

**Director's Report – Clarence Public Library**  
**June 22, 2026**

**Financial**

The monthly financial statements are included in the board packets. The latest payroll report was sent on 6/2 by Tracy Palicki from the Business Office and shows that we have a \$7,396.40 projected ending balance (as of pay period 11) in our personnel budget for 2026. This is a snapshot in time and this figure will decrease as we move forward through the year.

**Account Balances (as of 6/18/2026):**

CD:	\$21,387.87
Savings:	\$46,988.13
County Checking:	\$16,677.61
Trustees Checking:	\$27,801.01

**Claims Audit:**

Please see claims audit abstracts

**May 2026 Statistics:**

**Circulation**

May 2025	17,920
May 2026	16,510

-7.9% (May)

-8.1% (year to date)

**Library Visits**

May 2025	7,152
May 2026	6,369

-10.9% (May)

-4.3 (Year to Date)

### **Public Access Computer Sessions**

May 2025	435
May 2026	405

-6.9% (May)

-13.0% (Year to Date)

### **WiFi**

May 2025	1,864
May 2026	2,070

11.1% (May)

11.0% (Year to Date)

### **Web Page Visits (Clarence – May 2026)**

### **Programming Statistics – May 2026**

#### **Total Program Attendance**

673

#### **Meeting Room Use Attendance**

193

#### **In Library Programs:**

##### **For children 5 and under:**

7 programs  
98 attendees

##### **For children 6-12:**

2 programs (Lego Club)  
28 attendees

##### **For teens:**

1 program (Neurodivergent Teen Social Group)  
1 attendee

**For Intergenerational:**

2 programs (Makery and Therapy Dog)  
28 attendees

**\*For Adults:**

14 programs  
182 attendees

\*note – We started hosting University Express classes in May as well as a Mahjong group

**Tutoring:**

11 sessions (ages 5 and under)  
9 sessions (ages 6-12)  
21 sessions (teens ages 13+)

**Seed Library**

240 packets (Intergenerational)

**Craft Table**

55 attendees (Intergenerational)

**Outreach:**

Little Red Schoolhouse (May 14)  
30 attendees (5 and under)

**Groups/Organizations Using the Meeting Room in May:**

- Clarence Concert Association
- Rivera Greens HOA
- Senior Center Card Players
- JASNA (Jane Austen Society)
- WNY Armenian Community
- Happy Bookers Book Group
- Ehlers-Danlos Support Group
- Women of Waterford
- Amber Meadows HOA
- Clarence Plumbing Exam
- Clarence Central School District

**Programming:**

University Express programming is off to a great start at the Clarence Public Library! In May, we hosted 4 classes with a total attendance of 59 people. I spoke with Alisa Colatarci-Reimann,

Community Recreation Coordinator of the Department for the Aging and she said she's heard all good things about the classes at the Clarence Public Library. Classes will continue through July and we plan on hosting more classes in the fall, including a couple "livestream" classes with our new technology. Eric Weisansal, Assistant Coordinator of the Department for the Aging was here on May 29 to give staff training on how to use WebEx streaming and the new technology equipment. On June 15, Eric brought us a Nintendo Switch which can also be used for programming with our new equipment.

### **Summer Programs:**

As mentioned in the last report, we have been gearing up for summer. Almost all of the programming is planned and publicity and flyers have been made. We have an excellent lineup of programming for the 2026 summer season including some of our regular programs: Book Babies, Read & Play, Talecraft, Lego Club, Kidding Around Yoga and Makery. New this year, is a Pokemon Club which is being developed and coordinated by Librarian Ana Ruiz. We will be offering both the traditional summer reading program where kids can keep track of time spent reading to earn prizes and this year we will also offer a "Bingo Badge" program where kids can earn badges and prizes for completing specific summer activities such as swimming and going to the Fair.

In addition, we have some wonderful Family Fun Nights and Family Events planned including Train Day, Magic Show with Mike Seege, Juggling Show with Jacob Harter, "Singing our History" concert with Nan Hoffman and Joe Tumino, Checkers the Inventor Great Dinosaur Show, Fossils Everywhere with Penn Dixie, Hula Hooping for Every Body with Benjamin Berry, and a Dino-Mite Fossil Hunt. We will begin the summer with our kickoff on June 27 (Glow in the Dark Dinosaur Mini Golf, lawn games, snow cones, popcorn and more!). And we will end our summer on August 15 with a Foam Party (presented by Foam Rider 716) on the lawn of the library). The Friends of the Clarence Public Library will be hosting their Annual Summer Basket Raffle from June 23 – August 1. We are appreciative of the Friends for their support of our summer programs and summer supplies, including most of our summer prizes, incentives and Scholastics books for giveaways.

### **NYS Construction Grant**

Before our 2025 grant paperwork could be submitted we needed to request a Project Amendment due to of the refrigerant listed in the budget that is not permitted to be purchased with grant funds. This left us approximately \$1700 short from the original budget. The amended scope included a statement that no total circuit refrigerant would be used for the new AC compressor. During the course of the project, when the boiler was installed, there was an extra cost to have a new pot feeder installed for chemical treatment of the boiler system. The old pot feeder was rusted and leaking and did not work effectively. The new pot feeder operated on a pressure differential and is a tank that introduces water treatment such as corrosion inhibitors, scale preventatives and biocides to form protective layers inside the pipes and helps keep the boiler running efficiently. The pot feeder was installed by Nalco Water and cost \$3,480. I included

this cost in the amendment paperwork and was notified on 6/17/26 that the amendment was approved so the grant closeout paperwork can now be submitted.

**Building and Grounds:**

- May 20/21 - Aaron cleaned and filled the pond behind the library
- May 22 - D.V. Brown was called in to look at the issue with the AC; a part would need to be ordered
- May 28 - D.V. Brown in for preventative maintenance on boiler and AC/Air Handler
- May 28 – Cheryl Cantlon from Garden Friends and Jessica Wruck and Youth Bureau volunteers were here to weed the Children’s Reading Garden and plant flowers in the garden boxes
- June 4 – Monica checked with the Town to see if the part for the AC had been ordered.
- June 5 – New trees planted in the Clarence Arboretum
- June 17 – Youth Bureau here to weed Children’s Reading Garden
- June 17 – Carpets cleaned in the evening by Cleaner Carpets of Clarence

**Staff:**

**Congratulations to Librarian Sarah McLean-Plunkett for graduating from New York Library Association’s Developing Leaders Program 2026 Cohort!!** Over the past five months, these emerging leaders have demonstrated an exceptional commitment to professional growth, collaboration, and community impact. Through the 13 sessions and their Capstone Projects, the cohort has developed valuable leadership skills that will serve them well in their careers and communities.

A highlight of the program is the completion of the Capstone Project. This year's projects are especially impressive, showcasing thoughtful research, innovative ideas, and practical solutions to real life library challenges.

Finally, our new page, Robert Lopez began working at the Clarence Public Library on June 1. Welcome Robert!

Respectfully Submitted,

Monica Mooney