

Director's Report – Clarence Public Library
June 23, 2025

Financial

The financial statements are included in the board packets. Our latest payroll report (pp 11) shows a projected ending balance of \$9,317.43. This amount is expected to decrease as we get closer to the end of the year. The 2025 Contract between the Buffalo & Erie County Public Library and Clarence Public Library has been authorized by the System board chair. This contract will be in effect once the Clarence Library Board approves it. Budget figures reflect the 2025 Board-adopted budget including adjustments subsequently approved by board resolution.

Claims Audit

See abstracts for county checking and Trustees Memorial Account

Account Balances (as of 6/18/2025):

County Checking:	\$10,629.72
Trustees Checking:	\$29,005.82
Savings:	\$51,654.36
CD:	\$20,601.13

May 2025 Monthly Report Summary

Circulation

- May 2025 Circulation: 17,920
- May 2024 Circulation: 18,917

Change: -5.3%

- January – May 2025 Circulation: 92,726
- January – May 2024 Circulation: 98,154

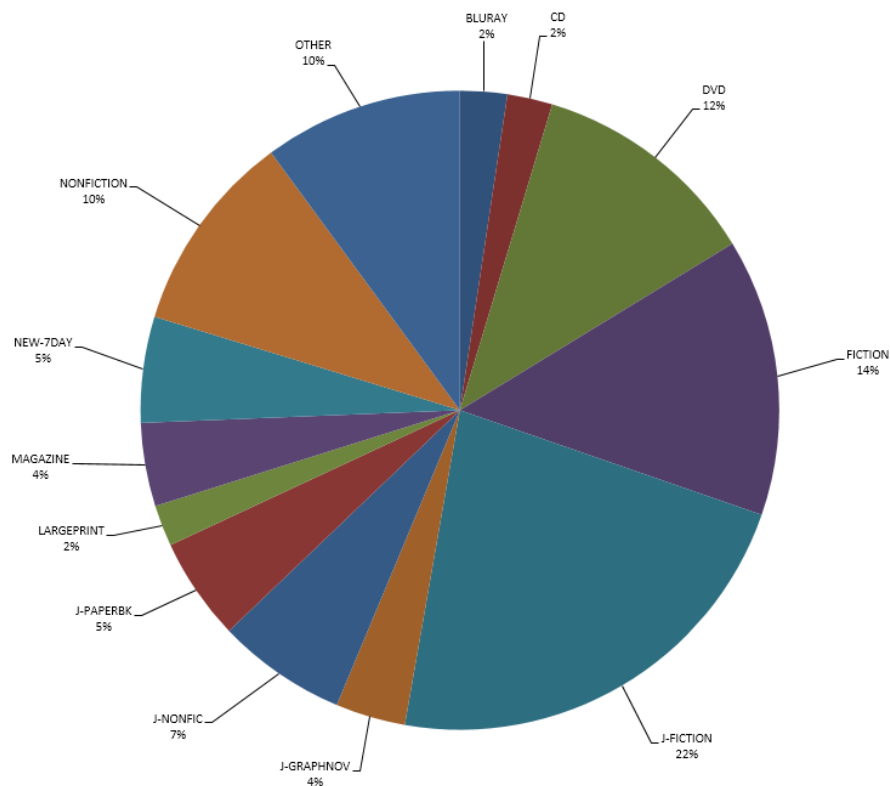
Change: -5.5% (year-to-date)

- Maximum circulation in May 2025: 970 on May 1st, 2025.
- Maximum circulation in 2025 was 1,410 on April 17th.
- Maximum circulation in 2024: 1,776 on July 3.
- Average circulation per day in May 2025 was 573.
- **Rankings:**
- **Top Branches by Circulation in May 2025:**

May Circulation

1. Audubon	36,730
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2. Clearfield	26,736
3. Kenmore	25,560
4. Orchard Park	23,498
5. Julia Boyer Reinstein	21,790
6. Lancaster	20,619
7. Hamburg	18,878
8. Central	18,876
9. Clarence	17,920



Library Visits

- **May 2025 Visitor Count:** 7,152
- **May 2024 Visitor Count:** 6,924

Change: 3.3%

- **January - May 2025 Visits counted:** 32,127

- **January - May 2024 Visits counted:** 34,748

Change: -7.5% (year-to-date)

- Maximum Visitor Count in May 2025 was 467 on the 3rd.
- The average number of visits per day in May 2025 was 277.

Rankings:

- Clarence ranked 10th in library visits for May 2025.
- Clarence ranked 10th in library visits for May 2024.

Top Branches by Library Visits in May 2025

1. Central	29,927
2. Orchard Park	13,366
3. Audubon	13,232
4. West Seneca	11,086
5. Clearfield	10,461
6. Merriweather	9,346
7. Julia Boyer Reinstein	8,479
8. Hamburg	8,167
9. Lancaster	7,708
10. Clarence	7,152

Public Access Computer Sessions

- **May 2025:** 435 sessions
- **May 2024:** 463 sessions

Change: -6.0%

Wi-Fi Usage

- **May 2025:** 1,864 connections
- **May 2024:** 1,742 connections

Change: 7.0%

Programming Summary

Clarence Public Library Programming

May 2025

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Clarence Public Library Programming

May 2025

In Library programs: Programs Attendance

For children 5 & under	6	86
For children 6-12	1	11
For teens	1	1
Intergenerational	1	17
For Adults	10	85

In Library One-on-One Programs: Programs Attendance

For children 5 & under		
For children 6-12	9	9
For teens	40	40
Intergenerational	50	50
For Adults		

Meeting Room Use: 15

Seed Library: 374

Outreach: 94

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Seed Library: 374

Outreach: 94 (Little Red Schoolhouse; Ledgeview Literacy Night; Transcendentalism on the Trails)

Groups/Organizations using the meeting room in May:

- Clarence Unicef
- Clarence High School Reunion Committee
- Riviera Green HOA
- Garden Friends of Clarence
- Clarence Concert Association

- Town of Clarence (Plumbing Exam)
- Jane Austen Society (JASNA)
- Senior Center Card Players
- Amber Meadows HOA
- Fireworks in the Park Committee
- BECPL Youth Services Group Meeting
- American Red Cross
- Clarence Central School District Strategic Planning Committee
- ACT Meeting

Items of Note:

- Circulation was down 5.3% in May. Interestingly, patron visits were up 3% in May, although visits are down 7.5% year-to-date. So far, in June, we have noticed a decrease in patron visits, possibly due to some of the road construction being conducted nearby. A few patrons have mentioned it is difficult to get to the library if they are coming from Greiner Rd.
- Outreach was up in May from the previous year with Sarah attending Ledgeview Literacy Night and Little Red Schoolhouse Community Helpers week and Monica attending Transcendentalism on the Trails sponsored by the FSC and Clarence School District AP Literature classes).
- The Clarence Public Library hosted two successful system-wide meetings (YSG Meeting on May 22 and the ACT Meeting on May 31). Monica did a presentation on Clarence Library programming at the ACT Meeting that included information about the Literacy Hub initiative.
- Literacy Hub Update – as of 6/20, we have 33 Decodable Kits cataloged and have spent \$1,099.20 on decodable books so far. Most of these books have been paid for by the Friends. In our meeting with Senator Gallivan on June 26th, the new Literacy Hub will be one of the main topics as we try to garner support for this important initiative.
- Monica will be representing the Clarence Public Library at Fireworks in the Park on 6/30 (rain date: 7/1). The Friends purchased over 500 Scholastic books totaling \$1,050.00. Each book has a bookplate on the inner cover stating that it was donated by the Friends of the Clarence Public Library. The library is very grateful that the Friends can support this endeavor and any leftover books will be given away as prizes/incentives at the library over the summer.
- Building and Grounds –
 - Volunteers from the Youth Bureau, Garden Friends and library staff have been weeding and planting in the Children's Reading Garden over the past several weeks. The library purchased the basin and pump for the new water feature that will soon be installed in the Stumpery Garden (former location of our previous pond-less waterfall).
 - On May 29, in the mechanical room, there was a malfunction of the backup batteries that power the dry fire alarm system. These lithium-ion batteries malfunctioned causing a loud sound and burning smell (fire alarms did not go off). The Town was immediately called and the Code Enforcement team came in and checked to make sure everything was safe. Jason Holden had Davis-Ulmer come in that same day and replace the batteries and take away the defective ones.
 - On June 19, D.V. Brown was scheduled to do the flushing of the VAV System; however, when they arrived that day, they did not realize the scope of the work needed. Parts will need to be sourced out and ordered due to the age and condition of the system. The work will need to be scheduled for another day.
- Staff Development and Training:

- 5/5 - Monica attended *Using Decodable Text for Reading Success* at the Clarence Public Library (in-person)
- 5/13 – Monica attended the Manager-Director meeting at the Central Library
- 5/15 – Sarah attended the webinar *Sustainability and Climate Change Across the Curriculum*
- 5/19 – Sarah took the course *Data, Data Everywhere* through Coursera/Google
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Respectfully Submitted,

Monica Mooney
Director – Clarence Public Library