

**Agenda for the Meeting of the Board of Trustees of the Amherst Public Library**

**Monday, January 25, 2020**

**Meeting will be held at the Williamsville Library**

**5571 Main Street Williamsville, New York 14221**

**Starting 4:15PM**

- 1). Meeting called to order and attendance
- 2). Approval of the minutes of the meeting held on November 17, 2020

***ACTION REQUIRED***

- 3). Approval of the Agenda for Monday January 25, 2021

- 4). New Business

A). Election of Board Officers:

President

Vice President

Secretary

Treasure

***ACTION REQUIRED***

- B). Determine meeting schedule for February – May 2021

- C). Open Meeting Policy

***ACTION REQUIRED***

- D). Review Conflict of interest policy

- 5). Public Comment
- 6). President's Report
- 7). Trustee's Report
- 8). Town of Amherst Council Member's Report – Deborah Bucki
- 9). Finances

- A).2020 Budget

- i).County Bills paid ***ACTION REQUIRED***

- ii). Williamsville Bills Paid ***ACTION REQUIRED***

- iii). Other Bills Paid ***ACTION REQUIRED***

- B). Town of Amherst Budget

- C). Banking Balances

- D). 2021 Budgets

- i).Town of Amherst

- ii).County

- 10). Director's Report

- A). Library Hours of Service for Williamsville and Eggertsville

- B). Town of Amherst Winter Wonderland of Hope Event Saturday Feb. 6

- C). Micro Cluster Plan Orange - Review

- D). Operations Health Emergency Plan

- E). Staff training – Transgender /Non Binary

- F). Staffing levels

- G). New York State Minimum Standards for Public Libraries - trustee training

11). GALA

A). Lisa Fessard - \$1000 Donation

B). Basket Raffle – June or July 2021

12). Buildings

13). Main Library at Audubon Expansion Project

A). Phase I - Meeting Room

B). Phase II – Children’s Area

Approved/Announced October 13, 2020

14). Unfinished Business

15). Correspondence

16). Next meeting: to be held ?

17). Adjournment

***ACTION REQUIRED***