

# Clarence Public Library Board of Trustees Minutes

April 28, 2025 4:00 PM

approved

Roll Call: The meeting was called to order at 4:00 PM by Judy Hilburger. A quorum was present.

Present: President Judy Hilburger; Secretary Marlene Arno; Treasurer Marjorie Ebersole Trustee Sue Powers; Trustee Dawn Olczak; Trustee Lisa LaTrovato; Director Monica Mooney; Town Board Liaison Bob Altieri

Excused: Susan Bielawski

## I. Approval of Minutes:

Amended minutes approved. Motion: M. Arno, 2<sup>nd</sup> L. LaTrovato. All in favor by those who attended March 24<sup>th</sup>, 2025 meeting.

## II. Approval of Claims:

The board reviewed checks written from the County checking account 8c-10c.  
Motion:L.LaTrovato, 2nd. D. Olczak. All in favor.

The board also reviewed checks written from the Trustee Checking account 26t-34t.  
Motion:M.Arno, 2<sup>nd</sup> L. TaTrovato. All in favor.

## III. President's Report:

- **ACT** – Saturday, May 31<sup>st</sup>, 2025 Act meeting will take place at the Clarence Public Library. The Friends of the Clarence Library will furnish the refreshments.
- **Friends** – The Friends Spring Book Sale will take place on( *Members only April 30*), May 1<sup>st</sup>-3rd

## IV. Director's Report:

- M. Mooney gave the Director's Report that can be viewed on the Clarence Library Website under Board Information.
- Added information:
  - Transcendentalism on the Trails will take place, May 17, 2025
  - Ledgeview "Night of Literacy" will be held on Friday, May 2, 2025 from 6-7:30
  - Alan Wishnoff will hold an author visit and book signing of his legal thriller, "Holotrial"on Saturday, July 12 at 2 PM

## V. Liaison Comment:

B. Altieri shared information regarding:

- \* Fireworks in the Park; 6/30/25 (rain date 7/1/25) The Library will host a book giveaway
- \* Jason Holden from the Town will work to level the emblem
- \* 600 Trees were planted around the town

## VI. Public Comment:

Upcoming Trustee Book Club dates were announced:

April 30<sup>th</sup>, 2025 - Board Recruitment, Orientation, Education, Evaluation

July 15<sup>th</sup>, 2025 – Recruiting and Retaining Staff

November 18, 2025 – Next Level Trusteeship: Building Effective and Impactful Board Culture

**VII. Unfinished Business:**

Bylaws Discussion:

By Laws of the Clarence Public Library will be updated to read under Article 2 – Officers and Duties:

The Secretary shall record the Board’s actions, keep a permanent record and post a copy after the minutes are approved and conducts any formal correspondence on the Board’s behalf.

The Bylaws adopted and amended dates will be updated.

Motion to update: L. TaTrovato, 2<sup>nd</sup>.M.Arno. All in favor.

**VIII. New Business:**

- Approval of Annual State Report:  
After discussion, a Motion was made by LaTravoto, 2<sup>nd</sup> by D. Olczak , all in favor. The Annual State report approved.
- M. Mooney requested the purchase of basin, rock, pump for the Children’s Reading Garden. Cost will be approximately \$500. Motion to approve by L. LaTravoto, 2<sup>nd</sup> S. Powers, all in favor
- Advocacy:  
Discussion took place on advocacy and upcoming visit by Senator Patrick Gallivan. The focus will be on “Setting the Literacy Hub”. The visit will take place, Wednesday, June 18<sup>th</sup> at 11:00.

Possible visits by politicians living in the Clarence Community and well as grants were discussed.

**IX. Next Meeting:**

The next Trustee meeting is scheduled for 4:00 PM. May 19, 2025. Change of regular date due to Memorial Day holiday. The public is welcome to attend.

**X. Adjournment**

The meeting was adjourned at 5:35 PM. Motion to adjourn. Motion: M.Ebersole, L.TaTrovato. All in favor.

Submitted by S. Powers 4/29/2025

---