

**Clarence Public Library Board of Trustees Minutes**  
**May 23, 2022 7:15 PM**  
**Final**

Roll Call: The meeting was called to order at 7:20 PM by Judy.

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Stacey Jafarjian; Trustee Dawn Olczak; Trustee Sue Powers; Director Monica Mooney; Town Board Councilman Dan Michnik; Library Director John Spears; Chair of the B&ECPL Board of Trustee Kimberly Johnson and Vice Chair of the B&ECPL Board of Trustee Carima El-Behairy.

I. Approval of Minutes from April 25, 2022

The minutes were approved with a few changes. There were several typos that were corrected.

*Motion: S. Powers. 2<sup>nd</sup>: M. Arno. Unanimous.*

II. Approval of Claims

The board reviewed checks written in April and May 2022 from the County checking account and in March and April 2022 from the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 13c-16c. *Motion: J. Zinni. 2<sup>nd</sup>: S. Jafarjian. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 19t-23t. *Motion: M. Arno. 2<sup>nd</sup>: D. Olczak. Unanimous.*

III. President's Report

- **ACT** – Dawn, Stacey, Marlene, Judy and Monica all attended the meeting at the Central Library earlier this month. They all had positive things to say about the meeting itself, as well as getting to know the other trustees at the other libraries.
- **Friends** – CPL will have a table at Bark in the Park on May 28<sup>th</sup>. Clifford the Big Red dog will unfortunately miss the event due to the COVID-19 pandemic. The Friends are also thinking about having a BBQ chicken fundraiser next month. They are doing their research now and will make a decision on whether they are to proceed with this or not. They are having a basket raffle in June and information will be released to the public shortly.

- **Meeting Room Policy** – The Clarence School District is paying for a group counseling event throughout the summer at CPL. The Board discussed the reasons why counseling is so important to the community at large, as well as the fact that CPL is becoming a hub for the community. It was decided that the Meeting Room policy will not be amended and any meetings that will have a fee associated to it, which is not open to the public will not be available to use the meeting room

#### IV. Director's Report

- CPL was ranked 10<sup>th</sup> in circulation and 11<sup>th</sup> in patron visits in March.
- The library re-opened on May 16<sup>th</sup> after the carpet project was completed 1 week earlier than anticipated. The contractor will be coming back to finish up some loose ends.
- Monica is preparing for the summer programs. Sarah's story time continues to be a big success. Also, the presentation by Lori Bergman earlier this month was well attended and Monica has received positive reviews from the patrons who attended the event.

#### V. Public Comment

- John Spears, Kimberly Johnson and Carima El-Behairy attended our meeting as guests. They discussed the fine free rollout and asked how it was affecting CPL. Monica could not provide data to them since CPL was closed for the last month. They also re-iterated the importance of the library in our local community and WNY community. It is important that the Board continue to use our past experiences to help move CPL in the right direction as a community hub.
- The Board, Monica and Dan expressed their sincere thanks to Paul Shear for his leadership and guidance on carpet project. He played an important role in assisting the Board and Monica with this project.

#### VI. New Business

- **Disaster Plan/Emergency Procedures** – Monica advised the Board that she is in the process of putting together a rough draft. She should have the draft completed and available for review by the June meeting.

*Motion: S. Powers. 2<sup>nd</sup>: M. Arno. Unanimous.*

#### VII. Next Meeting

The next meeting is June, 27, 2022 at 7:15 PM. The public is welcome to attend.

VIII. Adjournment

The meeting was adjourned at 8:35 PM. *Motion: M. Ebersole. 2<sup>nd</sup>: J. Zinni.*  
*Unanimous.*

*Submitted by J. Zinni*