

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 5, 2022
Secretary's Report

Present: via Zoom: Michele Iannello-Ward, Cynthia Selden, Jeffrey Voelkl , Carolyn Giambra, Oliver C.Young, Marilyn Feuerstein, Penny Wolfgang (5:37 pm)

Also Present via Zoom: Roseanne Butler-Smith, Donna Kerr, Deborah Bucki

Unexcused Absence: Marjorie Franknecht

1) Call to Order

Meeting called to order at 5:32 pm.

2) Approval of Minutes for November 29, 2021 meeting

Michele Iannello-Ward made a motion to amend the minutes before voting to accept them. She noted that Judge Wolfgang seconded the motion for Oliver C. Young to be named to the Library Board of Trustees. (6A. of November 29, 2021 minutes) Motion to approve amended minutes by Marilyn Feuerstein, seconded by Cynthia Selden. All in favor.

3.) Agenda for Wednesday, January 5, 2022. -Ms. Butler-Smith has noted a change to the agenda with the deletion of item 11.

Ms. Feuerstein asked at this time if email responses among Board members can be pared down to just the sender and not everyone on the thread.

4) Public Comment

No zoom attendance by the public at this time.

5.) President's Report

A.) Election of Officers- The current officers are willing to stay in their designated positions for another year with the exception of Marjorie Franknecht at this time. Since Ms. Franknecht was not present at this meeting, she will be asked to remain as Treasurer at the next meeting.

* Jeffrey Voelkl-President

* Cynthia Selden-Vice-President

* Secretary- Marilyn Feuerstein

* Co-Treasurer-Carolyn Giambra

* Co-Treasurer- Marjorie Franknecht (unconfirmed at this time)

Motion to accept by Ms. Wolfgang, seconded by Mr. Young. All in favor.

B.) 2022 Amherst Library Board meeting dates

All meetings will start at 5:30 pm.

- * February 16 @ Audubon Library
- * March 23 @ Clearfield Library
- * April 20 @ Audubon Library
- * May 25 @ Eggertsville Library
- * June 22 @ Audubon Library
- * August 3 @ Audubon Library
- * September 8 @ Williamsville Library
- * October 19 @ Audubon Library
- * December 7 @ Clearfield Library

6.) Trustees Report

A.C.T. meeting on Saturday, January 8 at 9am by ZOOM. Mr. Young will join in by Zoom. Hiring a System Director will be the focus of the meeting.

7.) Town of Amherst Council Member Report

Deborah Bucki noted that she requested the addition of the Library Board meeting dates to be added to the Town of Amherst website. Also a reminder to all Trustees that financial disclosures will need to be filed soon. Watch for paperwork in your mail.

Ms. Bucki also asked Mr. Young to visit the Town Clerk's office soon to sign the oath book. Also Ms. Bucki will again be our Library Liaison for another year.

8.) Finances

A.) 2021 Budget

i.) County bills – Check #s 1852-1872- Motion to approve by Michele Iannello-Ward,- seconded by Cynthia Selden. All approve.

ii.) Williamsville bills – Check # 1250-Motion to approve by Michele Iannello-Ward, seconded by Cynthia Selden. All approve.

iii.) Other bills – Check #s 2635-2644 -Motion to approve by Michele Iannello-Ward, seconded by Cynthia Selden. All approve.

B.) Town of Amherst Budget

The Town Budget approved for the 4 library buildings is approved for \$40,000.00 for 2022.

C.) Banking Balances- Will have an update for trustees at next library board meeting.

D.) 2022 Budget- Nothing to report at this time.

9.) Main Library at Audubon Expansion

A.) Update-Caissons were started. Demolition will begin early January. The Foyer demolition will follow at a later date. Audubon Library will close for a short period during foyer work since there will be no bathrooms or entrance for the public.

Mr. Voelkl suggested advance notice to the public. Ms. Butler-Smith assured him she will be able to notify the public in a timely manner.

Ms. Butler-Smith noted signs in the foyer about the expansion. Mr. Voelkl would like more signage.

10.) Director's Report

A.) Covid supplies- KN95 masks were received and are gone. Test kits will come in the future but no date given.

B.) Williamsville Holiday Walk- The library participated. Mr. Voelkl mentioned a sledding party and the soup stroll. The Amherst Library has not decided if they will participate.

11.) Unfinished Business

A.) 2022 Hours of Public service for Clearfield Library-Starting in January, Clearfield will be open MWF-10-9 and T TH Sat 10-6. Employee shifts will be adjusted to accommodate this change so the budget will remain untouched.

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12.) New Business

A.) Vaccination Requirements-Currently, staff is required to submit proof of vaccination. HR is getting ready in case the OSHA law is put in place in February. Testing requirements for unvaccinated will go into effect at that time also.

B.) Mother's Day- Ms. Butler-Smith is asking for the Board's approval to close on May 8-Mother's Day. Motion to approve by Ms. Wolfgang, seconded by Ms. Giambra. All in favor.

13.) Correspondence

Nothing at this time.

15.) Next meeting:

*** February 16, 2022 at 5:30 pm at Audubon Library.**

16.) Adjournment- 6:40 pm- Motion to adjourn by Michele Iannello-Ward, seconded by Cynthia Selden. All in favor.