

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____

October 2025

Total Claims(\$)_____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
25c	People Inc.	\$313.35	1332	10/2/2025
26c	Hector's Hardware	\$9.66	1333	10/7/2025

Total: \$323.01

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: OCTOBER

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	40	460		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	5,000	0	3,062	1,938		5,000	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	6,600	0	3,102	3,498		6,600	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		12,700	0	6,244	5,996	0	12,700	

DIRECT LOCAL INCOME		Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.		500	0	336	164		(500)	
Copy Machines		100	0	6	94		(100)	
Print Cost Recovery		2,800	0	1,592	1,208		(2,800)	
Other Income		100	0	30	70		(100)	
State Funding		0	0	0	0		0	
Municipal Support		0	0	0	0		0	
Donations (priv. persons/foundations)		0	0	0	0		0	
Fundraising (events/booksales)		0	0	0	0		0	
Interest Income		0	0	570	(570)		0	
Misc Income		0	0	0	0		0	
Use of Fund Balance		0	0	0	0		0	
TOTAL DIRECT INCOME		3,500	0	2,534	966	0	(3,500)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____

October 2025

Total Claims(\$) _____

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Date

Authorizing Official

Voucher #	Claimant	Vouchers		Date
		Amount	Check #	
66t	Amazon	\$48.37	Credit Card	9/26/2025
67t	Adobe	\$25.00	Credit Card	10/6/2025
68t	Amazon	\$144.89	Credit Card	10/8/2025

Total: \$218.26

Trustees Account Monthly Statement

MONTH: _____ OCTOBER _____

EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$749.35	
BUILDING REPAIR/MAINT OTHER SPLS	\$0.00	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$299.98	
LIBRARY MATERIALS	\$3,185.34	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$235.97	
OTHER EXPENSES	\$7,457.17	
TOTAL EXPENSES	\$11,947.81	

REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$3,027.57	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$20,000.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$2,846.18	
TOTAL REVENUE	\$25,873.75	

Trustees Account Credit Card Ledger 2025

October

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
66t	9/25/2025	Amazon	Program supplies	\$48.37		\$48.37
67t	10/6/2025	Adobe	Illustrator subscription October 2025	\$25.00		\$73.37
68t	10/8/2025	Amazon	October programming supplies	\$144.89		\$218.26
						\$218.26
						\$218.26
						\$218.26
						\$218.26
						\$218.26
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						\$218.26
						\$218.26
						\$218.26
						\$218.26
		Total		\$218.26		