

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____

March 2024

Total Claims(\$) _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Voucher #	Claimant	Vouchers		
		Amount	Check #	Date
10c	BECPL	\$4090.66	1283	2/26/2024
11c	People, Inc.	\$297.00	1284	3/4/2024
Total:		\$4387.66		

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: MARCH

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	400	100		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	4,500	0	208	4,292		4,500	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	4,100	0	1,056	3,044		4,100	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
	TOTAL EXPENSES	9,700	0	2,064	7,536	0	9,700	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	200	0	138	62		(200)	
Copy Machines	100	0	14	86		(100)	
Print Cost Recovery	3,000	0	446	2,554		(3,000)	
Other Income	100	0	6	94		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	256	(256)		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	3,400	0	860	2,540	0	(3,400)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____

March 2024

Total Claims(\$) _____

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Date

Authorizing Official

Voucher #	Claimant	Vouchers		
		Amount	Check #	Date
14t	B&ECPL	\$60.00	1164	2/26/2024
15t	Amazon	\$217.49	Credit Card	2/26/2024
16t	Amazon	\$47.95	Credit Card	3/13/2024
17t	Adobe	\$25.00	Credit Card	3/15/2024
Total:		\$350.44		

Trustees Account Monthly Statement

MONTH: _____ MARCH _____

EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$0.00	
BUILDING REPAIR/MAINT OTHER SPLS	\$149.94	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$61.95	
LIBRARY MATERIALS	\$460.10	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$0.00	
OTHER EXPENSES	\$1,112.83	
TOTAL EXPENSES	\$1,804.82	

REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$189.80	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$0.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$149.94	
TOTAL REVENUE	\$339.74	

Trustees Account Credit Card Ledger 2024

March

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
15t	2/26/2024	Amazon	Craft supplies	\$217.49		\$217.49
16t	3/13/2024	Amazon	Program supplies	\$47.95		\$265.44
17t	3/15/2024	Adobe	InDesign subscription March 2024	\$25.00		\$290.44
						\$290.44
						\$290.44
						\$290.44
						\$290.44
						\$290.44
						\$290.44
						\$290.44
						\$290.44
						\$290.44
		Total		\$290.44		