyder Library (Community Room)
 4622 Main Street
 Snyder, NY 14226

A). Meeting called to order and attendance - **5:35pm by Jeffrey Voelkl**

Present: Jeffrey Voelkl, Oliver Young, Carolyn Giambra, Penny Wolfgang, David Saia, Randy Harris, Patricia Dore, Jessica Black, Marilyn Feuerstein

Also present: Director Kristi Dougherty, Town Liaison Jacqueline Berger

B). Review and Approval of the minutes of the meeting held on January 28, 2025

Motion to approve by Carolyn Giambra, seconded by David Saia.

All in favor.

C). Review and Approval of the Agenda for March 5, 2025

Motion to approve by Penny Wolfgang, seconded by David Saia.

All in favor.

D). Public comment - **nothing at this time.**

E). Report of the President - **nothing at this time.**

F.) Finances

- 2025 Budget
- County bills paid

Motion to approve by Carolyn Giambra, seconded by Penny Wolfgang.

All in favor.

- Williamsville bills paid

Motion to approve by Carolyn Giambra, seconded by Penny Wolfgang.

All in favor.

- Other bills paid

Motion to approve by Carolyn Giambra, seconded by Penny Wolfgang.

All in favor.

G). Committee Reports

- Town of Amherst Library Liaison - Jacqueline Berger

New members of the board will officially be appointed on the Town of Amherst meeting on Monday, March 10, 2025. The previous Town Board meeting was canceled due to illnesses. All new trustees have taken their Oath of Office.

H). Report of the Library Director

- Buildings & Grounds

Williamsville:

Broken front door crash bar replaced by Town.

Clearfield:

Town has been working on the former retention pond adjacent to the Clearfield Library, latest updates include adding gravel to backfill the drain tile.

Audubon:

Excessive toilet paper use issues in public bathrooms. Upright vacuum cleaner replaced. Urinal being repaired.

Egbertsville-Snyder:

Mid-February, continued issues with a roof leak in the maintenance area. Roofers repaired what they could, but it will likely still leak when snow melts or excessive rain. Roof slated to be replaced in that area estimated for the summer.

A lot of focus on clearing snow and salting. All First Aid kits will receive updated supplies by the end of March. Safety data sheets for cleaning products updated on shared drive.

- Library Material Circulation

Circulation of materials checked out in January 2025:

Audubon - 33,675
 Clearfield - 25,172
 Egbertsville-Snyder - 13,240
 Williamsville - 3,604

75,691 materials circulated in January 2025!

Circulation of materials checked out in February 2025:

Audubon - 32,034
 Clearfield - 24,160
 Eggertsville-Snyder - 12,360
 Williamsville - 3,247

71,801 materials circulated in February 2025!

- Programming

February events included Take Your Child to the Library Day - Pete the Cat Party, Mahjong Club, LEGO Drop-in, After School Club, Book Clubs, English Conversation Group, Saturday Arts & Crafts in the Maker Space, Holiday Crafts for kids, Pokémon Club, Chess Clinic, Drop-in Slime, Swifty Bracelets, Family Bingo, Show + Tell Club, Snow Globe Painting, Winter Magic Show, Buffalo Zoomobile, LEGO Fest, Vibrant Strings Concert, Adult Craft Club, Jewelry Making with the Bead Gallery, Seed Starting 101 and Adult Yoga.

Weekly storytime programming began the week of February 3.

February school break week brought hundreds of patrons to the Audubon Library. Of note was Drop-In Slime with 200 attendees!

- Book Sales

Book Sale - Audubon Library
 February 19 - 23, 2025
 \$5,155.10

Pop-Up Book Sale - Clearfield Library
 March 5 - 8, 2025

I). Old Business - **nothing at this time.**

J). New Business

- Security Camera Policy

Discussion ensued regarding the draft and updates were made to the wording.

Motion to approve the Security Camera Policy, with discussed updates, by Jeffrey Voelkl, seconded by David Saia.

All in favor.

Executive session to discuss a personnel matter. Director Dougherty and Town Liaison Jacqueline Berger were invited into the session.

Executive session called to order at 6:14 pm by Jeffrey Voelkl, seconded by David Saia. All in favor.

Motion by Jeffrey Voelkl and seconded by David Saia to resume open meeting at 6:56 pm. All in favor.

K). Correspondence/Other Items As Needed - **nothing at this time.**

Next meeting to be held:

Tuesday, April 8, 2025 at 5:30pm at the Williamsville Library, Community Room

L). Adjournment

Motion by Marilyn Feuerstein to adjourn, seconded by Oliver Young. All in favor.

Meeting adjourned at 6:06pm.