

Librarian's Report –September 8, 2026

1. Contract Account Balance: \$5,382.66

Checks written since the last board meeting

2599	Modern Disposal Services – Garbage	\$80.74
2600	American Floor Mats – Floor Mats	\$436.00
2601	Parkside Fire & Security – Extinguisher Inspection	\$75.00
2602	Parkside Fire & Security – Alarm Inspection	\$150.00
2603	USPS - Stamps	\$78.00
2604	Modern Disposal Services - Garbage	\$80.74
2605	World Class Karate – Kids Karate Class	\$325.00
2606	Erie County Water Authority	\$83.46
2607	New York State O.P.R.H.P. – Backyard Birds Program	\$45.00
2608	Penn Dixie – Fossil Program	\$201.25
2609	Supervacuums – Vacuum Repair	\$97.81
2610	Modern Disposal Services - Garbage	\$80.74
2611	Chevalier Outdoor Living – 2026/2027 Plow Contract	\$1416.45

2. Additional Financial Information:

- The 2027 proposed budget was submitted at the end of July and largely follows a status quo budget from 2026. We received a county appropriation for \$3,262.50 in August for the third quarter.
- The library is expected to be well within our budget for payroll and system paid expenses for 2026. As of Pay Period 11 we are projected to be well under budget.
- Our part-time page has left for college and we have hired a part-time clerk typist in her place. She began work at the end of August.
- The library hosted a Pop-Up Book Sale of discarded library items in June and raised \$261.25.

3. Correspondences:

- Thank you letters were sent to all vendors, basket raffle donors, and business sponsors after the Summer Fundraiser.

4. Statistics:

New Library Cards: Since the beginning of June we have had 280 new library card users sign up at Boston. This includes a large portion of out of county cards, which may be a statistical error. Without out of county cards, we have had 52 new library card sign ups. September is library card sign up month so please encourage anyone you know who doesn't already have a library card to stop in to get one!

	June	July	August
Library Visits:	1,887 visits	2,225 visits	1,850 visits
Circulation:	2,934 items	3,229 items	3,364 items
Wi-Fi:	323 log ins	384 log ins	342 log ins
PAC Usage:	86 sessions	73 sessions	85 sessions

5. Summer Programming:

- a. Programs from June through August
 - 13 Preschool Story Times with 184 attendees
 - 5 Craft Programs with 106 attendees
 - 8 Teen Book Club meetings with 30 attendees
 - 3 Outreach Programs with 312 attendees (Churchill Child Care, Boston Valley Elementary, Boston Seniors)
 - 3 Lego Clubs with 61 attendees
 - 12 Ukulele Club meetings with 93 attendees
 - 13 Mahjong Club sessions with 85 attendees
 - 10 Special Programs with 206 attendees (Kids Karate Classes, Backyard Birds, Penn Dixie Fossils, Bubble Day, Author Presentation, Adult Crafts, Technology Training, Boston Valley Elementary Game Day)
 - 1 Summer Jamboree with 390+ attendees

Total Summer Attendance (including one-on-ones, take and make crafts): **1,888**

6. Summer Fundraiser

- a. The Summer Fundraiser was a great success with an estimated 390 people attending. We had 31 vendors and received \$1,300 in business sponsorships for the event. Total proceeds for the event was \$5,588.96 compared with \$4,617.53 in 2025. The Friends of the Library will vote at their meeting to donate 50% of the proceeds to the Association. Half of the proceeds would be \$2,794.48.

7. Fall Programming

- a. The children's fall programming schedule is underway. We have weekly Preschool Story Times every Thursday at 11:00 AM, once per month Lego Clubs, a special craft program planned each month including the ever popular Painted Pumpkins. We're resuming Chess Club every other month with the opposite months featuring a tournament style chess meeting on Saturdays. We have Kids Yoga scheduled for October 3rd and Autumn Tree ID for October 5th.
- b. The adult program schedule is being planned and will include gardening classes on seed saving and fall garden preparation, diamond art and holiday crafts. Lessons from Nature's Lyn Chimera will be presenting Fall Gardening on Friday, October 2nd at 3:00 PM. Ukulele Club and Mahjong Clubs are meeting on a weekly basis and Writers Club is meeting twice a month.

8. Book Sale Plans

- a. The Friends of the Boston Library Book Sale is planned for October 10th - October 17th during library hours. The last few years the book sale has run for two full weeks, but the second week shows a marked decline in the number of people stopping in and the funds raised so we are going to try running the sale for just a single week this year over the holiday weekend giving people an opportunity to stop in to the sale on the Monday holiday. We have lots of donations that will need to be moved, sorted, and set up, so volunteers would be greatly appreciated.
- b. Any advertising ideas?

9. Building Maintenance Updates

a. Ralph C. Wilson Jr. Foundation Grant

i. Variance and Permits

1. The Zoning Board of Appeals met August 6th and approved our variance request for the greenhouse as the addition of the building will bring the library's total square footage of auxiliary building space over the 720 square feet allowed by the town. We have received the permit for the greenhouse and the fence permit was submitted on August 21st.

ii. Fence Installation

1. The fence is going to be installed by Marksmen Fence for \$6,945. A 50% deposit was sent on August 20th. It will be cedar with pressure treated posts. The fence will be approximately 4-5 feet from the rear property line which was marked by surveyor Richard Aronica in August. Installation is expected to begin later this week or next week.

iii. Greenhouse

1. The greenhouse has been ordered from Heritage Sheds for a total of \$4,545.00 including delivery and block leveling. It is expected to be delivered later this month.

iv. Landscape Installation up to \$4,000

1. A Growing Business – Claire Brown \$4,000 for installation of pollinator garden, remove sod, amend soil, plant 10 shrubs and 20 perennials and mulch

v. Additional Elements to be ordered include

1. Bench \$400 plus base \$400
2. Birdbath \$150
3. Rain Barrel and Gutter System \$300
4. Hose Housing \$200
5. Signage \$600
6. Marketing \$900 including pamphlet printing, paid advertising for programs, community mailing and outreach supplies (seed paper, etc.)
7. Program Expenses \$1,000 for presenter fees and supplies
 - a. Programs planned include Autumn Tree ID, Seed Saving, Fall/Winter Garden Preparation, Winter Sowing, Invasive Species Workshops, and Soil Testing

b. Parking Lot

- i. The parking lot was last sealed and re-striped in 2022. Potholes were filled by the town in 2024. While we could try to get the town to fill the

potholes again, it might be worth looking into having the potholes filled, the lot re-sealed and restriped.

ii. Estimates received so far include:

1. M&M Asphalt \$1,200 for asphalt repair, \$650 for re-striping, \$2,300 for resealing and striping, total for asphalt repair and resealing would be \$3,400
2. Palmieri Paving and Sealing \$2,300
3. Stoehr Sealcoating and Construction – not yet received
4. Edge Line Striping LLC – not yet received
5. Other company suggestions?

c. Carpet Cleaning

- i. The carpets were cleaned in November 2025 and are due to be cleaned again. The updated estimate from VIP Cleaning and Carpet Services is \$670.00.

d. Electrical Update

- i. Warning Electric came on September 1st to replace the mechanical timer in the basement that controls the outdoor lights.
- ii. I would like to add a better solar lamp post at the end of the ramp for \$200-250 for the winter. If we receive our last NYS Library Construction Aid Grant, we may be able to include a hardwired lamp post in that future electrical work, but it would be helpful to have additional light through the darker months.

10. Meeting Schedule

a. 2027 Schedule

- i. February 9 – Policy Updates
- ii. June 8 – Annual Meeting for Consistent Trustee Terms
- iii. Floating Meeting in June, July or August for Contract Approval
- iv. September 14 – Fundraiser, Book Sale, Maintenance Updates
- v. November 9 – Final Meeting of the Year, Financial Wrap Up

11. Trustee Education Requirements

- a. General Reminder that Trustees must complete 2 hours of education this year. Webinars count as would any ACT meetings.
- b. ACT Meetings are posted on the Trustee Website.