

BOSTON FREE LIBRARY  
BOX 200  
BOSTON, NY 14025

Proposed Minutes of the Board of Trustees

June 6, 2017

The meeting was called to order at 6:08 p.m.

**ANNUAL MEETING**

ATTENDANCE:

Present: Suzanne Borowicz, Bob Klier, Linda Coniglio, Lisa Witmer, and Cathy Osborn

Staff: Lydia Herren

A motion was made by Linda Coniglio to accept the minutes from the March 7, 2017 meeting. It was seconded by Bob and carried.

NOMINATION OF NEW TRUSTEE:

1. A motion was made by Linda Coniglio to accept the nomination of Cathy Osborn for the Board of Trustees. It was seconded by Suzanne and carried. Vote was unanimous to accept Cathy Osborn as a new Trustee.

TREASURER'S REPORT:

1. The Treasurer submitted a detailed report of the Association's accounts.
2. A list of long-term membership donors was presented.
3. A motion was made by Cathy Osborn to accept the Treasurer's Report. It was seconded by Linda Coniglio and carried.

DIRECTOR'S REPORT:

1. The Director presented a report detailing the balance of the contract account and each check written from the account since the last meeting.
2. Lydia requested reimbursement for \$76.82 for programming expenses and \$16.62 for the cost of a replacement flag, for a total of \$93.44. A motion was made by Linda Coniglio to approve the reimbursement. It was seconded by Cathy and carried.
3. The Annual Report Mailing was presented. Will keep a record of donations resulting from the Pennysaver flyers to determine whether the return on the investment of the \$120.00 mailing is worthwhile.
4. The State Report Resolution was presented.
4. An update was proposed for the Association's By-laws to match the Library's Charter's reference for the number of Trustees (from 7 to a range of 5 - 25). A

- motion was made by Lisa to put forth a vote. It was seconded by Linda Coniglio and carried. The vote was unanimous.
5. All Trustees present signed a Conflict of Interest Policy. Matt Boyle will need to sign.
  6. Meeting Room Policy was discussed and will be posted on line. A motion was made by Lisa to accept the changes. It was seconded by Bob and carried.
  7. A formal Donation Policy was presented based on BECPL. A motion was made by Cathy Osborn to accept the Donation Policy. It was seconded by Bob and carried.
  8. Director presented the Long-Range Plan reflecting Boston Free Library's goals. Lisa suggested adding "individual modern technology" to the training aspect. Suzanne pointed out that many of these re "non-school" activities that Lydia provides.
  9. Director informed Board that the library had been accepted into the Google Maker Camp.
  10. Rules of Conduct were discussed in regards to therapy dogs. It was decided to include a once a month therapy dog session as part of the library program. Level of interest will determine if an increase of sessions is warranted.
  11. The library was awarded \$3,106 from the NYS Education Department/NYS Library. Funds will cover 50% of basement repair cost, updates for outdoor lighting and replacement flooring for main entrance, entryway and possibly for the bathroom.
  12. NYSEG Lime Energy Program cover 60% of the LED outdoor lighting update. The Association's balance will be \$331.45 to be paid to BECPL when grant funds arrive from NYS.
  13. The Masonry repairs have been completed. A motion was made by Bob Klier to approve the purchase of more paint to protect these repairs. It was seconded by Cathy and carried.
  14. Garden Volunteers from Faith United Church of Christ came on May 21<sup>st</sup> to clear and mulch the library gardens.
  15. The Hot Dog Fundraiser is scheduled for July 13, 2017. Discussion was saved for Friends of the Library meeting.
  16. Director distributed a list of upcoming events.
  17. The ASI Grant was discussed. Diane Sypniewski will be painting designs on the basement walls in July/August. Surveys will be distributed and a public input session will be held June 8, 2017 for ideas on the designs.

#### PRESIDENT'S REPORT:

1. The President attended the April 8<sup>th</sup> ACT meeting

A motion was made by Linda Coniglio to adjourn the meeting. It was seconded by Suzanne and carried

Dates for Board Meetings in 2017:  
September 5, 2017

December 5, 2017

ADJOURNMENT:

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,  
Cathy Osborn