

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: \_\_\_\_\_ November 2024 Total Claims(\$)\_\_\_\_\_

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

\_\_\_\_\_  
Date Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
30c	Hector's Hardware	\$42.94	1303	11/7/2024
31c	People, Inc.	\$313.35	1304	11/15/2024
Total:		\$356.29		

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: NOVEMBER

SAP Acct.	Description	Adopted	Budget	Year-to-Date	Available	Projected	Projected	Comments
		Budget	Transfers	Expenditures	Budget	Utilization at 12/31	Variance at 12/31	
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	400	100		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	4,500	0	2,026	2,474		4,500	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	4,100	0	3,876	224		4,100	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		9,700	0	6,702	2,898	0	9,700	

DIRECT LOCAL INCOME	Adopted	Budget	Y-T-D	To Be	Projected	Projected	Comments
	Budget	Revisions	Revenues	Realized	Revenues	Variance	
Fines, Lost Books, etc.	200	0	722	(522)		(200)	
Copy Machines	100	0	76	24		(100)	
Print Cost Recovery	3,000	0	2,186	814		(3,000)	
Other Income	100	0	53	47		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	1,277	(1,277)		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	3,400	0	4,314	(914)	0	(3,400)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: \_\_\_\_\_

November 2024

Total Claims(\$) \_\_\_\_\_

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
67t	Amazon	\$330.92	Credit Card	10/29/2024
68t	Adobe	\$17.50	Credit Card	11/6/2024
69t	Demco	\$494.68	1177	11/18/2024
70t	Walmart	\$139.98	Credit Card	11/18/2024
Total:		\$983.08		

## Trustees Account Monthly Statement

MONTH: NOVEMBER

### EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$775.00	
LIBRARY/OFFICE SUPPLIES	\$203.69	
BUILDING REPAIR/MAINT OTHER SPLS	\$665.25	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$1,779.40	
LIBRARY MATERIALS	\$730.57	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$0.00	
OTHER EXPENSES	\$6,319.62	
<b>TOTAL EXPENSES</b>	<b>\$10,493.53</b>	

### REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$2,525.89	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$0.00	
TRANSFER FROM SAVINGS	\$1.31	
OTHER MISC INCOME	\$2,076.42	
<b>TOTAL REVENUE</b>	<b>\$4,603.62</b>	



# Trustees Account Credit Card Ledger 2024

## November

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
67t	10/29/2024	Amazon	Storytime rug & craft supplies (TBR by CEN)	\$330.92		\$330.92
68t	11/6/2024	Adobe	Illustrator subscription November 2024 (replacing InDesign)	\$25.00		\$355.92
Refund	11/7/2024	Adobe	Refund on InDesign subscription	-\$7.50		\$348.42
69t	11/18/2024	Demco	Bookshelf for kids' area (TBR by CEN)	\$494.68		\$843.10
70t	11/18/2024	Walmart	Storage boxes	\$139.98		\$983.08
						\$983.08
						\$983.08
						\$983.08
						\$983.08
						\$983.08
						\$983.08
Total				\$983.08		