Financial

The financial statements are included in the board packets. The 2022 Return to system invoice has been calculated and sent to us from the Business Office at the Central Library.

The Return to System calculation summarizes the total incoming revenues (including any funds our Library received during the year from the System) and the total direct expenditures for our Library. Our Return to System is the difference between our total incoming revenues and total direct expenditures. This amount should correspond with our ending balance in your “Operating” bank account less any funds you are authorized to retain (NYS Member Aid, Municipal Support etc.)

Please keep in mind that as a CHR Library, the System is paying salaries and benefits that are supported in part by our locally collected operating revenues (lost/damaged book fees, interest, etc.). Basically, the System pays this cost in advance and a large part of the Return to System payment is to reimburse the System for these expenses. Before CHR, these revenues helped cover the cost of the checks our library issued to meet our payroll and benefits expenditures.

The amount of the 2022 Return to System is $3,499.05.

Claims Audit
See abstracts for County Checking and Trustees Memorial Account

Account Balances (as of 2/27/2023):

Savings: $178,906.14
County Checking: $15,118.93
Trustees Account: $10,859.14

January 2023 Monthly Report

Circulation, Patron Count and Programming Summary

Circulation
January 2023: 20,230
January 2022: 10,206
98.2% percent change

<table>
<thead>
<tr>
<th>Month</th>
<th>Figures</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2023</td>
<td>20,230</td>
</tr>
<tr>
<td>January 2022</td>
<td>10,206</td>
</tr>
</tbody>
</table>

98.2% percent change

(*automated renewals)

- Maximum circulation this month: 1,196 on January 26th, 2023.
- Maximum Circulation this year: 1,196 on January 26th, 2023.
- Maximum in 2021: 1,642 on July 5, 2022
- Average Circulation per day in January was 695.
- Clarence was ranked 6th in circulation overall for January.
- Clarence was ranked 7th in circulation overall for January 2022.

**Library Visits**

<table>
<thead>
<tr>
<th>Month</th>
<th>Figures</th>
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</thead>
<tbody>
<tr>
<td>January 2023</td>
<td>5,620</td>
</tr>
<tr>
<td>January 2022</td>
<td>4,670</td>
</tr>
</tbody>
</table>

20.3% percent change

<table>
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</tbody>
</table>

20.3% percent change

- Maximum in one day in 2022: 475 on July 5.
- The average visits per day in January 2023 was 238.

- Clarence was ranked 8th for Library Visits in January 2023.
- Clarence was ranked 7th for Library Visits in January 2022.

**Public Access Computer Sessions**

<table>
<thead>
<tr>
<th>Month</th>
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<tbody>
<tr>
<td>January 2023</td>
<td>392</td>
</tr>
</tbody>
</table>
January 2022 383
2.3% percent change

WIFI
January 2023 1,294
January 2022 1,058
22.3% percent change

Clarence Public Library Programming

January 2023

In Library Programs:

<table>
<thead>
<tr>
<th>Programs</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>For children 5 &amp; under</td>
<td>8</td>
</tr>
<tr>
<td>For children 6-12</td>
<td>4</td>
</tr>
<tr>
<td>For Teens</td>
<td></td>
</tr>
<tr>
<td>Intergenerational*</td>
<td>2</td>
</tr>
<tr>
<td>For Adults</td>
<td>7</td>
</tr>
</tbody>
</table>

*Intergenerational programs included The Joy of Trains and Puzzle Day

In Library One-on-One Programs:

<table>
<thead>
<tr>
<th>Programs</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>For children 5 &amp; under</td>
<td>16</td>
</tr>
<tr>
<td>For children 6-12</td>
<td>10</td>
</tr>
<tr>
<td>For Teens</td>
<td>32</td>
</tr>
<tr>
<td>For Adults</td>
<td>2</td>
</tr>
</tbody>
</table>

Meeting Room Use (not library programs): 18

Outside Groups/Organizations using the meeting room in January include:

AARP Tax Prep
Girl Scouts
Women of Waterford
Senior Center Card Players
Garden Friends of Clarence
Clarence Contemporary Club
Happy Bookers Book Club
Waterford Village Association
Alzheimer’s Association (in collaboration with Clarence Public Library)

Clarence Contemporary Club

New York Matters Narcan Training (sponsored by Clarence FSC)
Clarence Centre Cemetery

Items of Note:

- The Garden Friends of Clarence volunteers met at the library several times in February to label and put seed packets together for the new Seed Library opening in March. Thank you to Library Board President Judy Hilburger for volunteering for the seed packaging sessions!
- The Clarence FSC hosted a program on substance abuse/opioid addiction as well as an informational program on cannabis (Cannabis 101).
- Story time and Playdate programs were very well-attended in February. On February 7, for example, we had a total of 58 (parents/children) attending. Other programs such as Lego Club, Knitting Club, a Study in Sherlock and Paws for Love also continue to be popular.
- On Saturday, February 18, The Race Unity Circle of the Niagara Frontier hosted a screening of Race: the Power of an Illusion.
- The break week for students was particularly busy despite the inclement weather. The highlight of the week was Sarah’s program for school age children: Fizzy Drinks and Fairy Cakes where kids were able to make their own cake pops and sip on sweet Italian sodas in a variety of flavors. Thanks to board member Sue Powers for volunteering at this event!
- Memory Kits – the first order has been placed for items that will be part of the Clarence Library’s Memory/Reminisce Kits collection with grant funding provided by the Daniel C. and Beatrice M. Fisher Fund.
- Building/Maintenance –
  - DV Brown has been here several times this month to assess damage to the ceiling tiles after the boiler failed in late January, also two fans in the VAV units which will need to be replaced (above adult fiction and above the bookstore) The Town will be taking care of the repairs in the next couple
weeks. The software system (computer for the HVAC system) went down on February 10. Monica called Town Hall to see if they would be able to re-boot the computer, which they did. Connection between our system and Town Hall was very weak.

- We also had some issues with the new humidifier and leaking pipes in the mechanical room which were addressed by the Town.
- Our flag was replaced on February 9 and our fire extinguishers passed inspection on February 15.

Upcoming:

Red Cross Blood Drive on February 28 and ARTS DAY with WNY Arts for Learning on March 4!

Respectfully Submitted,

Monica Mooney