

Boston Free Library Minutes for April 14, 2020

Zoom Meeting called to order at 4:02 PM

In attendance: Suzanne Borowicz, Matt Boyle, Linda Coniglio, Lydia Herren, Kami Callahan, Cathy Osborn

State Report

Discussed the State Report. Lydia verified the information and data.

* Motion to accept made by Linda. * Seconded by Matt. Carried unanimously.

Cathy will print out sign, scan and email back to Lydia.

Director's Report

Discussed all items in Director's Report. Report is attached.

Lydia getting 300 views for story time videos and almost 600 views for craft videos online across different social media platforms.

* Motion to accept made by Linda. * Seconded by Cathy. Carried unanimously.

Treasure's Report

Treasurer reported only a few checks written. Treasurers Report attached.

* Motion to accept made by Cathy. * Seconded by Matt. Carried unanimously.

Agreed to hold off plans for fundraisers considering current state of uncertainty.

* Motion to adjourn made by Linda. * Seconded by Matt. Carried unanimously.

Meeting adjourned at 4:15 PM.

Librarian's Report
April 14, 2020

1. Contract Account Balance: \$2753.02

Checks written since the last board meeting:

2322	Sandra Quinlan-Town of Boston Sewer	\$416.27
2323	Cheryl Dunmire – Vacuum Repair Reimbursement	\$53.99
2324	Republic Services - Garbage	\$68.67
2325	Chevalier – Salting 1/17 and 2/6 (2x)	\$330.00
2326	Sherwin Williams - Paint	\$70.55
2327	Republic Services - Garbage	\$68.08
2328	Rucker Lumber – Shelf Brackets	\$5.22

2. Upcoming Programs:

Online Programs are posted on the website, calendar, YouTube channel, and Facebook page. I have done 3 craft programs, 5 story times and am planning to do at least weekly story times and craft programs until we are able to reopen and resume normal programming. I am also talking to local residents about filming short videos on a variety of topics to post to our pages. As of today our story time videos have 300 views and the craft videos have a combined total of 580 views.

3. State Report

The State Report has been completed and submitted. We need to pass a resolution to accept the information contained in the State Report.

4. Annual Report to the Community

I have created a draft of our Annual Report to the Community. Once approved, the annual mailing can be printed and sent. In the past, we have sent it to everyone on the mailing list, approximately 450 recipients. I can send the report to our business list as well. At this point, I think we should wait until the library reopens and we can evaluate programming plans for the summer before finalizing the report and printing it.

5. Educational Native Plant Garden

We still have plans to complete the educational garden as soon as we are cleared to resume work of this type. This activity may come before the library reopens to the public.

6. Fundraiser Plans

I have tentatively marked July 16th as the date for our Summer Fundraiser/Craft Market. I do not want to begin contacting vendors until we are sure of our ability to resume programming by that time. We could also look at dates in late August and consider the possibility of combining the summer craft fair with the book sale. If it looks unlikely that events of this type will be taking place this summer, we could look in to hosting a drive thru chicken barbecue as a summer fundraiser.

Treasurer's Report:

Association Checking Account Balance: \$7,333.56

Received \$1,000 from the Town of Boston as part of the Lease and Depository Agreement

Checks Written Since Last Meeting:

1396	Transfer to Savings Account	\$5,000
1397	Susan Rudnicky Programming	\$50.00
1398	Buffalo and Erie County Botanical Garden - Program	\$308.00
1399	BECPL – ACT Workshop Registration	\$12.00
1400	A Dream is a Wish Entertainment - Program	\$99.00
Debit	Lowes – ADA Door Handle	\$29.97
Debit	Dollar Tree – Programming Supplies	\$28.00
Debit	Walmart – Programming Supplies	\$15.72
Debit	Target – Programming Supplies	\$67.10