

Clarence Public Library Board of Trustees Minutes

October 24, 2022 7:15 PM

Final

Roll Call: The meeting was called to order at 7:16 PM by Judy Hilburger.

Present: President Judy Hilburger; Secretary Joseph Zinni; Treasurer Marjorie Ebersole; Trustee Marlene Arno; Trustee Stacey Jafarjian; Trustee Dawn Olczak; Trustee Sue Powers; Director Monica Mooney; Town Board Councilman Dan Michnik

I. Approval of Minutes from September 26, 2022

The minutes were approved a few changes. Several typos were corrected and the word forbidding was added to Rules of Conduct 4.0 verbiage.

Motion: D. Olczak. 2nd: S. Powers. Unanimous.

II. Approval of Claims

The board reviewed checks written in September and October 2022 from the County checking account and in September and October 2022 from the Trustees checking account.

- A motion was made to approve the Abstract of Audited Vouchers for the County checking account: 30c-31c. *Motion: M. Arno. 2nd: D. Olczak. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account: 53t-62t. *Motion: S. Powers. 2nd: M. Arno. Unanimous.*

III. President's Report

- **ACT** – The next meeting is scheduled for January 23, 2023.
- **Friends** – The Friends are hosting a book sale this month. October 26th is the Members only night and the public is welcome October 27-29. Also, they are hosting two basket raffles that will run from November 15-December 15th. One basket will include chocolate candy and one basket will include books, toys and games for children. Tickets will be \$1 each.

IV. Director's Report

- The Clarence Public Library was ranked 7th for circulation and 12th for patron visits in September.
- The furniture project is almost completed, but the contractor found damage to the concrete floor when they were installing the entry mats. CPL will be closed on December 21 and 22 so the contractor can complete the work.
- The Stumpery Garden sign was received and CPL will have it installed adjacent to the Children's Reading Garden. Several new STEM kits have been purchased: Electromagnet kit, Magnetic Science, Simple Machines, Newton's Law and an Electric Motor-Generator kit.
- CPL has a survey available for parents of children 5 years or younger. Monica and her team want input from the community as to what programs

V. Public Comment – N/A

VI. Unfinished Business - N/A

VII. New Business

- **Open/Closed Dates for 2022** – The Board reviewed the holiday schedule the Buffalo and Erie County Library system released. The Board approved adding four additional dates to the holiday calendar and CPL will be closed on the following dates:
 - The Saturday before Memorial Day, May 27th.
 - The Saturday before Labor Day, September 2nd.
 - Columbus Day/Indigenous People's Day, October 9th.
 - Veteran's Day, November 11th.

Motion: J. Zinni. 2nd: S. Powers. Unanimous.

VIII. Next Meeting

The next meeting is November 28, 2022 at 7:15 PM. The public is welcome to attend.

IX. Adjournment

The meeting was adjourned at 8:34 PM. *Motion: M. Ebersole. 2nd: J. Zinni.*
Unanimous.

Submitted by J. Zinni