

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____ December 2025 Total Claims(\$)_____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date Authorizing Official

		Vouchers		
Voucher #	Claimant	Amount	Check #	Date
30c	Kwik Klean Inc.	\$1165.23	1337	11/24/2025
31c	People Inc	\$313.35	1338	12/3/2025
32c	Hector's Hardware	\$60.26	1339	12/3/2025
Total:		\$1538.84		

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: DECEMBER

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	40	460		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	5,000	0	4,477	523		5,000	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	6,600	0	3,833	2,767		6,600	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		12,700	0	8,390	3,850	0	12,700	

	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
DIRECT LOCAL INCOME							
Fines, Lost Books, etc.	500	0	454	46		(500)	
Copy Machines	100	0	13	87		(100)	
Print Cost Recovery	2,800	0	1,949	851		(2,800)	
Other Income	100	0	36	64		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	905	(905)		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	3,500	0	3,357	143	0	(3,500)	

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Date Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
1c	Hector's Hardware	\$33.98	1340	1/8/2026
2c	People Inc.	\$313.35	1341	1/8/2026
Total:		\$347.33		

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: JANUARY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	0	500		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	5,000	0	34	4,966		5,000	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	6,600	0	313	6,287		6,600	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		12,700	0	347	11,853	0	12,700	

	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
DIRECT LOCAL INCOME							
Fines, Lost Books, etc.	500	0	1	499		(500)	
Copy Machines	100	0	6	94		(100)	
Print Cost Recovery	2,800	0	179	2,621		(2,800)	
Other Income	100	0	6	94		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	3,500	0	192	3,308	0	(3,500)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____ December 2025 Total Claims(\$)

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Date

Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
72t	Demco	\$83.79	1196	12/2/2025
73t	Amazon	\$188.97	Credit Card	12/2/2025
74t	Amazon	\$10.69	Credit Card	12/3/2025
75t	Adobe	\$25.00	Credit Card	12/6/2025
76t	Amazon	\$250.13	Credit Card	12/30/2025
77t	NYS Parks Store	\$72.00	Credit Card	12/30/2025
Total:		\$630.58		

Trustees Account Monthly Statement

MONTH: DECEMBER

EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$760.04	
BUILDING REPAIR/MAINT OTHER SPLS	\$0.00	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$468.71	
LIBRARY MATERIALS	\$3,185.34	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$235.97	
OTHER EXPENSES	\$8,220.16	
TOTAL EXPENSES	\$12,890.22	

REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$7,098.06	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$20,000.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$3,314.91	
TOTAL REVENUE	\$30,412.97	

Trustees Account Credit Card Ledger 2025

December

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
73t	12/2/2025	Amazon	Craft supplies & seed library supplies	\$188.97		\$188.97
74t	12/3/2025	Amazon	Calendar	\$10.69		\$199.66
75t	12/6/2025	Adobe	Illustrator subscription December 2025	\$25.00		\$224.66
76t	12/30/2025	Amazon	Bookmarks, program supplies, skeleton for STEM kit	\$250.13		\$474.79
77t	12/30/2025	NYS Parks Store	2026 Empire Pass Renewal (TBR by Friends)	\$72.00		\$546.79
						\$546.79
						\$546.79
						\$546.79
						\$546.79
						\$546.79
						\$546.79
Total				\$546.79		\$546.79

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____

January 2026

Total Claims(\$)_____

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Date

Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
1t	Oriental Trading	\$142.07	Credit Card	1/12/2026
2t	Walmart	\$105.62	Credit Card	1/21/2026
Total:		\$247.69		

Trustees Account Monthly Statement

MONTH: JANUARY

EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$0.00	
BUILDING REPAIR/MAINT OTHER SPLS	\$0.00	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$0.00	
FURNITURE & FIXTURES	\$0.00	
LIBRARY MATERIALS	\$0.00	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$0.00	
OTHER EXPENSES	\$247.69	
TOTAL EXPENSES	\$247.69	

REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$368.32	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$0.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$0.00	
TOTAL REVENUE	\$368.32	

Trustees Account Credit Card Ledger 2026

January

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
1t	1/12/2026	Oriental Trading	Puzzles and Tea Party supplies	\$142.07		\$142.07
2t	1/21/2026	Walmart	Tea Party supplies	\$105.62		\$247.69
						\$247.69
						\$247.69
						\$247.69
						\$247.69
						\$247.69
						\$247.69
						\$247.69
						\$247.69
Total				\$247.69		