

DRAFT

**AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, June 26, 2013**

Secretary's Report

Present: Julie Anain, Elizabeth Hofmeister, Barbara Robshaw, Jeffrey Voelkl, Marjorie Zelman
Excused Absence: Marjorie Franknecht
Also: Roseanne Butler-Smith, Sara Edwards

- 1) Call to Order
Marjorie Zelman called the meeting to order at 4:20 pm in the Clearfield Library study room.
- 2) Approval of Minutes
On motion by Jeffrey Voelkl and a second by Barbara Robshaw the minutes of the April 17, 2013 meeting were approved.
- 3) Approval of Agenda
On motion by Marjorie Zelman and a second by Barbara Robshaw the agenda for today's meeting was approved.
- 4) Public Comment
None
- 5) President's Report
 - A) Jeffrey Voelkl reported on the approaching construction of the Pocket Park next to the Williamsville Library citing the designer's colonial garden theme. The Village D.P. W. along with volunteers will be working on this project.
 - B) Discussion regarding a letter received from Trustees of the Cheektowaga Library Board regarding the Special Legislative District Public Library.
- 6) Finances
 - A) The Director reported monthly fine collections to date have been on target.
 - B) The 2014 building maintenance budget request has been submitted to the Town of Amherst. The request for expansion of the Audubon Library has been removed from the Town's Capital Improvement Program as it is unrealistic to expect this to happen.
The first portion of the Erie County budget request was submitted, however, the Director reiterated her concern regarding possible cuts in library funding for 2014.
The Director has completed several changes at all four Amherst Libraries. New meeting spaces at Audubon, soon to be play room at Eggertsville Snyder. These changes have increase functional public areas and allow for more programming and public use areas. Jeffrey Voelkl inquired about the facilities studies already completed. The Director reported that the changes made are in accord with the suggestions in the facilities assessment report.

- 7) Director's Report
A) Amherst Libraries will conduct fundraising events during Old Home Days, Taste of Williamsville, Williamsville Garden Walk and Glen Park Art Festival. Staffing and supplies are in place for these events.
B) The Library will be conducting a Chinese Story Time this summer for children ages 3 to 10. This is the first time hosting this program. The Mark Twain Live! production being held July 17, 2013 at Audubon had such a large response it was moved from the library to the Amherst Senior Center in order to accommodate everyone who registered. The library community room is not large enough to hold such a large group. It is fortunate the Senior Center was able to partner with the library and hold this program.
- 8) New Business
A) Williamsville PTSA will fund 20 Sundays at Clearfield Library during the 2013-2014 school year.
B) Correspondence regarding the B&ECPL Trustee website and password has been sent to all Amherst Public Library Board of Trustees.
- 9) Old Business
Parking at the Williamsville branch continues to be a problem for library patrons.
- 10) Correspondence
A) Director Jakubowski sent a memo to all trustees and staff regarding library events including summer programs, *Hug Your Library* Rallies, NYS Construction Grant awards and *Bullet Aid*.
B) The Director informed the board that over 300 patrons participated in today's Summer Reading Kick-Off Party at Clearfield followed by a *Hug Your Library* rally.
- 11) Next Meeting Date
The next meeting of the Board of Trustees of the Amherst Public Library is scheduled for Tuesday, July, 30, 2013 at the Williamsville Branch at 4:15 PM.
Meetings of the Board of Trustees will also take place on the following dates:
 Wednesday, September 11, 2013
 Wednesday, October 9, 2013
 Tuesday, November 12, 2013
- 12) The Meeting was adjourned at 5:29PM on a motion by Marjorie Zelman, seconded by Barbara Robshaw.