Roll Call: The meeting was called to order at 4:30 PM by Judy Hilberger. A quorum was present.

Present: President Judy Hilberger; Vice-President Joseph Zinni; Treasurer, Marjorie Ebersole; Secretary Marlene Arno; Trustee Stacey Jafarjian; Trustee Sue Powers; Trustee Dawn Olczak; Director Monica Mooney; Town Board Councilman Dan Michnik

Excused:

I. Approval of Minutes from March 27, 2023

The minutes were approved. Motion: J. Zinni 2nd D. Olczak Unanimous.

II. Approval of Claims

The board reviewed checks written in March and April 2023 from the County checking account and the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 9c-11c. Motion: S, Jafarjian 2nd M. Arno Unanimous.
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 24t-29t. Motion: S. Powers, 2nd D Olczak Unanimous.

III. President’s Report

- ACT – No announcements or meetings have taken place or been announced
- Friends – The Spring Book sale is set for April 26-29 2023. Setup has gone quickly due to all the help
- Trustee Book Club – The Trustee Handbook topic was “Personnel” on pages 44-49. Sue Powers shared many relevant pieces of information with the Board. A discussion about the value of Evaluations took place. Master Gardner series on seedlings and native plants,

IV. Director’s Report

- Circulation/Patron Visits - The Clarence Public Library (CPL) was ranked 7th for circulation and 10th for patron visits in March 2023. CPL was ranked 7th for circulation and 10th for patron visits in March 2022..
- Program Highlights - Several successful programs and events took place at the Library in March and April including a “Study in Sherlock” (movie and discussion); Master Gardner presentations on Planting seedlings and native plants; Spring Egg Decorating Craft; WNY Art Day Events on April 15th and Bob Poczik’s presentation on James Garfield.
- Seed Library - The seed library as of March 13th had circulated 1179 packets of seeds.

V. Public Comment – N/A

VI. Unfinished Business

- Building/Maintenance Issues – Monica requested confirmation on March 30, 2023 of the town’s approval to proceed with the application and development of a grant from the NYS Library Construction Grant Fund for a new HVAC system. This award could cover 50-75% of
the costs, Tim Lavocat, Town Engineer, cautioned that the town needs to do an evaluation of the needs.

- **Flight 3407 Kiosk in Library** – Some of the technical issues have been fixed.
- **Amendment to Bylaws (Article 3 Start Time of Meeting)** – Motion: S. Jafarian 2nd M. Arno Approved  Meeting start time changed to 4:30 p.m.

VII. New Business

- **Approval of 2022 State Report** – Non-financials submitted end of February and Financials end of March  Resolution approved
- **Follow-up from Trustee Book Club Board/Director Relationship discussion** - Board will look into locating sample evaluations for review and will continue this discussion.

VIII. Next Meeting

The next meeting is May 22, 2023 at 4:30 p.m. The public is welcome to attend.

IX. Adjournment

The meeting was adjourned at 5:30 PM.  Motion: M. Ebersole. 2nd: J. Zinni. Unanimous.

Submitted by M. Arno, 4/28/2023