Agenda for the Meeting of the Board of Trustees of the Amherst Public Library

Monday, January 25, 2020

Meeting will be held at the Williamsville Library

5571 Main Street  Williamsville, New York 14221

Starting 4:15PM

1). Meeting called to order and attendance

2). Approval of the minutes of the meeting held on November 17, 2020

   ACTION REQUIRED

3). Approval of the Agenda for Monday January 25, 2021

4). New Business

   A). Election of Board Officers:

   President
   Vice President
   Secretary
   Treasure

   ACTION REQUIRED

   B). Determine meeting schedule for February – May 2021

   C). Open Meeting Policy  ACTION REQUIRED

   D). Review Conflict of interest policy
5). Public Comment

6). President’s Report

7). Trustee’s Report

8). Town of Amherst Council Member’s Report – Deborah Bucki

9). Finances

   A). 2020 Budget
   
   i). County Bills paid  
   ii). Williamsville Bills Paid  
   iii). Other Bills Paid

   B). Town of Amherst Budget

   C). Banking Balances

   D). 2021 Budgets

      i). Town of Amherst
      ii). County

10). Director’s Report

   A). Library Hours of Service for Williamsville and Eggertsville

   B). Town of Amherst Winter Wonderland of Hope Event Saturday Feb. 6

   C). Micro Cluster Plan Orange - Review

   D). Operations Health Emergency Plan

   E). Staff training – Transgender /Non Binary

   F). Staffing levels

   G). New York State Minimum Standards for Public Libraries - trustee training
11). GALA

   A). Lisa Fessard - $1000 Donation

   B). Basket Raffle – June or July 2021

12). Buildings

13). Main Library at Audubon Expansion Project

   A). Phase I - Meeting Room

   B). Phase II – Children’s Area

       Approved/Announced October 13, 2020

14). Unfinished Business

15). Correspondence

16). Next meeting: to be held?

17). Adjournment  

   ACTION REQUIRED