

**Clarence Public Library Board of Trustees Meeting Minutes
Final Draft**

I. Call to Order by President Judy Hilburger at 6:02 PM.

II. Roll Call:

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Anita Ballow; Trustee Joan Schultz; Library Director Monica Mooney
Excused: Town Board Liaison Christopher Greene

III. Approval of Minutes from June 29, 2020

- The minutes from June 29, 2020 were approved with no changes
Motion: J. Schultz. 2nd: M. Arno. Unanimous

IV. New Business

- **Approval of Adjusted Open Hours for August** – Monica suggested that the library increase the hours from 38 to 45 beginning August 1st and ending on the Labor Day weekend. The suggested new hours are listed below:
Monday 10-7 Tuesday 10-7 Wednesday 10-5 Thursday 10-7 Friday 10-5 Saturday 10-2 Sunday Closed
Monica will reassess these hours at the end of August to determine if the library can increase the hours back up to 55.
Motion: J. Zinni. 2nd: J. Schultz. Unanimous.
- **Donations** – Monica asked the board to consider allowing donations to be accepted at the library. At this time she is not aware of any libraries accepting donations, but many patrons are requesting that we accept donations. As per the B&ECPL Materials Handling Guidelines, donations will need to be quarantined for three days before being sorted and/or allowed for sale. There is still some health risk associated with donations and the board decided that we will accept donations at the discretion of Monica. This will not be advertised and not all donations will be accepted. The board will reevaluate this decision at a future meeting.

V. Next Meeting

The next meeting is scheduled for Monday, September 28, 2020 at 7:15 PM. The public is welcome to attend.

VI. Adjournment

The meeting was adjourned at 6:34 PM by a unanimous vote.