

# Boston Free Library Board Meeting

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## Transcript

00:08 - 00:09

**Suzanne Borowicz**

Lets start the meeting.

00:19 - 00:23

**Suzanne Borowicz**

Yes, so it's 6:04, we are starting the meeting.

00:25 - 00:31

**Suzanne Borowicz**

So, first of all, approval of our minutes from the last meeting in December?  
We'll assume everybody look them over.

00:37 - 00:40

**Linda Coniglio**

Motion to accept the minutes from last meeting.

00:44 - 00:44

**Kami**

Ok. I second

00:44 - 00:45

**Suzanne Borowicz**

In favor. All ayes  
Treasurer's report:

00:55 - 00:56

**Linda Coniglio**

Can you bring them up, please?

00:57 - 00:57

**Lydia Herren**

Yes, I just have to get to the right screen. Can people see it now?

01:06 - 01:06

**Kami** Yep.

01:13 - 01:16

**Linda Coniglio**

That's the end of last year's report, so everybody can see.

01:21 - 01:23

**Suzanne Borowicz**

Is there a way on my screen to make it bigger? I actually can't see anything.

Ok, Oh, it's better.

01:48 - 01:51

**Linda Coniglio**

We ended the year, obviously, on a good point. With the proceeds from the Book sale in there and everything. Obviously, the savings counts not earning any interests really? During December or early January, we got the letter from the bank that we haven't used the savings account. So, we should probably think about transferring some money to something small into it so we keep it active.

Then, Lydia, if you want to move to the February one. There's really no activity, per se, in January. A couple of small donations and Lydia hasn't written any checks that I'm aware of in February, so. And the CDs don't come up come due until June. They're making very, very little. So I wouldn't suggest doing anything with them until several meetings down the road.

I don't know what Lydia's planning on spending money on. That'll be for her to talk about.

03:17 - 03:21

**Suzanne Borowicz**

Linda, what should we do about the savings account.

03:27 - 03:35

**Linda Coniglio**

Something small, they need activity in it so that they don't consider it abandoned property, OK.

03:39 - 03:41

**Suzanne Borowicz**

So, do we need to make a motion? Where will it be transferred from?

03:43 - 03:44

**Linda Coniglio**

The checking account

03:45 - 03:46

**Suzanne Borowicz**

Oh, OK.

03:48 - 03:54

**Linda Coniglio**

I would write a check from the checking account, put it into the savings account for whatever amount we agree on.

03:56 - 04:01

**Suzanne Borowicz**

So what \$500 dollars, or is that too much, or too little, or.

04:01 - 04:02

**Linda Coniglio**

Lydia, what do you do have use for the money that's in there? We could transfer it back and forth.

04:15 - 04:23

**Lydia Herren**

We're anticipating getting \$2000 from community Development fund, which I mentioned back in December. So that should be coming through fairly soon, I would think and that would go into the checking account.

So, considering that we should have \$2000 coming into it, I think we're probably OK to transfer \$500 out.

04:38 - 04:46

**Suzanne Borowicz**

Alright, we need a motion to transfer \$500 from our savings, from our checking account into your savings account.

04:46 - 04:49

**Kami**

I can make a motion to do that transfer.

04:49 - 04:51

**Suzanne Borowicz**

Ok, and second.

04:52 - 04:53

**Matt Boyle**

I second.

04:54 - 04:55

**Suzanne Borowicz**

All in favor. All ayes

05:06 - 05:07

**Suzanne Borowicz**

Any questions for Linda?

05:09 - 05:13

**Suzanne Borowicz**

Ok, we need a motion to accept the Treasurer's Report.

05:14 - 05:17

**Matt Boyle**

OK, I motion to accept.

05:20 - 05:20

**Kami**

I second it.

05:21 - 05:22

**Suzanne Borowicz**

And in favor.

05:23 - 05:23

**Suzanne Borowicz**

All ayes

05:25 - 05:29

**Suzanne Borowicz**

All right on to the Director's Report and a whole bunch of stuff.

05:30 - 05:33

**Lydia Herren**

Yes, let me just write those down, so I get them right.

05:45 - 05:46

**Lydia Herren**

Ok, so here's my report you can all see that on the screen. First, I'll just go through the basic stuff and the contract account is at \$8037.50. And these are the checks that were written since the last board meeting.

We did have to have the parking lot salted twice. I don't really see any way around that. I've gotten estimates from would be more expensive.

Final payroll report for 2021 has us under budget, with a surplus of \$5639. It's mainly due to the voluntary redistribution of hours between senior library clerk positions and senior and page positions. Those positions are obviously cheaper. The county appropriation, the BECPL has provided the Boston Library with a county appropriation of \$7045, which helps to cover costs in the contract account. That's going to offset the reduction and fine revenue and the removal of the holds fees. The next item on my agenda here is the Association Budget. So I have a proposed budget for 2022. It's part of the New York State Minimum State Standards that we have a written and approved budget for the library. We've always had one of those for the contract account that's done with the Central business office, but we should also have one for the Association account. I'm using the same format as in previous years. So this is basically how the numbers came out for 2021 income. That includes the Program and Equipment and Facility Initiative. Expenses were higher because we had ongoing grant funding that took place. So the heating system that was put in last winter is under that as well. If you looked at the actual expenses without grant expenditures and transfers to savings, it was only a little over \$3000.

So for 2022 anticipated budget, I'm basing it off of previous numbers. We've already gotten a thousand dollars from the town of Boston. The Town of Colden Board has approved \$1,500 for libraries including us. We won't get that until the fall, but it was put through in their budget.

08:37 - 08:37

**Suzanne Borowicz**

Good.

08:38 - 08:43

**Lydia Herren**

And then the community neighborhood development fund, this was secured by Legislative Mills. So that should be coming through too.

Programming reimbursements: that's dependent on what the Year End appeal ends with from BECPL

Same thing for the fundraisers: These numbers are kind of up in the air depending on what we're able to do.

Looking at expenses:

Again, basing it off of previous years, but hoping that we can spend a bit more on programming this year because we'll be able to do more.

Building maintenance and repair is another area that's obviously fairly volatile.

The only project that I have definitely on the schedule is taking down the chimney in the spring so that we don't have ongoing bat problems this year too.

And then the Library of Things expenditures, outdoor programming and garden space.

So, does anybody have any questions or concerns or want more detail on any of this?

09:55 - 09:56

**Suzanne Borowicz**

Ok.

09:57 - 09:59

**Suzanne Borowicz**

So I think we need a motion to accept the budget

10:01 - 10:02

**Linda Coniglio**

I make a motion to accept.

10:06 - 10:08

**Suzanne Borowicz**

Ok, all in favor.

All Ayes

10:17 - 10:17

**Lydia Herren**

Great.

10:26 - 10:31

**Lydia Herren**

The lease depository agreement has gone through for 2022, so we already received the check.

The State report is currently in progress for 2021.

The non-financials are pretty well underway, the financial section, we don't start until the end of this month.

That'll be finished in March.

And then all of that information goes into our 2021 report community.

So I just wanted to take this opportunity to ask if there's anything that we should be including different on the membership form this year.

When I start preparing those, do you want to keep the same dues?

Anything that anybody has any ideas for changing that out?

Obviously it will be all different pictures and different colors, but as far as putting the same format, I'm going to update the statistics.

Same basic format, the same dues, unless you would like anything changed.

11:47 - 11:52

**Linda Coniglio**

People seem to be pretty consistent with what they've gotten used to.

11:57 - 12:08

**Lydia Herren**

Then just a few statistics for 2021:

So, throughout the year we had 13,459 visits. So that was up 20% from the year before. We were closed for three months in 2020, so it should be up that much.

Then, our circulation was 23,697 items.

And that does only represent a 3% increase from the year before.

So, circulation was down significantly over the last two years, Obviously, all pandemic related.

Program attendance also significantly down. Our traditional program attendance was 1500. Virtual program attendance was close to 6000.

12:46 - 12:46

**Suzanne Borowicz**

Sounds good to me.

12:47 - 12:50

**Lydia Herren**

Yeah, considering everything, yeah, it's not too bad.

Since the beginning of November, we've had 25 new library card users sign up the Boston, and then these are the statistics for the month of January.

So, 850 visits, 1500 items, circulated, 139 Wi-Fi logins and 63 computer sessions.

And then the next thing, Oh, I forgot to hold on one second.

I need everybody to review their contact information.

This has to go in our State Report and they also do the trustee contact information through Central.

So I just want to make sure that everybody's name, address, phone number.

And the cell phone numbers don't go into any of the reports, just home phone numbers and e-mail addresses, as well.

13:56 - 13:57

**Suzanne Borowicz**

Mine's, correct.

14:03 - 14:05

**Lydia Herren**

Matt, I have:

(private address and email).

15:31 - 15:32

**Lydia Herren**

I'll save that.

Thank you.

Under the correspondences since the last meeting we sent a thank you note to the Town of Boston for the lease and depository agreement.

And then I wanted to just let everybody know that we have an advocacy meeting through Zoom with Senator Galvin, this Friday at 11:00 AM, so if anybody is interested in attending, let me know.

I can forward, you'd be information on it.

They do ask that you let them know that you're going to attend.

Basically, it's just an opportunity to talk to him about what libraries do and why.

And then this is a bit of a review what the new minimum state standards are.

So, a lot of the stuff that we actually went over the last meeting, I just wanted to kinda go through things.

There's the chart to that anybody can access if they want.

But we do have to review the bylaws every five years.

So we have to have our long range plan of service and which that's what we did at the last meeting.

Written policies of operation for the library must be reviewed and updated at least once every five years.

So we have a few of those policies to check off quickly today so that they are at least reviewed on that five year as well.

Programming, we're doing what we're supposed to be doing.

Technology training for staff, we are also checking those off.

Community partnerships is something that we can still continue to work on formalized agreements. So if people have ideas about organizations, in particular, that we should have formal partnerships with, that is something that we can definitely explore more in the future.

And then, beginning in 2023, trustees are going to be required to complete two hours of annual trustee training.

Susanne, do you want me to talk about that now or wait?

17:37 - 17:40

**Suzanne Borowicz**

Let's wait till we're done with all these policies and, you know get it out of the way.

17:42 - 17:43

**Lydia Herren**

Alright, So I'm going to skip over that.



Then, every policy should have a resolution and should be dated and numbered going forward.

So this is going to be our first resolution, We can batch them.

Basically, all the policies we look at today, we can put into one resolution, and it will have one number, but it'll list all the policies we discuss or change.

So I'm going to pull them up individually:

So the conflict of interest policy, this is basically exactly what central has.

The language has changed, so that the Boston Free Library as listed in there.

It makes sense, because it's required, we have to review annually and we have to sign it annually that we keep it consistent with their updates.

So there's really nothing, There's no major language changes or anything from last year on this. I think I actually think it's exactly the same as last year.

But, then there is this form at the end. This is the disclosure statement that I need everybody to come in and sign. So basically, you either have to fill out any personal interests in the blanks or write none, and then sign and date, and that's kept on file here. So I would like to have all signed by March 1st, if possible.

19:15 - 19:17

**Suzanne Borowicz**

That gives us plenty of time.

19:19 - 19:21

**Lydia Herren**

Most of you are in on a regular basis.

19:26 - 19:27

**Lydia Herren**

Any questions on the conflict of interest policy?

19:29 - 19:29

**Matt Boyle**

No.

19:29 - 19:29

**Kami**

No.

19:31 - 19:34

**Lydia Herren**

The next is the procurement policy.

Again, basing off of Central's, changes here are highlighted and we had already

accepted everything that was not highlighted here.  
These are just some additions to the language Central has made.  
Most of it is exactly the same, OK.  
Again, so that we keep everything consistent with central and then they added e-mail quotes which make sense to have.  
Any questions on that?

20:41 - 20:41

**Linda Coniglio**

Nope.

20:42 - 20:43

**Kami**

Nope.

20:44 - 20:48

**Lydia Herren**

All right, and then investment policy: I don't think there are any changes here. Everything here stays pretty consistent unless somebody wants to make a change in anything, but it's basically just saying that we how invest and that all of our investments are through Evans Bank.  
Any questions there?

21:13 - 21:13

**Linda Coniglio**

Nope.

21:16 - 21:17

**Lydia Herren**

Ok. Adding the section about e-mail reporting and allowing annual reports to be done, all of that central, and this little section is added by Central, just that the person who is the subject of a whistleblower complaint cannot be present during their deliberations.  
The form stays the same. Any questions there?

21:52 - 21:52

**Suzanne Borowicz**

Nope.

21:53 - 21:53

**Kami**

No.

21:54 - 21:54

**Linda Coniglio**

Nope.

21:57 - 21:58

**Lydia Herren**

FOIL: Nothing major has changed in this, just details how somebody would have to file freedom of information for access to something we have at the library.

Somebody could potentially request something like our security camera footage or bills, or records like that, but they technically have to submit an actual appeal for that.

23:03 - 23:04

**Linda Coniglio**

Gotcha.

23:05 - 23:08

**Lydia Herren**

Ok, it has to do with the fact that we are a public building, but that actually leads us into this kind of gray area in reviewing the Rules of Conduct.

So to give you a little bit of background we've had a gentleman auditing library not for financial, but for a First Amendment rights.

Basically, what he does is he goes into the films and he'll film the employees and he says he's working on a news story and he basically just waiting to see if somebody in the library will confront him about it.

Then if somebody confronts him about it, he states that it's a public building and he is expressing his first amendment rights and that means he is free to fill in whatever he wants.

Which is not true because we are a limited public forum, but then also we fall into this additional gray area of being an association library.

So when he started visiting libraries, I started looking up some of the information, and basically, for purposes applying to Freedom of information Law, they consider association libraries, private, non-governmental entities, they also consider that employees of association libraries are not public employees, so we could tell him that he can't film us because we're not public employees.

24:42 - 24:45

**Suzanne Borowicz**

I hear he is volatile, too.

24:54 - 25:01

**Lydia Herren**

And if he does just come in and is filming the stacks, I don't think that any of us will confront him. If he starts to really push it, I would just use the whole "we're an association library" and not a public entity.

There's the Law Doctrine that state that under a couple of different courts, the Association Libraries have not been deemed as public.

25:27 - 25:30

**Suzanne Borowicz**

If you have to talk to him, stay near your panic button.

25:33 - 25:36

**Lydia Herren**

So he hasn't been here yet, and he hasn't, I don't think hit any of the Association libraries at this point.

So that kind of brings up the point about the Rules of Conduct and we had to review them anyways because it's an annual review.

But I would like to add this section at the top, which is something that Central has in their Rules.

Then these highlighted thing are not in our policy. I think they should be.

Our therapy dog is part of a library programs so that takes care of that. If we had somebody that was creating a problem by bringing in a dog we can point to this policy and just basically say, "it was not part of a library program and is not assisting a person, so don't bring them into the library."

27:00 - 27:01

**Linda Coniglio**

That makes sense.

27:02 - 27:02

**Suzanne Borowicz**

Yeah.

27:03 - 27:13

**Lydia Herren**

For some reason, we didn't even have the sleeping or lying down part in there, either, which Central has. I don't think, again, that it really needs to be in there, but better to have it than not.

27:14 - 27:18

**Suzanne Borowicz**

Well you had that guy sleeping in front of the door.

27:19 - 27:21

**Kami**

Yeah.

27:23 - 27:27

**Lydia Herren**

And then the big one is this photography or recording on library apprentices. And so right now, the vast majority of library rules of conduct prohibit photography without library permission.

I've been reading through it and about a fair number of other libraries that have had issues with the First Amendment audits and a lot of them say to spell that out particularly as to somebody who's recording or taking photographs strictly for their own personal use, as long as it's not a patron's library records.

Then you can put in additional requirements for somebody who's working on a news story or something like that, that they are certainly welcome to, but they need to clear it with the library.

It can't involve any patron's records or anything that would violate library confidentiality.

28:37 - 28:38

**Suzanne Borowicz**

And we have to be careful about children, too.

28:43 - 28:59

**Lydia Herren**

So that's kind of what I'm thinking is to expand this and I can continue cobble together something from some of these other policies and present something probably at the next meeting that we can add to the rules of conduct, if we feel that's the way we want to go.

I think it's I think it should be more clearly spelled out than just what we have.

29:05 - 29:07

**Suzanne Borowicz**

Yeah, I think so, too.

29:08 - 29:11

**Lydia Herren**

Just to kind of prevent us from running into any issues there.

**Linda Coniglio**

Like you said, better to have it in there and not need it.

29:17 - 29:33

**Lydia Herren**

Yeah, because that's the other thing, again, we're in this gray area because we are an association library, but should he come in, with these rules of conduct and he looks at that... Well, actually, I can't just say flat out no photography, unless I give you permission.

29:50 - 29:52

**Suzanne Borowicz**

Yeah, he's looking for conflict.

30:00 - 30:14

**Lydia Herren**

So, do you think if I just kind of break that out into personal photography, news, photography, or just spell it out in different categories, does that make sense?

30:16 - 30:19

**Suzanne Borowicz**

And where would social media fall into that?

I heard, what he wants to do is get conflict footage so he can post it on his Facebook page.

30:30 - 30:31

**Lydia Herren**

He's posting it on YouTube as well, though he's framing it as if he's working on a news story, that's the way he has it.

30:57 - 31:01

**Linda Coniglio**

So he's claiming there's no free speech or something at the libraries?

31:04 - 31:05

**Lydia Herren**

Yeah. That's what he's claiming.

Social Media falls into a weird area, because if I could post it, if I'm taking a picture of the shelves, because I think they look pretty and I want to put them on my Instagram account, technically, that's personal use. Its not really a news story, but then it's out in public, so it's kind of a weird.

31:42 - 31:45

**Suzanne Borowicz**

Well, I think it makes a difference to when people are involved, doesn't it? I can take a picture of the outside, a pretty yard or like you said the shelves nicely arranged.

But then, when people are involved, that changes everything.

And then, if there are kids, that changes everything again.

32:02 - 32:07

**Linda Coniglio**

Yeah, for a news story don't they have to get permission for the people they're filming?

32:07 - 32:08

**Lydia Herren**

Yes?

32:09 - 32:11

**Suzanne Borowicz**

As far as I know, yes.

32:13 - 32:20

**Lydia Herren**

The claim is that people in a public space give up their right to privacy.

32:31 - 32:33

**Suzanne Borowicz**

I don't know that that's exactly true.

But I don't know that it isn't either.

32:42 - 32:57

**Lydia Herren**

To some extent, it's true, but in other ways, it's not like I can be filming somebody as I go through the grocery store, I'm not going to be filming somebody checking out, or taking pictures of their credit card transaction. That is not OK, but they're in a public place.

32:58 - 33:01

**Suzanne Borowicz**

The other thing, too, has to do with, if you're filming a crowd and you're just getting the backs of people, right as you're filming somebody on stage, and that's OK.

33:35 - 33:42

**Suzanne Borowicz**

So do you want us to include this code of conduct in the blanket resolution or do you want to keep that out?

33:43 - 33:43

**Lydia Herren**

What do you think?

33:45 - 33:48

**Suzanne Borowicz**

I think we should include it, so in case this guy shows up, it won't be in the in la la land with this policy.

33:57 - 33:59

**Suzanne Borowicz**

However you write it, at least it will be there.

33:59 - 34:00

**Lydia Herren**

Ok

34:26 - 34:37

**Lydia Herren**

Only other thing that we're looking at is the petty cash policy, and the only change that I made here is that I took out the language about candy bar sales because we're not selling candy anymore.

Then I added in that 3-d printing surplus would be put into the petty cash.

34:48 - 34:49

**Linda Coniglio**

What about from the cricket?

Has anybody started using the cricket.

34:54 - 34:58

**Lydia Herren**

We're not going to be charging for that. That's a little different because people are going to have to bring their own supplies. So we'll offer that really basic card stock, and things like that. But most of that, we can get through our business office, within reasonable quantities, so we're not paying for that. So I don't have any fees from that.

35:20 - 35:23

**Linda Coniglio**

I forgot about that, that they're bringing their own supplies.

35:26 - 35:34

**Lydia Herren**

The only other question I have on this is, I don't know how to maintain it at \$300 with what we're getting from the ongoing book sales shelf and the printing fees. So I don't know if we should look at a way of replenishing it once on an annual basis?



35:48 - 35:51

**Suzanne Borowicz**

Where does that say \$300? Ok, now I see it.

36:07 - 36:12

**Lydia Herren**

The money spent is mostly for programming supplies, things that I would pick up, prizes and stuff, mostly from dollar general.

36:17 - 36:22

**Linda Coniglio**

I was going to say why aren't they in normal reimbursement or a Wal-Mart or Amazon charge?

36:28 - 36:31

**Lydia Herren**

Well it wouldn't be Amazon because I can't use cash for those purchases.

36:33 - 36:43

**Linda Coniglio**

What I meant was if you're buying something as a prize for either story time or whatever, why aren't they part of your normal programming supplies?

36:44 - 36:50

**Lydia Herren**

What I would have to do is either pay for them myself and get reimbursed or use the debit card. But these are items that are a small amount, maybe part of another transaction. If everything has to go on the debit card then basically there wouldn't be a point in having a petty cash fund.

37:09 - 37:12

**Linda Coniglio**

You, guess my point is why are we using petty cash instead of debit?

37:17 - 37:23

**Linda Coniglio**

Either the debit card or you buy something and we reimburse you for them for programming supplies.

37:26 - 37:39

**Lydia Herren**

Well, because I think part of establishing the petty cash fund was so that I didn't personally have to pay for things upfront because I think that's a lot to ask.

37:40 - 37:44

**Suzanne Borowicz**

I think that's why we did that a few meetings ago, or last year, or something.

37:47 - 37:55

**Lydia Herren**

Its not only programming, it is going to also be things like toilet paper and cleaning supplies and things like that. Something that I might pick up while I'm out and I'm going to grab it but I have cash.

So I would reimburse myself through the petty cash rather than waiting for a meeting or a reimbursement, Does that make sense?

I mean, I could do it differently.

38:20 - 38:28

**Linda Coniglio**

I think that we need to then replenish petty cash because it's either programming or a toilet paper for whatever.

38:29 - 38:38

**Lydia Herren**

Yeah, my point is that it should be, but this was the way that the policy right now is that it was going to just be drawn from ongoing book sales and 3D printing. It really should be reimbursed from the contract or the association account.

I misspoke, it's an association account as I don't think that I can reimburse from the contract account to a petty cash fund.

39:02 - 39:05

**Linda Coniglio**

Well, then we need to do it through the association account.

But, yeah, those are expenses that should be recorded.

39:13 - 39:14

**Lydia Herren**

Well, they are recorded in several different spots.

39:17 - 39:23

**Linda Coniglio**

Well, I think that again, to keep the petty cash at a certain amount, you need to reimburse it.

39:36 - 39:37

**Suzanne Borowicz**

I have a suggestion. Just so you're not held to the 300, maintaining it \$300 all the time, what about if it was reworded to read "the petty cash amount will be

maintained at no more than \$300.”

You wouldn't have more than \$300 in the drawer at any one time, but it wouldn't look like it's pinning you down to always have \$300.

40:07 - 40:08

**Linda Coniglio**

But I think we need to have that be reimbursed. Either every six months or once a year, or something like that, because if you're not getting enough, then for those expenses, you need to get money back into it.

40:24 - 40:26

**Suzanne Borowicz**

Should that be in the policy then?

40:33 - 40:33

**Lydia Herren**

How would I word that? It's not something that we use a lot, but there's also not a lot of money going into it.

40:47 - 40:48

**Linda Coniglio**

Why don't you state that it gets reimbursed at least once a year?

40:52 - 40:54

**Suzanne Borowicz**

Ok, yeah, then that leaves it open to leaves it.

41:05 - 41:09

**Lydia Herren**

So “petty cash funds will be reimbursed: At least once a year from appropriate funds.” Or account?

41:20 - 41:22

**Suzanne Borowicz**

I think the word accounts is better than funds here.

41:24 - 41:25

**Linda Coniglio**

Yes.

41:25 - 41:25

**Lydia Herren**

Ok.

41:34 - 41:36

**Lydia Herren**

Any further discussion on that?

41:38 - 41:39

**Suzanne Borowicz**

I'm good with that.

41:40 - 41:40

**Matt Boyle**

Sounds good.

41:41 - 41:41

**Linda Coniglio**

That's fine.

41:45 - 41:50

**Lydia Herren**

Last item before we circle back to trustee education is that we do need a new life member plaque.

41:54 - 41:57

**Suzanne Borowicz**

Wait, hang on a minute, don't we need a resolution vote to accept all these policy changes.

41:59 - 41:59

**Lydia Herren**

Yes.

42:00 - 42:06

**Suzanne Borowicz**

Ok, so, we need a motion for a resolution to accept all these policies that we've reviewed.

42:08 - 42:09

**Kami**

I will make the motion.

42:14 - 42:16

**Linda Coniglio**

I will second.

**Suzanne Borowicz**

And all in favor? (All Ayes)

42:30 - 42:36

**Lydia Herren**

The plaque I would just buy from WildEye Laser Engraving, since they're the ones that have been doing the engraving for us, unless anybody has any other suggestions.

42:39 - 42:40

**Kami**

Sounds good.

42:46 - 42:48

**Lydia Herren**

That's pretty much it. We got through all my policies. We can circle back to Trustee Education, Suzanne, if you'd like to talk about that.

42:57 - 43:01

**Suzanne Borowicz**

Yeah, Lydia and I think that we've come up with a brilliant idea to handle this two hour per year trustee education for all of us.

And you might remember in the past, when they were first talking about it, we said, "Well, you could go to an ACT meeting that would cover it.

So we thought that this is going to be implemented starting next year.

So in February is usually our least filled agenda month, even with all the policies that we had to go through this time around, you know, it's still our least filled agenda month. So we thought next year, in February, most likely, we would gather at the library.

43:48 - 43:55

**Suzanne Borowicz**

Lydia would have supper/dinner catered for all of us and we would watch a Webinar or two to cover the two hours, and then your two hours would be done for the whole year. So, what do you think?

We could change the time of our meeting for that meeting date too, if we wanted to meet, you know, a half-hour earlier or keep it at six, then that would mean that meeting would go till 8 for 2 hours.

Or we'd watch 45 minutes web webinar and then talk about it. We would watch the time to note that we get our two hours in. Because in talking about it, you're disseminating your thoughts to the others and you're understanding what you saw. Hopefully, or you're disagreeing with what we saw and that needs to be noted.

45:26 - 45:31

**Suzanne Borowicz**

But anyways, the, the Trustee book group that's being held online:

They read as certain pages from the Trustees' Handbook, and then there's a date and time to meet online to talk about it.

So if that was still going on or something like that next year, we could also all tune into that is together and have dinner together.

Well, they're presenting, and then, you know, talk about it.

We'll see what comes up with next year..

But there are lots of webinars on the trustee website.

And we could tune into one of those, talk about it, eat, then you've finished two hours for the whole year, because we thought that would be the least painful way to handle that.

46:28 - 46:29

**Matt Boyle**

Yeah.

46:29 - 46:30

**Kami**

OK, good.

46:32 - 46:34

**Suzanne Borowicz**

We'll look forward to that next year.

46:37 - 46:38

**Lydia Herren**

Ok, I think that's everything I have.

46:39 - 46:40

**Suzanne Borowicz**

Yeah, me, too.

46:44 - 46:46

**Suzanne Borowicz**

We passed right over President's report. I did not go to the act meeting.

I did e-mail all of you know, letting you know I couldn't go because that was my day to volunteer with the dogs. And, Linda, I have to change your e-mail address on my group, because you've probably never got it.

But, anyways, the act meetings are recorded, and since none of us went to that act meeting, I watched the recording, I watched it just the other day, so it would be fresh in my mind.

And actually, I was worried that they were going to talk about the trustee education, and maybe get some ideas, or set some limits or standards, but they didn't talk about that, so the thing that would be most important to us, wasn't even talked about. They talked a lot about the hiring of a new director and stuff like that, which is, of course, important to us, but not in the same way. So there's really nothing to report from the meeting.

47:52 - 47:56

**Suzanne Borowicz**

So, Linda, is it OK to send e-mails to you like that? Library emails to your business, to your workplace?

48:00 - 48:02

**Linda Coniglio**

If you want me to see something that's really the place to do it.

48:03 - 48:03

**Suzanne Borowicz**

All right, I'm going to change your e-mail on my list.

48:07 - 48:08

**Linda Coniglio**

That's fine.

48:11 - 48:14

**Suzanne Borowicz**

All right, that, that's it from me, unless there's any questions.

48:18 - 48:18

**Kami**

No

48:21 - 48:23

**Matt Boyle**

We need a motion to adjourn.

48:24 - 48:26

**Suzanne Borowicz**

Yeah, that's it from everybody. Let's have a motion to adjourn.

48:29 - 48:30

**Linda Coniglio**

Matt, go ahead.

48:33 - 48:34

**Matt Boyle**

Motion to adjourn.

48:35 - 48:35

**Kami**

I second.

48:43 - 48:44

**Lydia Herren**

All right, I'm going to stop recording.