

**Director's Report – Clarence Public Library
January 23, 2023**

Financial

The financial statements are included in the board packets. The automated 2022 ledger has been sent to Tracy Palicki at the Central Library Business office and she will be able to calculate the Clarence Library's "Return to System" based on these financial statements. After January 27, the Business Office will be able to forward our final 2022 "System Paid" expense analysis and any invoices, if applicable.

We have sent our annual extension request to the State Comptroller to be granted a 60-day extension to complete our report.

Claims Audit

See abstracts for County checking and Trustees Memorial Account

Account Balances (as of 1/23/2023):

Savings:	\$178,198.74
County Checking:	\$7,631.90
Trustees Checking:	\$9,894.45

NOVEMBER 2022 MONTHLY REPORT

Circulation, Patron Count and Programming Summary

Circulation

November 2022 Circulation:	18,924
November 2021 Circulation:	10,362
	82.6% percent change
January-November 2022	188,694
January-November 2021	136,401
	38.3% percent change

- Maximum circulation this month: 1,185 on November 17, 2022.
- Maximum Circulation this year: 1,642 on July 5, 2022.
- Maximum in 2021: 1,027 on 7/6/2021

- Average Circulation per day in November was 636.
- Clarence was ranked 6th in circulation over for November 2022.
- Clarence was ranked 7th in circulation overall for November 2021.

Library Visits

November 2022 Visitor Count	4,860	
November 2021 Visitor Count	5,194	
		-6.4% percent change
January-November 2022	58,086	
January-November 2021	59,153	
		-1.8% percent change

- Maximum Visitor Count in November 2022: 301 on the 17th.
- Maximum in one day in 2022: 475 on July 5.
- Maximum Library Visits in one day in 2021: 448 on 7/6/2021
- The average visits per day in November 2022 was 221.
 - Clarence was ranked 10th for Library Visits in November 2022.
 - Clarence was ranked 7th for Library Visits in November 2021.

Public Access Computer Sessions

November 2022	337	
November 2021	429	
		-21.4% percent change

WIFI

November 2022	1,133
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November 2021

940

20.5% percent change

Clarence Public Library Programming

November 2022

In Library Programs:

Programs

Attendance

For children 5 & under	9	123
For children 6-12	4	97
For Teens	2	12
Intergenerational	3	66
For Adults	3	22

In Library One-on-One Programs:

Programs

Attendance

For children 5 & under	13	13
For children 6-12	11	11
For Teens	24	24
For Adults	2	2

Meeting Room Use (not library programs): 20

DECEMBER 2022 MONTHLY REPORT

Circulation, Patron Count and Programming Summary

Circulation

December 2022 Circulation: 16,646

December 2021 Circulation: 9,925

67.7% percent change

January-December 2022 205,340

January-December 2021 146,326

40.3% percent change

- Maximum circulation this month: 1,050 on December 1st, 2022.
- Maximum Circulation this year: 1,642 on July 5, 2022.
- Maximum in 2021: 1,027 on 7/6/2021
- Average Circulation per day in December was 570.
- **Clarence was ranked 4th in circulation over for December 2022.**
- Clarence was ranked 7th in circulation overall for December 2021.

Library Visits

December 2022 Visitor Count	4,167
December 2021 Visitor Count	4,678
	-10.9% percent change
January-December 2022	62,253
January-December 2021	63,831
	-2.5% percent change

- Maximum Visitor Count in December 2022: 262 on the 29th.
- Maximum in one day in 2022: 475 on July 5.
- Maximum Library Visits in one day in 2021: 448 on 7/6/2021
- The average visits per day in December 2022 was 198.
 - Clarence was ranked 7th for Library Visits in December 2022.
 - Clarence was ranked 6th for Library Visits in December 2021.

Public Access Computer Sessions

December 2022	318
December 2021	414
	-19.4% percent change

WIFI

December 2022 990
December 2021 1,036

-4.4% percent change

Clarence Public Library Programming**December 2022****In Library Programs:****Programs****Attendance**

For children 5 & under	6	99
For children 6-12	3	87
For Teens	3	20
Intergenerational		
For Adults	7	65

In Library One-on-One Programs:**Programs****Attendance**

For children 5 & under	9	9
For children 6-12	8	8
For Teens	8	8
For Adults	3	3

Meeting Room Use (not library programs):13

Note: The Clarence Public Library was closed on December 21 and December 22 for construction and December 23 through December 27 during the blizzard.

Outside Groups/organizations using the meeting room in November/December include:

Clarence Contemporary Club

Happy Booker's Book Club

SLG Financial

Horizon Health Services

Mah-Jongg Group

Village Station

Women of Waterford

Girl Scouts

Senior Center Card Players

Tax Aide Training (AARP)

Grandparent Support Group (FSC)

Clarence 4-H Equestrian

Journey's End

HEAP Outreach (Erie County)

Clarence Youth Foundation

Items of Note:

- Construction work (concrete floor repair) was completed by Heritage Flooring in the front hallway, vestibule and employee entrance alcove on December 21 and December 22. The pedi-mats in the hallway and vestibule were securely installed. This was the last portion of the carpet project that needed to be completed.
- The blizzard forced the library to close on December 23. We were then closed December 24 through December 26 for the Christmas holiday and again on December 27 due to blizzard cleanup. The library did have a power outage at some point during the blizzard. This caused some condensation on the hot water pipes and subsequently several ceiling leaks in the building. We also believe that blowing snow got into the rafters and caused water to pool up and leak through into the Director's office. All the leaks were addressed by Aaron Metzger and the Town of Clarence Parks Department. The affected tiles were replaced.
- Monica put in a work order to the Town to have the building humidifier replaced. The humidifier was ordered by the Parks Department and installed on 1/20/23.
- I am working with Jesi Miller, Program Coordinator for ARTS for Learning WNY to schedule a series of cultural/art/music programs at the Clarence Public Library. These programs are made possible by the Daniel C. and Beatrice M. Fisher Fund that was awarded to Arts for Learning WNY. Our first program is Dandiyas and Dance (a folk dance from India) which will take place on February 4. We also have two ART SATURDAYS coming up—one of March 4 and the other on April 15. These events will include multiple programs throughout the day. The programs include the following:
 - Reading is Magic / Ted Baumhauer
 - Balloon Art / Janice Spagnola

- Collage Creation / Christy Zucarelli
 - Andy Parker's Weather Machine / Andy Parker
 - World Drumming / Ringo Bril
 - Rock 'n Roll Guitar / Doug Yeomans
- **Seed Library** – On January 9, I met with the Garden Friends of Clarence and David O'Donnell (Eastern Monarch Butterfly Farm) to discuss setting up a seed library at the Clarence Public Library. Several libraries in our library system have successful seed libraries. The purpose of our seed library would be to promote gardening throughout the year and provide people with the opportunity to share seeds and plants that they've grown themselves, thus fostering a network of community gardens and growers. Step one in this process is to reach out to seed companies to request donations of seed packet for the seed library. I have begun send letters (or emails) of request to several national seed companies. I am also using the resources provided by John Benzee who has developed a successful seed program at the Lancaster Library as well as resources from the Cornell Cooperative Extension.
 - **Memory Kits** – On January 9, I also met with Julie Lewinski, OTD, CFPS, CDCS. Julie is also the owner of Care Patrol of Buffalo/Niagara/Rochester/Syracuse. We discussed the memory kits that I am developing with grant money from the Daniel C. and Beatrice M. Fisher Fund that the Clarence Library has been awarded this year. We are working to form a "pilot" program of these kits with specific ones designed for caregivers and specific ones designed for activities professionals, as the need is somewhat different for each. Julie offered to help develop the caregiver kits which will include meaningful activities for individuals affected by cognitive memory impairment.

Programs of Note:

- November 29 - The library hosted a successful Red Cross Blood Drive. The American Red Cross collected 21 units including 2 power red. The next blood drive at the Clarence Library will be held February 28.
- December 1 – Kimberly Strell was here for another fun painting night which was a holiday-themed starry night!
- December 6 – A Study in Sherlock presented "Holmes for the Holidays," a discussion of mystery short stories featured at Christmastime.
- December 13 – "Sprinkles and Sparkles" Cookie Decorating – Librarian Sarah McLean-Plunkett organized and ran a fun and festive cookie decorating program for kids. The event featured a visit from Santa and a reading of The Night Before Christmas. This was one of the most popular and well-attended children's programs of the year with over 50 people in attendance. Thank you to Trustee Dawn Olczak who volunteered and helped out at this wonderful event!
- January 4 – Monica provided library outreach to a group of residents from Solstice Senior Living. The topic was "What the Clarence Library Can Do for You?"
- January 14 – Dean Hunneshagen, founder of The Joy of Trains, was back at the Clarence Library for a fun and interactive model train experience for all ages!

- January 19 – Carolyn Barber, a volunteer with the Alzheimer’s Association presented the first in a series of two educational programs at the Clarence Public Library. The first program was “10 Warning Signs of Alzheimer’s” and the second program, which is scheduled for March 16 will be “Understanding Alzheimer’s and Dementia.”

Staff News:

Part-time librarian Jeremy Cassidy resigned from the library to pursue a full-time job as Community Manager for Archidekt. Jeremy had worked at the Clarence Library since 2010 and assisted the library in many programming endeavors including Comics Fest and also created a long-running and successful Dungeons & Dragons program at the Clarence Library.

A new part-time librarian, Nickolas Schuessler started at the Clarence Library on January 14. Welcome Nickolas!

Respectfully Submitted,

Monica Mooney

Director – Clarence Public Library