

Boston Free Library Board of Trustees Meeting – March 31st, 2020
Proposed Minutes

Held via Zoom

**In Attendance: Suzanne Borowicz, Matt Boyle, Lydia Herren,
Community Member Gretchen Sprehe;
via phone: Kami Callahan, Linda Coniglio**

Call to Order at 11:04 AM

- I. Discussion of recommendations from BECPL to extend the library's closure to the public amid the COVID-19 pandemic until such time as the Governor of New York recommends reopening.

RESOLUTION 2020-1:

WHEREAS, on March 7, 2020, the Governor of the State of New York issued Executive Order 202 declaring a state of emergency related to the COVID-19 pandemic and the need for containment; and

WHEREAS, as a result of the underlying state of emergency, following guidance from the Buffalo & Erie County Public Library System, the Boston Free Library closed to the public from March 17, 2020 through March 31, 2020; and

WHEREAS, since March 17, 2020 the Governor has issued additional Executive Orders requiring non-essential staff to work remotely when possible and reducing the presence of non-essential staff in workplaces by 100%; now therefore be it

RESOLVED that The Boston Free Library shall remain closed until such time as the guidance of the Governor of the State of New York supports reopening, and be it further;

RESOLVED that the Board shall reconvene as necessary.

Motion to accept RESOLUTION 2020-1: Matt Boyle, seconded by Linda Coniglio and carried unanimously.

- II. Discussion of Year Round Hours: Matt expressed favor for keeping the library open on Saturdays throughout the year for the public. All were in agreement.

RESOLUTION 2020-2:

WHEREAS, the Buffalo and Erie County Public Library System recommends year round open hours for consistency, and;

WHEREAS, statistics indicate that the minor switch to year round open Saturdays does not have an anticipated adverse effect, and;

WHEREAS, currently scheduled Saturday staff is agreeable to continuing the current Saturday hours throughout the summer months, therefore be it

RESOLVED that The Boston Free Library Board of Trustees will adopt year round hours (WINTER SCHEDULE) for 2020, and be it further;

RESOLVED that the Board shall re-evaluate the effectiveness of year round hours in the fall of 2020.

Motion to accept RESOLUTION 2020-2: Matt Boyle, seconded by Linda Coniglio and carried unanimously.

- III. Essential Employee Designation to allow Lydia Herren to complete necessary tasks at the Boston Free Library.

Motion to designate Lydia Herren as an essential employee: Matt Boyle, seconded by Linda Coniglio and carried unanimously.

- IV. Discussion of digital content creation to maintain community connections throughout the closure.
- a. Online Story Times
 - b. Craft Videos
 - c. Short Lectures

Motion to adjourn meeting: Matt Boyle, seconded by Linda Coniglio

Meeting Adjourned at 11:23 AM.