

Director's Report – Clarence Public Library
January 22, 2024

Financial

The financial statements are in the board packets. The automated 2023 ledger has been sent to Tracy Palicki at the Central Library Business office and she will be able to calculate the Clarence Library's "Return to system" based on these financial statements. We anticipate that the Business office will be able to forward our final 2023 "System Paid" expense analysis and any invoices, if applicable.

Claims audit

See abstracts for county checking and Trustees Memorial Account

Account Balances (as of 1/22/2023):

Savings:	\$72,042.25
County Checking:	\$7,594.10
Trustees Checking:	\$19,036.88

Donations:

November 29, 2023 - \$500.00 (Thomas Pause)
December 4, 2023 - \$500.00 (Patricia Beris)
December 19, 2023 - \$160.00 (Women of Waterford)

Statistics:

November 2023 Monthly Report

Circulation, Patron Count, and Programming Summary

Circulation

November 2023 Circulation:	18,311
November 2022 Circulation:	18,924
	-3.2% percent change
January-November 2023	228,585

January-November 2022 188,694
 21.1% percent change

- Maximum circulation this month was 1,164 on November 22.
- Maximum Circulation this year was 1,723 on August 5th.
- Maximum in 2022 was 1,642 on July 5, 2022.
- Average Circulation per day was 601.
- Clarence was ranked 9th in circulation overall for November 2023.
- Clarence was ranked 6th in circulation overall for November 2022.

Branch	November 2023 Circulation Rank
1. Audubon	33,034
2. Clearfield	26,522
3. Kenmore	24,683
4. Julia Boyer Reinstein	23,233
5. Orchard Park	22,296
6. Central	21,328
7. West Seneca	20,686
8. Lancaster	19,016
9. Clarence	18,311

Library Visits

November 2023 Visitor Count 5,504
 November 2022 Visitor Count 4,860
 13.3% percent change
 January-November 2023 69,830
 January-November 2022 58,086
 20.2% percent change

- Maximum Visitor Count in November was 287 on the 6th.
- Maximum in one day in 2023 was 486 on June 27th.
- Maximum Library Visits in one day in 2022: 380 on February 22nd.
- The average number of visits per day in November 2023 was 229.
- Clarence was ranked 11th for Library Visits in November 2023.
- Clarence was ranked 10th for Library Visits in November 2022.

Branch	November 2023 Library Visits
1. Central	24,867
2. Orchard Park	10,308
3. Audubon	9,435
4. Clearfield	9,273
5. West Seneca	8,509
6. Kenmore	8,298
7. Julia Boyer Reinstein	7,891
8. Merriweather	7,811
9. Hamburg	6,658
10. Aurora	5,010
11. Clarence	5,504

Public Access Computer Sessions

November 2023	372
November 2022	337
	10.4% percentage change

WIFI

November 2023 1,415
 November 2022 1,133
 24.9% percent change

Clarence Public Library Programming

November 2023

In Library programs: Programs Attendance

For children 5 & under	8	108
For children 6-12	2	42
For teens		
Intergenerational	1	20
For Adults	6	119

Outreach/Class Visits: 60

In Library One-on-One Programs: Programs Attendance

For children 5 & under	2	2
For children 6-12	26	26
For teens	19	19
Intergenerational		
For Adults		

Meeting Room Use: 48

December 2023 Monthly Report

Circulation, Patron Count, and Programming Summary

Circulation

December 2023 Circulation: 18,311
 December 2022 Circulation: 18,924

	-3.2% percent change
January-December 2023	228,585
January-December 2022	188,694
	21.1% percent change

- Maximum circulation this month was 1,065 on December 2nd.
- Maximum Circulation this year was 1,723 on August 5th.
- Maximum in 2022 was 1,642 on July 5, 2022.
- Average Circulation per day was 617.
- Clarence was ranked 8th in circulation overall for December 2023.
- Clarence was ranked 4th in circulation overall for December 2022.

Branch	December 2023 Circulation Rank
1. Audubon	33,034
2. Clearfield	26,522
3. Kenmore	24,683
4. Julia Boyer Reinstein	23,233
5. Orchard Park	22,296
6. Central	21,328
7. Lancaster	19,016
8. Clarence	18,311

Library Visits

December 2023 Visitor Count	7,334
December 2022 Visitor Count	5,923
	23.8% percent change
January-December 2023	64,326
January-December 2022	53,226
	20.9% percent change

- Maximum Visitor Count in December was 270 on the 28th.
- Maximum Visitor Count in December 2022 was 387 on the 27th.
- Maximum in one day in 2023 was 486 on June 27th.
- Maximum Library Visits in one day in 2022: 380 on February 22nd.
- The average number of visits per day in December 2023 was 209.
- Clarence was ranked 10th for Library Visits in December 2023.
- Clarence was ranked 7th for Library Visits in December 2022.

Public Access Computer Sessions

December 2023	372
December 2022	337
	10.4%

WIFI

December 2023	1,415
December 2022	1,133
	24.9% percent change

Clarence Public Library Programming

December 2023

In Library programs:	Programs	Attendance
For children 5 & under	5	89
For children 6-12	3	88
For teens		
Intergenerational	3	64
For Adults	4	35

I included the Haunted Graham Cracker House and Painted Pumpkin as Children’s programs, but they could have also been counted as Intergenerational.

In Library One-on-One Programs:	Programs	Attendance
For children 5 & under	2	2
For children 6-12	26	26
For teens	19	19

Intergenerational		
For Adults		

Meeting Room Use: 28

Items of Note:

- During December, we had issues with the boiler and had both D.V. Brown and U&S Services were both at the library for extensive periods of time working on both the mechanical and software issues. They seemed to have fixed the major problems; however we still have the gas smell and the boiler takes a long time to start up in the morning or after we have been closed for a period of time. Leaks in the ceiling start if the temps in the building dip into the low 60s. On January 19, we did have “flame failure” error code. I called Parks Department and they checked the system and recommended we keep the set points higher on the system so that it does not have to struggle as much to kick on after we have been closed. We continue to closely monitor the system.
- Programming highlights in late November, December and early January included a Red Cross Blood Drive on November 29, Dolly the Therapy Dog on December 2, December 16 and January 6. We also hosted another “Holmes for the Holidays’ (December 4), Paint Night with Kim Strell on December 5, Holiday Cake Pops Making on December 6 and Winter Seed Sowing program on December 7. Also, on December 7, we hosted a Staff/Volunteer Appreciation Afternoon which included coffee, tea and light refreshments. Also in December, Sarah planned and hosted an Adult Wreath Craft program on December 11 and a December “Makery” (ornament crafts) on December 12 and another very well-attended Makery on January 10 (“No Knit” yarn Makery) where the kids made some very cool creations (check out our Facebook page to see some photos!). We also hosted the Alzheimer’s Association’s Healthy Living for Brain and Body on January 9. Monica put some of the Reminisce/Memory Kits on display for this program and had reached out to more than two dozen activities directors inviting them to the program.
- The library’s carpets were cleaned by Cleaner Carpets of Clarence on December 20.
- Groups and organizations using our meeting room during this time include Women of Waterford, Garden Friends of Clarence, ASD Social Group through Family Support Center of Clarence, Senior Center card players, FSC Advisory Group (met at Clarence Library), WNY Armenian Community, Clarence Concert Association, Bookmarks, Homeschool Parents Group, Bookmarks Book Group, and Waterford HOA.
- Upcoming events: Clarence Public Library at Winter Fest (January 27), Puzzle Day at the Clarence Public Library (January 27), Take Your Child to the Library Day (February 3), Valentine Makery (February 7), Oswald: Assassin or Patsy presented by John Fagant (February 12), Valentine Cookie Decorating (February 14), Lunar New Year Celebration (February 15 – part of ENL grant initiative).

Respectfully Submitted,

Monica Mooney
 Director – Clarence Public Library