

**Clarence Public Library Board of Trustees Minutes**  
**January 24, 2022**  
**Final Draft**

Roll Call: The meeting was called to order at 7:00 PM by Judy.

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Stacey Jafarjian; Trustee Dawn Olczak; Director Monica Mooney; Town Board Councilman Paul Shear; Town Board Councilman Dan Michnik

Excused: Trustee Sue Powers

I. Approval of Minutes from November 22, 2021

The minutes were approved with no changes.

*Motion: M. Ebersole. 2<sup>nd</sup>: D. Olczak. Unanimous.*

II. Approval of Claims

The board reviewed checks written in December 2021 and January 2022 from the County checking account and in November 2021, December 2021 and January 2022 from the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 40c-41c. *Motion: M. Arno. 2<sup>nd</sup>: S. Jafarjian. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 1c-5c. *Motion: D. Olczak. 2<sup>nd</sup>: J. Zinni. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 43t-48t. *Motion: S. Jafarjian. 2<sup>nd</sup>: D. Olczak. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 1t-3t. *Motion: J. Zinni. 2<sup>nd</sup>: M. Arno. Unanimous.*

III. President's Report

- ACT – There was a virtual meeting earlier this month, which was attended by Joe, Judy and Marlene. The search committee for the new director of the library system has completed the first set of interviews and the interview process is still in progress. There is a Trustee Book Club that is available to all trustees. The club meets to discuss the Trustee Handbook and they have invited experts to their meetings to discuss that meeting's topics. Marlene has attended these meetings and is impressed with how the meetings have gone.

- Friends - The Friends have shut down the bookstore until further notice due to the rising COVID cases. It is unknown as to when the bookstore will reopen.

#### IV. Director's Report

- CPL was ranked 7<sup>th</sup> in circulation in November and December. CPL was ranked 9<sup>th</sup> in patron visits in November and 6<sup>th</sup> in December.
- CPL hosted the first Family Support Center Advisory Board Meeting in December. Approximately 30 groups were in attendance and many of them gave presentations to the group. Monica thought it was a great networking opportunity.
- CPL is hosting a few events in January – Bob Poczik will host a Zoom discussion on Afghanistan on January 25<sup>th</sup>, author Isaiah Rashad will be at CPL to discuss his book *Homicide of a Rat* on January 27<sup>th</sup> and the first annual health/wellness fair, which is sponsored by Harmony Health will be held on January 29<sup>th</sup>.

#### V. Public Comment

- The Board welcomed Dan Michnik as the new Town Board liason.
- Paul advised the Board that there is a low bidder for the carpet project. The Town Board will vote to accept the bid in two weeks at their next meeting. It is uncertain when the project will begin, but we may get clarification after the bid is approved.

#### VI. Unfinished Business

- **Long Range Plan Discussion** – Monica did an outstanding job updating the long range plan and presented a rough draft to the Board. The Board discussed making a few amendments to the plan by moving a few objectives to different goals and to address the children's reading garden. The Board will review the plan in further detail before voting to accept the plan at the February meeting.

#### VII. New Business

- **Conflict of Interest/Disclosure Statements** – The Board was provided the documentation to review, complete and sign. Monica will keep these on file.

#### VIII. Next Meeting

The next meeting is Monday, February 28, 2022 at 7:00 PM. The public is welcome to attend.

IX. Adjournment

The meeting was adjourned at 8:42 PM. *Motion: M. Ebersole. 2<sup>nd</sup>: D. Olczak*  
*Unanimous.*

*Submitted by J. Zinni*