

Clarence Public Library Board of Trustees Meeting Minutes
March 22 2021, 7:00 pm
Rough Draft

Roll Call:

Present: President Judy Hilburger; Secretary Joseph Zinni; Trustee Marlene Arno; Trustee Stacey Jafarjian; Trustee Dawn Olczak; Director Monica Mooney

Excused: Treasurer Marjorie Ebersole; Trustee Sue Powers;

Absent: Town Board Liaison Patrick Casilio

I. Approval of Minutes from February 22, 2021

The minutes were approved with no changes.

Motion: M. Arno. 2nd. D. Olczak Unanimous.

II. President's Report

- The Friends are seriously thinking about reopening the bookstore. They are contacting volunteers now and may be open within 1-2 months.
- ACT sent out a survey regarding how the pandemic has impacted each library.

III. Approval of Claims

The board reviewed checks written in February and March 2021 from the County checking account and the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 6c-12c. *Motion: S. Jafarjian. 2nd: M. Arno. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 3t-6t. *Motion: J. Zinni. 2nd: D. Olczak. Unanimous.*

IV. Director's Report

- The library was 6th in circulation and 7th in patron visits during February.
- Fine revenue is down mainly due to the elimination of hold fees.
- We are still attracting a lot of tutors and speech therapists currently. They are required to reserve their spot due to the limited space.
- Monica will request additional electrical outlets as many patrons are staying for longer periods of time and need outlets to plug in their laptops in certain parts of the library.
- Monica is preparing for summer programs. She thought about purchasing a tent that is staked into the ground, but due to the prevailing winds at the library this idea was not feasible. She may purchase a stake less tent and put it at the rear of the library where the wind does not impact this part of the library.

- Adult programming has been successful as 75 people attended Bob Poczik's presentation last week. Kevin Gallivan will have a Zoom event on April 27th at 7 PM titled "Shakespeare Revealed".
- The library was able to refer patrons to the Clarence AARP to schedule their free tax service. The library provided approximately 350 packets.

V. Liaison Comment – N/A

VI. Public Comment – N/A

VII. Unfinished Business

- **Amendment of Bylaws (Article 2.7)** – A motion was made to accept the revised bylaws as proposed in last month's meeting.
Motion: M. Arno. 2nd: S. Jafarjian. Unanimous.

VIII. New Business

- **NYS Public Health Emergencies Operations Plan** – The board approved the plan with no changes.
Motion: S. Jafarjian. 2nd: D. Olczak. Unanimous.
- **ACT Survey Discussion** – The board discussed the questions asked in this survey. This included how the patrons use the library as a result of the pandemic and how the library should adapt for the future.
- **Collaboration between Chinese Club of WNY and Clarence Library** – Monica was approached by the club in the hopes that the club could donate tangible and e-books to the library to promote Chinese culture. Also, the club would like to donate books that are written in Chinese. This partnership could lead to programs at the library to promote the Chinese culture.

IX. Next Meeting

The next meeting is Monday, April 26, 2021 at 7:00 PM. The public is welcome to attend.

X. Adjournment

The meeting was adjourned at 8:27 PM.

Motion: J. Zinni. 2nd: M. Arno. Unanimous.

Submitted by J. Zinni