

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____

January 2023

Total Claims(\$) _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
<i>Correction</i> 1c	People, Inc.	\$184.00	1238	1/5/2023
2c	Amherst Alarm, Inc.	\$180.00	1239	1/9/2023

Total: \$364.00

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____

February 2023

Total Claims(\$) _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
3c	Christina Elchibani (refund)	\$18.95	1240	2/1/2023
4c	People, Inc.	\$184.00	1241	2/2/2023
5c	BECPL	\$3499.05	1242	2/24/2023

Total: \$3702.00

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: FEBRUARY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0	0	0	
502000	Fringe Benefits	0	0	0	0	0	0	
Utility Charges:								
515000	Water	0	0	0	0	0	0	
515000	Sewer	0	0	0	0	0	0	
515000	Telephone - Maintenance	525	0	0	525		525	
510200	Dues and Fees	0	0	0	0	0	0	
545000	Rental Charges	0	0	0	0	0	0	
506200	Repairs & Maintenance Chgs.	4,500	0	180	4,320		4,500	
555050	Insurance Charges	0	0	0	0	0	0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	3,800	0	387	3,413		3,800	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
TOTAL EXPENSES		9,450	0	567	8,358	0	9,450	

DIRECT LOCAL INCOME		Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.		100	0	94	6		(100)	
Copy Machines		0	0	7	(7)		0	
Print Cost Recovery		3,000	0	529	2,471		(3,000)	
Other Income		100	0	16	84		(100)	
State Funding		0	0	0	0	0	0	
Municipal Support		0	0	0	0	0	0	
Donations (priv. persons/foundations)		0	0	0	0	0	0	
Fundraising (events/booksales)		0	0	0	0	0	0	
Interest Income		0	0	156	(156)		0	
Misc Income		0	0	0	0	0	0	
Use of Fund Balance		0	0	0	0	0	0	
TOTAL DIRECT INCOME		3,200	0	802	2,398	0	(3,200)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____

February 2023

Total Claims(\$)_____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Vouchers				
Voucher #	Claimant	Amount	Check #	Date
5t	High Mowing Organic Seeds	\$25.95	Credit Card	1/23/2023
6t	Robert Adler (ACT dues)	\$20.00	1142	1/25/2023
7t	Amazon	\$70.92	Credit Card	1/30/2023
8t	Demco	\$553.58	1143	1/31/2023
9t	Amazon	\$25.98	Credit Card	2/8/2023
10t	Amazon	\$209.01	Credit Card	2/8/2023
11t	Amazon	\$207.95	Credit Card	2/13/2023
12t	Amazon	\$47.96	Credit Card	2/13/2023
13t	Custom Flags & Poles	\$98.69	1144	2/15/2023
14t	Adobe	\$22.83	Credit Card	2/15/2023
15t	MEternally	\$426.60	Credit Card	2/17/2023
Total:		\$1709.47		

Trustees Account Monthly Statement

MONTH: FEBRUARY

EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$36.22	
BUILDING REPAIR/MAINT OTHER SPLS	\$98.69	Flag
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$0.00	
LIBRARY MATERIALS	\$141.85	magazines (stapler)
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$25.95	High mowing seed co.
OTHER EXPENSES	\$1,640.63	
TOTAL EXPENSES	\$1,963.34	

REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$255.00	Garden Friends Donation (250)
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$0.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$500.38	
TOTAL REVENUE	\$755.38	

Trustees Account Credit Card Ledger 2023

February

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
9t	2/8/2023	Amazon	Hygrometers	\$25.98		\$25.98
10t	2/8/2023	Amazon	Seed Library supplies	\$209.01		\$234.99
11t	2/13/2023	Amazon	Fizzy Drinks & Fairy Cakes supplies	\$207.95		\$442.94
12t	2/13/2023	Amazon	Seed Library supplies	\$47.96		\$490.90
14t	2/15/2023	Adobe	InDesign subscription February 2023	\$22.83		\$513.73
15t	2/17/2023	Meternally	Fisher Grant - Memory Kits	\$426.60		\$940.33
						\$940.33
						\$940.33
						\$940.33
						\$940.33
						\$940.33
Total				\$940.33		