

# B&ECPL Parent/Guardian Chromebook Kit Checkout Agreement

The Buffalo & Erie County Public Library (B&ECPL) is pleased to lend Chromebook Kits to children under 17 years of age. Your child's use of a Chromebook Kit is subject to the terms and conditions set forth in this Checkout Agreement. By checking out a Chromebook Kit, you agree to the following:

1. I understand that a Chromebook Kit includes a Chromebook laptop and Wi-Fi hotspot, with cases and power adapter/cord for each.
2. I understand that my child's card must be in good standing and that I, as parent/guardian, must be present the first time a Chromebook Kit is checked out.
3. I understand that my child's library card must include permission to access the Internet on a library computer and that my child must comply with the B&ECPL's [Internet Access and Acceptable Use Policy](#). It is my responsibility to read and ensure that my child abides by this policy.
4. I understand that a Chromebook Kit can be checked out for 1 week and may be renewed up to 2 times if no other patrons are waiting.
5. I understand that a Chromebook Kit must be returned to a staff member inside the library it was checked out from, with cases and power adapters/cords. **A Chromebook Kit may not be returned in a drop box.**
6. I understand that if a Chromebook Kit is not returned to the library in good working condition and free from damage, with cases and power cords/adapters, I will be responsible for a **\$410 full replacement fee, or for the value of the missing or damaged Chromebook laptop, hotspot, case(s) and/or power adapter(s)/cord(s)**. A \$5.00 processing fee may also be assessed and my child's borrowing privileges may be suspended. The B&ECPL will not accept replacements in lieu of payment.
7. I understand that the B&ECPL has no control over and cannot guarantee the availability of internet service, continuous service, or speed of the connection.

By signing below, I acknowledge that I have read the above terms and conditions and agree to abide by them.

Print Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent/Guardian's name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Staff Use Only:

Parent/guardian must be present the first time a kit is checked out.

Verify the patron's address and phone number. Staff initials \_\_\_\_\_ Date \_\_\_\_\_

Library Card number: 1000 \_\_\_\_\_ Library \_\_\_\_\_

Enter the following in the child's record, in the Note field of the Extended Info tab and file the waiver:

**Chromebook Kit waiver signed at XYZ library on date.**