Boston Free Library
9475 Boston State Road * Boston, New York * 14025

Buffalo & Erie County Public LIBRARY

**Board of Trustees Meeting Minutes**
**Tuesday, November 10th**

**In Attendance: Suzanne Borowitz, Linda Coniglio, Ashley Lowry, Lydia Herren, Cathy Osborn**

I. Meeting called to order at 6:02 PM

II. Review and approval of September Minutes
Motion to Accept made by: Linda 2nd by: Ashley Passed Unanimously

III. Treasurer's Report – See Attached
Motion to Accept made by: Cathy 2nd by: Ashley Passed Unanimously
   a. Permission for Treasurer to stagger CD renewal dates to be decided in 2027
   b. Permission for Treasurer to transfer/move money between accounts/CD(s) for remainder of 2026 through all of 2027.
   c. Permission to allow Treasurer to consolidate CD's when available.

Motion to approve permission made by: Ashley 2nd by: Cathy Passed Unanimously

IV. Report of the Director – See Attached
   a. Budget Updates
   b. Fall Program Statistics
   c. Winter Program Plans
   d. Book Sale Final Report – with Discard Sale, brought in roughly same amount (1 vs. 2 wks)
   e. Building Updates – Lydia to ask about insurance coverage for fence.
   f. Holiday Closures – leaving up to staff for decisions.
      i. New Year's Eve – closure time – agreed on 2:00 PM
      ii. Juneteenth, Christmas, New Year's 2027 closure dates

V. President's Report - None

VI. Old Business - None

VII. New Business
   a. Disaster/Emergency Response Plan Policy – new for 2027 – ACTION & **RESOLUTION 2026-05**

Motion to accept made by: Ashley 2nd by: Linda Passed Unanimously

   b. 3D Printer Policy – scheduled for review

VIII. Discussed plaque for Kami. Suzanne will work with Lydia on specifics (picture/wording).

IX. Motion to adjourn made by: Cathy 2nd by: Linda Passed Unanimously

X. Adjourned 7:03 PM

**Reminders:**

*All resolutions must be dated and numbered. Policy review resolution should be sent to BECPL Human Resources department once completed as well.*

**2027 Meeting Schedule:**

February 9 – Policy Updates
June 8 – Annual Meeting for Consistent Trustee Terms
Floating Meeting in June, July or August for Contract Approval
September 14 – Fundraiser, Book Sale, Maintenance Updates
November 9 – Final Meeting of the Year, Financial Wrap Up