

Clarence Public Library Board of Trustees Meeting Minutes
June 28, 2021, 7:00 pm
Final

Roll Call: The meeting was called to order at 7:14 PM by Judy.

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Sue Powers; Director Monica Mooney; Town Board Liaison Paul Shear.

Excused: Trustee Stacey Jafarjian; Trustee Dawn Olczak

I. Approval of Minutes from May 24, 2021

The minutes were approved with one change, which was a typo in the Freedom of Information section.

Motion: M. Ebersole. 2nd: S. Powers. Unanimous.

II. President's Report

- The bookstore the Friends operate is open and many people are happy with this decision. The Friends are thinking about having a book sale in November, but they have not met yet to discuss this in further detail.
- ACT is not planning on having another meeting until at least September. That meeting may be in person. Also, Judy went to Mary Jean's retirement party to wish her well in her retirement on behalf of the library.

III. Approval of Claims

The board reviewed checks written in May and June 2021 from the County checking account and from May and June 2021 from the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 22c-26c. *Motion: M. Arno. 2nd: J. Zinni. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 15t-20t. *Motion: S. Powers. 2nd: M. Arno. Unanimous.*

IV. Director's Report

- The library was 8th in circulation and 8th in patron visits for the month of May.
- Tutors and therapists continue to use the library's meeting room.
- The annual bike raffle will be back this year. A red wagon will also be a prize in this year's raffle. The CPL's Independent Summer Reading program began on June 26th. For every 10 hours children read, they will be entered to win an

Amazon gift card. Greg's U-Pick and Gianni Mazi's on Main provided coupons for a free donut and a free slice of pizza for those who complete their reading logs.

- A special children's program, Butterflies in the Garden will be held on July 28th at 3:00 PM in the Children's Garden. Also, the library will be hosting Crafternoon in the Park on August 11th. Those who attend will make a pressed flower sun-catcher and pressed flower crowns.
- Lego Club is back and all of the creations will be put on display in the library.
- Monica submitted the grant for the Program Equipment & Facility Improvement Initiative. A vote will be taken on July 15th to determine if CPL will receive a grant for the carpet replacement.

V. Liaison's Comment

- A motion to appropriate \$37,500 for the carpet replacement was made and approved at a recent Town meeting.

VI. Public Comment – N/A

VII. Unfinished Business

- **Resolution Approving Submitting a B&ECPL Program Equipment & Facility Improvement Initiative Request** – The board voted unanimously to approve the request for the grant to have the carpets replaced.
- **Review of Procurement Policy** – The board unanimously approved this policy. *Motion: M. Ebersole. 2nd: J. Zinni. Unanimous.*

VIII. New Business

- **Approval of 2021 Contract and Exhibits** – The board unanimously approved the 2021 contract and exhibits.
- **Rules of Conduct** – The board approved the Rules of Conduct with two changes. The first change was for the cell phone use in the library. Under Rule 4, sub-section n the verbiage was amended to: *Audible cell phone conversations limited to outer foyer area only.* The second change was for face coverings in the library. Under Rule 8 the verbiage was amended to: *Face coverings required in accordance with state and federal guidelines. The library reserves the right to turn away any patron over the age of 2 years old who is not in compliance.* *Motion: S. Powers. 2nd: M. Arno. Unanimous.*

IX. Next Meeting

The next meeting is Monday, September 27, 2021 at 7:00 PM. The public is welcome to attend.

X. Adjournment

The meeting was adjourned at 8:35 PM.

Motion: M. Ebersole. 2nd: J. Zinni. Unanimous.

Submitted by J. Zinni