

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____

February 2024

Total Claims(\$)_ _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Voucher #	Claimant	Vouchers		
		Amount	Check #	Date
5c	Dobmeier Janitor Supply, Inc.	\$140.76	1278	1/30/2024
6c	Hector's Hardware	\$28.28	1279	2/6/2024
7c	People Inc.	\$396.00	1280	2/6/2024
8c	Rel Comm, Inc.	\$240.00	1281	2/15/2024
9c	Rel Comm, Inc.	\$80.00	1282	2/21/2024
Total:		\$885.04		

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: FEBRUARY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0	0	0	
502000	Fringe Benefits	0	0	0	0	0	0	
Utility Charges:								
515000	Water	0	0	0	0	0	0	
515000	Sewer	0	0	0	0	0	0	
515000	Telephone - Maintenance	500	0	400	100	100	500	
510200	Dues and Fees	0	0	0	0	0	0	
545000	Rental Charges	0	0	0	0	0	0	
506200	Repairs & Maintenance Chgs.	4,500	0	208	4,292	4,292	4,500	
555050	Insurance Charges	0	0	0	0	0	0	
510000	Travel & Mileage Expenses	100	0	0	100	100	100	
530000	Other Expenses & Charges	4,100	0	759	3,341	3,341	4,100	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
	TOTAL EXPENSES	9,700	0	1,767	7,833	0	9,700	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	200	0	138	62		(200)	
Copy Machines	100	0	14	86		(100)	
Print Cost Recovery	3,000	0	345	2,655		(3,000)	
Other Income	100	0	3	97		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	137	(137)		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
	3,400	0	637	2,763	0	(3,400)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____

February 2024

Total Claims(\$)_ _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Voucher #	Claimant	Vouchers		
		Amount	Check #	Date
6t	Lowe's	\$149.94	Credit Card	1/22/2024
7t	Amazon	\$202.44	Credit Card	1/26/2024
8t	BECPL	\$460.10	1162	1/30/2024
9t	Robert Adler - ACT Dues	\$20.00	1163	2/5/2024
10t	Amazon	\$94.74	Credit Card	2/13/2024
11t	Amazon	\$42.76	Credit Card	2/13/2024
12t	Adobe	\$25.00	Credit Card	2/15/2024
13t	Amazon	\$118.49	Credit Card	2/23/2024
Total:		\$1113.47		

Proposal:

Transfer \$7,090.66 from the Clarence Library savings account (ending in 2626) to the Clarence Library county checking account (ending in 1025) to cover 2023 Return to System and provide a buffer for county checking expenses in 2024.

2023 Return to System:	\$4,090.66
2024 Buffer for county checking:	+ <u>\$3,000.00</u>
Total transfer:	\$7,090.66

Balance of savings pre-transfer:	\$72,428.15
Balance of savings post-transfer:	\$65,337.49

Balance of county checking pre-transfer	\$6,728.01
Balance of county checking post-transfer	\$13,818.67

I certify that the Clarence Library Board has reviewed the information above and has authorized the transfer of funds in the amounts shown.

Date

Authorizing Official