

Clarence Public Library Board of Trustees Minutes
June 27, 2022 7:15 PM

Roll Call: The meeting was called to order at 7:20 PM by Judy.

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Dawn Olczak; Trustee Sue Powers; Director Monica Mooney; Town Board Councilman Dan Michnik;

Excused: Trustee Stacey Jafarjian

I. Approval of Minutes from April 25, 2022

The minutes were approved with one change, which was a typo in Stacey's name under the ACT section of the President's Report.

Motion: M. Ebersole. 2nd: S. Powers. Unanimous.

II. Approval of Claims

The board reviewed checks written in May and June 2022 from the County checking account and in May and June 2022 from the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 17c-21c. *Motion: J. Zinni. 2nd: D. Olczak Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 24t-35t. *Motion: S. Powers. 2nd: J. Zinni. Unanimous.*

III. President's Report

- **ACT** – There have been no updates provided by ACT.
- **Friends** – The Friends are setting up for the basket raffle now, which will run through the end of July. Also, the Friends are hosting a chicken BBQ sale on June 30th from 3-6 PM or until all of the food has been sold. The cost will be \$13 per dinner.

IV. Director's Report

- CPL was ranked 13th in circulation and 26th in patron visits in May. This was due to the fact that the library was closed for almost a month for the carpet project.
- CPL hosted a blood drive, which was very successful. Monica, Judy and Sarah represented CPL at Bark in the Park. CPL also hosted the Garden

Friends of Clarence and Beverly Eberz in early June. They planted a “Stumpery”/Bog Garden where the waterfall was located.

- CPL hosted 70 kindergarten students from Clarence Center Elementary school on June 16th. On June 17th, Sarah and Donna traveled to Harris Hill Elementary school to visit kindergarten classes there.
- Monica and her team are busy gearing up for the summer programs. Cornell Co-Operative Extension will be hosting a Pollinator Series and brochures are available in the library for this event.

V. Public Comment – N/A

VI. Unfinished Business

- **Disaster Plan/Emergency Procedures** – Monica advised the Board that the CPL procedure and plan will be in conjunction with the Town of Clarence disaster plan. The items in the CPL plan will be specific to the library. The Board agreed that we should all review the Town and CPL’s plans and provide feedback in the September meeting before the Board votes to approve of the plan.

VII. New Business

- **Approval of the 2022 Contract** – The Board unanimously approved the resolution to adopt the contract for 2022.

VIII. Next Meeting

The next meeting is September 26, 2022 at 7:15 PM. The public is welcome to attend.

IX. Adjournment

The meeting was adjourned at 8:50 PM. *Motion: M. Ebersole. 2nd: J. Zinni. Unanimous.*

Submitted by J. Zinni