

Board of Trustees Annual Meeting Minutes
Tuesday, June 9th at 6:00 PM

In Attendance: Suzanne Borowicz, Linda Coniglio, Ashley Lowry, Lydia Herren, Cathy Osborn

- I. Meeting called to Order at: 6:03 PM
- II. Motion made to accept Ashley Lowry as Vice-President
Motion to accept by: Cathy 2nd by: Suzanne Passed Unanimously
- III. Review and approval of February meeting minutes
Motion to Accept made by: Linda 2nd by: Suzanne Passed Unanimously
- IV. Treasurer's Report – See Attached
a. Association Membership Update
Motion to Accept made by: Cathy 2nd by: Ashley Passed Unanimously
- V. Report of the Director – See Attached
 - a. Financial Report and Statistics
 - b. Summer Programming Updates
 - c. Summer Fundraiser Information
 - i. Business Sponsorships and Donations
 - ii. Basket Raffle and Vendors
 - iii. Advertising
 - d. Building Maintenance and Updates
 - i. Ralph Wilson Grant – Garden Project
- VI. President's Report – None (no activity)
- VII. New Business
 - a. Annual Report –ACTION and **RESOLUTION 2026-02**
Motion to accept made by: Linda 2nd by: Ashley Passed Unanimously
 - b. Removal of FOIL Policy – not required for Association Libraries – ACTION and **RESOLUTION 2026-03**
Motion to remove made by: Linda 2nd by: Suzanne Passed Unanimously
 - c. Board Member Terms and Bylaw Revision Suggestion – ACTION & **RESOLUTION 2026-04**
Motion to accept made by: Ashley 2nd by: Cathy Passed Unanimously
**Updated staggering terms – adding this to bylaws
 - d. Memorial for Kami Callahan (garden & inside) – next meeting
 - e. MOU with Friends Group – to be reviewed at annual meeting – ACTION & **RESOLUTION 2026-05**
Motion to accept made by: Linda 2nd by: Cathy Passed Unanimously
 - f. Authorization to allocate \$7,500 for Fence – further discussion needed for placement.
Motion for authorization made by: Ashley 2nd by: Suzanne Passed Unanimously
- VIII. Motion to adjourn made by: Cathy 2nd by: Linda Passed Unanimously
- IX. Meeting Adjourned: 7:14 PM

Reminders: *All resolutions must be dated and numbered. Policy review resolution should be sent to BECPL Human Resources department once completed as well.*

2026 Remaining Meeting Schedule (beginning at 6:00 PM):

Floating Meeting in June, July or August for Contract Approval

T: (716) 941-3516 * Email: bos@buffalolib.org *

Member of the Buffalo & Erie County Public Library

Boston Free Library

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September 8 – Fundraiser, Book Sale, Maintenance Updates

November 10 – Final Meeting of the Year, Financial Wrap Up

