

Clarence Public Library Board of Trustees Minutes
April 25, 2022 7:15 PM
Rough Draft

Roll Call: The meeting was called to order at 7:15 PM by Judy.

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Sue Powers Director Monica Mooney; Town Board Councilman Paul Shear; Town Board Councilman Dan Michnik

Excused: Trustee Stacey Jafarjian; Trustee Dawn Olczak

I. Approval of Minutes from March 28, 2022

The minutes were approved with no changes.

Motion: M. Arno. 2nd: S. Powers. Unanimous.

II. Approval of Claims

The board reviewed checks written in March and April 2022 from the County checking account and in March and April 2022 from the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 10c-12c. *Motion: M. Arno. 2nd: S. Powers. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 15t-18t. *Motion: M. Arno. 2nd: S. Powers. Unanimous.*

III. President's Report

- **ACT** – Judy, Marlene and Monica plan on attending the meeting at the Central Library on May 7th. Monica has provided ACT with all of the information they had requested for their presentation to the new director.
- **Friends** - The Friends are not meeting since the library is closed for the carpet project. Their next planned event is May 28th for Bark in the Park.

IV. Director's Report

- CPL was ranked 7th in circulation and 10th in patron visits in March.
- The library closed on April 23rd for the carpet project. The anticipated re-opening date is May 23rd. All of the patron's holds were transferred to Clearfield on April 22nd. Also, all holds during this time will be routed to Clearfield.

- The library system has gone fine free for overdue materials. There will still be a fee associated with lost or damaged books.
- CPL has been provided a Google Chrome Book and Wi-Fi hotspot kit, as well as 2 Wi-Fi hotspots for circulation.
- The Town has allocated \$11,000 towards new shelving in the employee area. The anticipated date of delivery and installation should coincide with the re-opening of the library.
- Monica and Sarah are training with Northstar Digital Literacy to become on-site Administrators

V. Public Comment

- Marge shared with the Board that she wrote a book about her life through a company called Story Worth. A relative gave her this as a gift and she was responsible to answer a question every week about various topics that she would like to share and pass down to her family.
- The Clarence Center United Methodist Church is having a chicken BBQ sale on May 7th from 3:00-7:00 PM. The cost is \$12.

VI. New Business

- **Approval of Annual Financial Report** – The Board unanimously approved the annual financial report.
Motion: S. Powers. 2nd: M. Arno. Unanimous.
- **Meeting Room Policy** – Monica proposed adding two additional rules to this policy, which the Board unanimously approved.
 - *Attendees must follow all health and safety protocols at the time of the event.*
 - *Room capacity is subject to change based upon health and safety requirements at the discretion of the director.*

Motion: S. Powers. 2nd: M. Arno. Unanimous.

VII. Next Meeting

The next meeting is Monday, May 23, 2022 at 7:15 PM. The public is welcome to attend.

VIII. Adjournment

The meeting was adjourned at 8:15 PM. *Motion: M. Ebersole. 2nd: J. Zinni.*
Unanimous.

Submitted by J. Zinni