

# **Clarence Public Library Board of Trustees Minutes**

**May 19th, 2025 4:00 PM**

## **Draft**

The meeting was called to order at 4:04PM by Judy Hilburger. A quorum was present.

Present: President Judy Hilburger; Vice-President Marlene Arno; Treasurer Marjorie Ebersole; Secretary Sue Powers; Trustee Dawn Olczak; Trustee Lisa LaTrovato; Trustee Susan Bielawski; Director Monica Mooney; Town Board Liaison Bob Altieri

### **I. Approval of Minutes:**

- Motion to approve April 28, 2025 minutes. Motion: M. Ebersole, 2<sup>nd</sup> L. LaTrovato. All in favor.
- Correction of March 24, 2025 approval date of minutes change from January 25, 2025 to February 24, 2025 date.

### **II. Approval of Claims:**

- The board reviewed checks written from the County checking account 11c-14c. Motion to approve: S. Powers, 2<sup>nd</sup>. M. Arno. All in favor.
- The board also reviewed checks written from the Trustee Checking account 35t-40t. Motion to approve: S. Bielawski, 2<sup>nd</sup> L. LaTrovato. All in favor.

### **III. President's Report:**

- **ACT** – Saturday, May 31<sup>st</sup>, 2025 Act meeting will take place at the Clarence Public Library. The Friends of the Clarence Library will furnish the refreshments. Discussion took place on set up and arrival time. M. Mooney will present first, and then ACT agenda will follow.
- **Friends** – The Friends Spring Book Sale took place April 30-May 3<sup>rd</sup>. The event was successful. Remainder of the Children and Young Adult Books were donated to Teachers' Desk.
- Friends continue to support the Children's Summer Reading Program: Color Our World
- The Basket Raffle will coincide with this. The Board of Trustees will contribute a basket.

### **IV. Director's Report:**

- M. Mooney gave the Director's Report that can be viewed on the Clarence Library Website under Board Information.
- Added information:
- The Library's phone system is no longer supported. They will continue to use it because it is still functional. The current provider is Rel-Comm. Other potential providers will be looked at when it comes time to purchase a new phone system.
- The Library will be represented at Fireworks in the Park (6/30) as well as Clarence Summer Fest (7/21)
- The Annual Comptroller's Financial Report to NY State was finalized and certified. The Report can be found on the website.

**V. Liaison Comment:**

B. Altieri shared information regarding Fireworks in the Park; 6/30/25 (rain date 7/1/25). It will be run by the Town of Clarence. \$12,000 was received from the County for the fireworks.

**VI. Public Comment:** none

**VII. Unfinished Business:**

- Advocacy – IMLS (Institute of Museum and Library Service)  
Discussion took place. Continued advocacy is crucial. State grant is still in place for coming year.

**VIII. New Business:**

- Reminder of upcoming visit by Senator Patrick Gallivan on Wednesday June 18<sup>th</sup> at 11:00.
- Discussion on Trustee Handbook Book Club on Board Development: Recruitment, Orientation, Education and Evaluation took place. It was noted that the Book Club presentations qualify for educational hours.

**IX. Next Meeting:**

The next Trustee meeting is scheduled for 4:00 PM. June 23, 2025. The public is welcome to attend.

**X. Adjournment**

The meeting was adjourned at 5:16 PM. Motion to adjourn. Motion: M.Ebersole, Dawn Olczak. All in favor.

Submitted by S. Powers 5/20//2025

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