

**Board of Trustees Regular Meeting Minutes
Tuesday, February 10, 2026**

- I. Called to Order 6:07 PM – Suzanne Borowicz, Linda Coniglio, Cathy Osborn, Lydia Herren
- II. Review and approval of November 2025 meeting minutes
Motion to accept minutes made by - Linda 2nd by Suzanne Carried Unanimously
- III. Treasurer’s Report
 - a. CD Options – Motions made to keep same account for February
 - b. March (2 accounts) – Linda will change to most advantageous one available
Motion to proceed made by - Suzanne 2nd by Cathy Carried Unanimously
- IV. Report of the Director – see attached
 - Lydia will talk to other libraries @ banks they use/like
 - Look into an online Link or QR Code for Donations – Lydia will research
 - a. Financial Report
 - i. Association Budget 2026 – reviewed and approved
Motion to approve made by – Linda 2nd by Suzanne Carried Unanimously
 - ii. Petty Cash Log 2025 - reviewed
 - b. State Report Statistics and Annual Report Ideas – The Annual Report will be reviewed and approved via email
Motion for email approval made by – Linda 2nd by Cathy Carried Unanimously
 - c. Building Maintenance Updates – Lydia will research additional fencing companies including Home Depot and Lowes
 - d. Grant Application Updates
 - e. Program Updates
 - i. Summer Events – Concert series – Thursdays are thought to be the best
 - ii. Summer Fundraiser – Thursday, July 23rd from 5:00 PM – 8:00 PM
 1. New band? Boston Town Band is crowd pleaser. Springville Jazz Band is also a possibility – Lydia will research what they would charge
- V. Old Business
 - a. Reminder of Trustee Education requirements – must have 2026 Self-Assurance Forms
- VI. New Business
 - a. Annual Policy Review
 - i. Conflict of Interest Policy – ACTION – everyone signed
 - ii. Procurement Policy
 - iii. Investment Policy - changed bank
 - iv. Whistleblower Policy
 - v. Rules of Conduct
 - b. Other Policy Updates
 - i. FOIL 4 year review
 - ii. Petty Cash Policy 4 year review
 - c. System Policy Updates
 - i. Amendments to Personnel Policies and Procedures Manual
 - d. **RESOLUTION 2026-01** to accept ALL policy updates – ACTION

Boston Free Library

9475 Boston State Road * Boston, New York * 14025

Motion to accept made by - Cathy 2nd by Linda

e. ACT Meeting – Saturday, March 21st at Central

f. New Claims Audit Officer needed - Cathy was recommended

Motion to approve made by - Linda 2nd by Suzanne

VII. Motion to Adjourn

Motion to adjourn made by – Cathy 2nd by Linda

VIII. Meeting Adjourned 6:56PM



Carried Unanimously

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2026 Meeting Schedule:

June 9 – Annual Meeting for Consistent Trustee Terms

Floating Meeting in June, July or August for Contract Approval

September 8 – Fundraiser, Book Sale, Maintenance Updates

November 10 – Final Meeting of the Year, Financial Wrap Up