

**Board of Trustees Regular Meeting  
Tuesday, February 13, 2024 at 6:00 PM**

**AGENDA**

- I. Call to Order/Roll Call
- II. Approval of and/or changes to the agenda
- III. Review and approval of November meeting minutes
- IV. Treasurer's Report
- V. Report of the Director
  - a. Financial Report
    - i. Association Budget 2024
    - ii. Petty Cash Log 2023
  - b. State Report Statistics
  - c. Annual Report Ideas
  - d. Program Updates – Summer Fundraiser Date
- VI. President's Report
- VII. Old Business
- VIII. New Business
  - a. Annual Policy Review
    - i. Conflict of Interest Policy -ACTION
      1. Signed by each member of the board annually
    - ii. Procurement Policy
    - iii. Investment Policy
    - iv. Whistleblower Policy
  - b. Other Policy Updates
    - i. Ethics Policy
    - ii. Library of Things Policy
    - iii. Open Meetings Policy
  - c. System Policy Updates
    - i. Sexual Harassment Prevention Policy
    - ii. Collection Development Policy
    - iii. New Construction/Library Expansion Policy
  - d. RESOLUTION 2024-01 to accept policy updates – ACTION
- IX. Adjournment

**Reminders:**

*All resolutions must be dated and numbered. Policy review resolution should be sent to BECPL Human Resources department once completed as well.*

# Boston Free Library

9475 Boston State Road \* Boston, New York \* 14025



## **2024 Meeting Schedule (beginning at 6:00 PM):**

February 13

June 11 – Annual Meeting

Floating Meeting in June, July or August for Contract Approval

September 10

November 12