Clarence Public Library Board of Trustees Minutes

October 26, 2026 4:00 PM

Final

I. Roll Call - The meeting was called to order at 4:00 PM by Judy Hilburger. A quorum was present.

Present: President Judy Hilburger; Vice-President Marlene Arno; Treasurer Marjorie Ebersole; Director Monica Mooney; Trustee Lisa LaTrovato; Trustee Jodi Quigley

Guest: Beth Hyer

Excused: Trustee Susan Bielawski; Liaison Bob Alterei

II.Approval of Minutes

- The Sept 28, 2026 minutes were approved. *Motion to approve: M. Ebersole 2nd: L. LaTrovato Unanimous.*

III.Approval of Claims

The board reviewed checks from the County and the Trustee accounts.

- *A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 24c – 31c Motion: L. LaTrovato 2nd: J. Quigley Unanimous*
- *A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account.: 45t -56t Motion: J. Quigley 2nd: L. LaTrovato. Unanimous*

IV. President's Report

- **ACT** – Meetings are expected in March, May and September but are not yet scheduled. No Trustees were free to attend due to short notice from ACT.
- **Friends –** Recent Booksale went very well. Remaining books were donated elsewhere in the community.

V. Director's Report

- **System Retirement issues** were explained.
- **Donations –** Specifics are available in the Director's Report.
- **Circulation** - The CPL was ranked 6th in the system for September 2026.
- **Library Visits -** The CPL had 6,273 library visits in Sept, 2026 and ranked 11th in the system.
- **Partnerships –** 16 organizations used the meeting spaces in January 2026.
- **University Express –** 10 classes to be offered in the fall semester. 4 will be livestreamed.

VI. Liaison Comment – none

VII. Public Comment – none

VIII. Unfinished Business

- **Disaster Plan -** Existing plan was reviewed and discussed. Monica is receiving guidance from the system and will present a comprehensive draft at the next meeting**.**

IX. New Business

- **Trustee Vacancies –** Application forms available at Town Hall. Word of mouth and various alerts continuing.

- **Holiday Schedule of 2027 closings -** *Motion to accept the proposed schedule for 2027 Holiday Closings .* L LaTrovato 2nd M. Arno Unanimous
- **Assessment & Updating of the Long Range Plan –** Trustees will review the existing plan in anticipation of a SWOT Analysis after the System Plan is announced.

X. Next Meeting Nov 23, 2026

XI. Adjournment *5:30pm Move to adjourn* M. Ebersole 2nd L. LaTrovato

Prepared by M. Arno, VP