

Librarian's Report –September 9, 2025

1. Contract Account Balance: \$5,641.82

Checks written since the last board meeting

2546	Soul2Sole – Kids Dance Class	\$50.00
2547	Nickolas Kowalski – Building Supplies and Lawn Mower Gas	\$144.92
2548	AFC716 – Adult Tai Chi – 6 Sessions	\$450.00
2549	Modern Disposal Services - Garbage	\$74.08
2550	Erie County Water Authority - Water	\$77.13
2551	NYS OPRHD – Kids Program	\$45.00
2552	Parkside Fire and Security – Annual Extinguisher Inspection	\$75.00
2553	Parkside Fire and Security – Alarm Inspection and Battery Replacement	\$199.00
2554	World Class Karate – Kids Karate Classes	\$300.00
2555	Boston Free Library Association Program Reimbursement	\$220.00
2556	Modern Disposal Services - Garbage	\$74.08
2557	Chevalier Outdoor Living – Plow Contract	\$1420.00
2558	Modern Disposal Services - Garbage	\$74.08

2. Additional Financial Information:

- The 2026 proposed budget was submitted at the end of July and largely follows a status quo budget from 2025 with the exception of the programming and discretionary funds provided by BECPL this year. As of right now, the budget shows a return to 2024's \$500 for programming instead of the \$1,500 we received in 2025 plus the \$1,000 received in a separate budget line. We are hoping for adjustments to these figures as the budget process moves along.
- In July, each library had to examine what a 10% budget reduction would mean for our location and submit a narrative to the business office. We do not at this time know what the likelihood of such a scenario is.
- The library is expected to be well within our budget for payroll and system paid expenses for 2025. As of Pay Period 18 we are projected to be well under budget.

3. Correspondences:

- Thank you letters were sent to all vendors, basket raffle donors, and business sponsors after the Summer Fundraiser.

4. Statistics:

New Library Cards: Since the beginning of June we have had 88 new library card users sign up at Boston. This includes a large portion of out of county cards, which may be a statistical error. Without out of county cards, we have had 45 new library card sign ups. September is library card sign up month so please encourage anyone you know who doesn't already have a library card to stop in to get one!

	June	July	August
Library Visits:	1,417 visits	1,880 visits	1,534 visits
Circulation:	2,694 items	3,262 items	3,151 items
Wi-Fi:	232 log ins	272 log ins	253 log ins

PAC Usage: 62 sessions 71 sessions 82 sessions

5. Summer Programming:

- a. Programs from June through August
 - 12 Preschool Story Times with 237 attendees
 - 5 Craft Programs with 114 attendees
 - 8 Teen Book Club meetings with 34 attendees
 - 2 Outreach Programs with 66 attendees (Churchill Child Care and Boston Young and Heart)
 - 3 Lego Clubs with 37 attendees
 - 7 Ukulele Club meetings with 61 attendees
 - 6 Chi Flow sessions with 48 attendees
 - 6 Special Programs with 228 attendees (Pavilion Party, Kids Dance and Karate Classes, Pond Life, Bubble Day)
 - 1 Summer Jamboree with 380 attendees

Total Summer Attendance (including one-on-ones, take and make crafts): **1,563**

6. Summer Fundraiser

- a. The Summer Fundraiser was a great success with an estimated 380 people attending. We had 26 vendors and received \$1250 in business sponsorships for the event. Total proceeds for the event was \$4,617.53 compared with \$3,869.72 in 2024. The Friends of the Library voted last week to donate 50% of the proceeds to the Association.

7. Fall Programming

- a. The children's fall programming schedule is underway. We have weekly Preschool Story Times every Thursday at 11:00 AM, once per month Lego Clubs, a special craft program planned each month. We're adding in an all ages Chess Club and Halloween games. We also hoping to add in a presentation from Hawk Creek in November, the return of graham cracker houses, and of course Christmas ornament workshops.
- b. The adult program schedule is being planned and will include a Seed Saving class on September 29th, a macramé class in November, and Christmas craft in December. I am also in the process of reaching out to various community groups for health and wellness workshops. Ukulele Club is meeting on a weekly basis and Writers Club is meeting twice a month.

8. Book Sale Plans

- a. The Friends of the Boston Library Book Sale is planned for October 11th – October 25th during library hours. We have lots of donations that will need to be moved, sorted, and set up, so volunteers would be greatly appreciated.
- b. Any advertising ideas?

9. Building Maintenance Updates

- a. The library has officially applied for a NYS Library Construction Aid grant to replace the interior fluorescent lights and add lighting and electric to the pavilion. The bid that was submitted for the grant was from Dynamic Electrical Solutions for \$14,511. The Association will be responsible for 25% matching funds which will come from the funding secured by Assemblyman DiPietro. If we receive the grant and work comes in under budget, we would have the opportunity to add additional lighting to the scope of the project.
- b. Painting Trim – thoughts on changing the color of the trim to match the sheds?
- c. The landscaping around the pavilion is expected to start on a small scale this fall.

10. Meeting Schedule

- a. 2026 Schedule
 - i. February 10 – Policy Updates
 - ii. June 9 – Annual Meeting for Consistent Trustee Terms
 - iii. Floating Meeting in June, July or August for Contract Approval
 - iv. September 8 – Fundraiser, Book Sale, Maintenance Updates
 - v. November 10 – Final Meeting of the Year, Financial Wrap Up

11. Trustee Education Requirements

- a. General Reminder that Trustees must complete 2 hours of education this year. Webinars count as would any ACT meetings.
- b. ACT Meetings are posted on the Trustee Website.