

**Director's Report – Clarence Public Library**  
**March 25, 2024**

**Financial**

The financial statements are in the board packets. I have completed the state report statistics and financials and I am currently waiting for authorization to submit. In compiling the state report and going over the numbers from the 2023 ledger, it was discovered that we input the amount for carpet cleaning as \$1250 instead of \$2150. The error was discovered and ledger updated, but not before the Return to System was calculated. In short, we overpaid on our Return to System and will be receiving a \$900 refund check from the Library System. (\*The Return to system calculation summarizes the total incoming revenues, including any funds the Clarence Library received during the year from the system and the total direct expenditures for our Library. Our Return to System is the difference between our total incoming revenues and total direct expenditures).

**Account Balances:**

County Checking:	\$15,231.01
Trustees Checking:	\$17,919.04
Savings:	\$65,698.64

**February Monthly Report Statistics**

Circulation, Patron Count, and Programming Summary

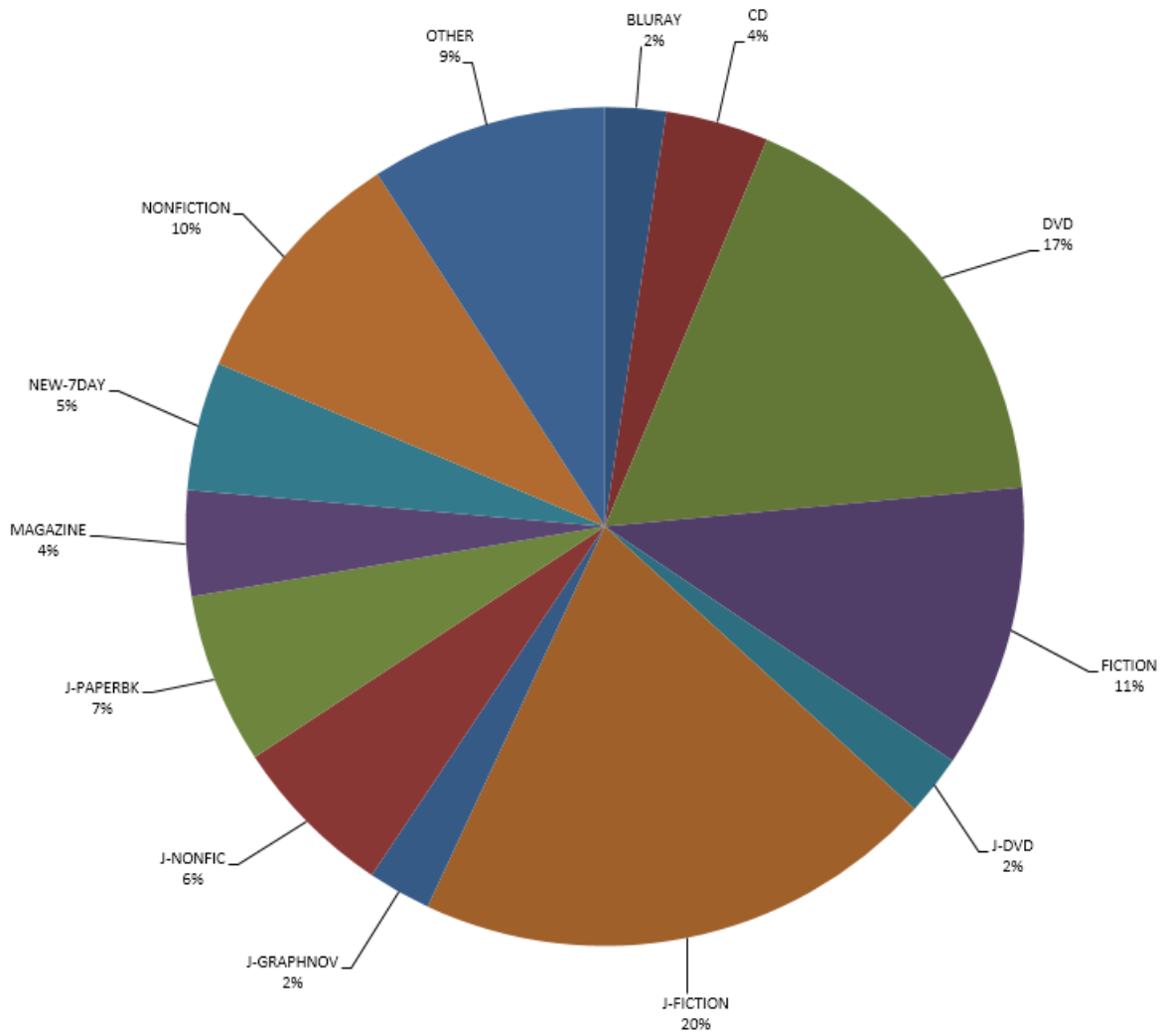
**Circulation**

February 2024 Circulation:	19,548
February 2023 Circulation:	19,190
	1.9% percent change
January-February 2024	38,282
January-February 2023	39,420
	-2.9% percent change

- Maximum circulation this month was 1,100 on February 20<sup>th</sup> .

- Maximum Circulation in 2024 was 1,100 on February 20<sup>th</sup>.
- Maximum Circulation in 2023 was 1,723 on August 5<sup>th</sup>.
- Average Circulation per day was 700.
- Clarence was ranked 9<sup>th</sup> in circulation overall for February 2024.
- Clarence was ranked 7<sup>th</sup> in circulation overall for February 2023.

Clarence Public Library February 2024 Pie Chart



**Library Visits**

February 2024 Visitor Count	7,148
February 2023 Visitor Count	5,804
	*23.2% percent change
January-February 2024	12,664
January-February 2023	11,424
	10.9% percent change

\*(Library visit increase this month most likely due to people coming to the library for eclipse glasses, tax packets and COVID tests).

- Maximum Visitor Count in February 2024 was 386 on the 27<sup>th</sup>.
- Maximum in one day in 2023 was 486 on June 27<sup>th</sup>.
- The average number of visits per day in February 2024 was 296.
- Clarence was ranked 11<sup>th</sup> for Library Visits in February 2024.
- Clarence was ranked 8<sup>th</sup> for Library Visits in February 2023

Branch	February 2024 Library Visits
1. Central	29,604
2. Orchard Park	12,033
3. Audubon	11,433
4. Kenmore	10,489
5. West Seneca	10,133
6. Clearfield	10,026
7. Julia Boyer Reinstein	9,182
8. Lancaster	8,629
9. Hamburg	8,110
10. Merriweather	7,807
11, Clarence	7,148

**Public Access Computer Sessions**

February 2024 439  
February 2023 411  
6.8%

**WIFI**

February 2024 1,505  
February 2023 1,195  
25.9% percent change

**Clarence Public Library Programming**

**February 2024**

<b>In Library programs:</b>	<b>Programs</b>	<b>Attendance</b>
For children 5 & under	7	152
For children 6-12	4	87
For teens		
Intergenerational	4	90*
For Adults	9	142
<b>In Library One-on-One Programs:</b>	<b>Programs</b>	<b>Attendance</b>
For children 5 & under	3	3
For children 6-12	22	22
For teens	20	20
Intergenerational		
For Adults		

Meeting Room Use: 23

Seed Library: 438

Take and Make/ Craft Table: 25

\*Lunar Year Celebration, Daughters of Creative Sound, Take Your Child to the Library Day counted as Intergenerational

February 4 - Monica and Sarah attended the Lunar New Year Event at the Buffalo History Museum for networking purposes.

February 29 – Monica visited Weinberg Campus and talked to the Activities Director, Indira Gurley, about the Memory/Reminisce Kits. A partnership event with the Alzheimer's Association and Weinberg Campus is tentatively planned for late spring.

### **Outside Groups/Organizations using the Meeting Room in February:**

- Garden Friends of Clarence
- Alzheimer' Association
- Clarence Family Support Center (Neurodivergent Social Group)
- Clarence Centre Cemeteries
- Clarence Senior Center Card Group
- Polish Genealogical Society of NYS
- WNY Armenian Community Group
- Clarence Contemporary Club
- Happy Bookers Book Discussion Group
- Boy Scout Troop #27
- Euchre Card Playing Group
- Clarence Community Foundation
- Women of Waterford
- Jane Austen Society WNY (JASNA/WNY)
- American Needlepoint Guild

### **Items of Note:**

- March 4 - Town Engineer Tim Lavocat was at the library with outside Engineer from Rochester for the investigative phase for the new HVAC system. Tim said he would let me know when he has the scope and cost proposal for this initial phase, so that I can get started preparing for the NYS Library Construction Aid grant application.
- We have a group of individuals from Summit Day-Habilitation program volunteering at the library on Tuesdays from 1-2 pm.
- Two students from Clarence High School who are in the VISTA program (Vocational Instruction for Successful Transition to Adulthood) are volunteering at the Clarence Library on Thursday mornings and their main focus is to re-stock the clothing hub in the foyer. The clothing hub has been very popular since we put it back out a month ago!
- We have given out approximately 1200 pairs of eclipse glasses over the past month (February and early March). We received our last shipment of eclipse glasses from

Central on March 11, which was a large shipment of approximately 2000 glasses. They are going fast so I anticipate we might run out before the eclipse.

- Monica and Sarah participated in the Clarence Community Foundation's "International Day of Sharing" event on March 9 at Sto Lat. It was a wonderful event with many people attending. We shared information about the library and our upcoming "Together with Dia" celebration and we offered a friendship bracelet craft for kids.
- We had our annual "Find Limerick the Leprechaun" contest in March and this year are offering a fun prize package that includes stuffed animals, an activity book, a Disney card game, chocolate and a \$25 Amazon gift card.

### **Upcoming events:**

We are currently promoting our "Together with Dia: Children's Day/Book Day event that is scheduled for Saturday, April 20 from 11 am to 3 pm. We have several groups and organizations participating in the event including APAPA (Asian Pacific Islander American Public Affairs)/Buffalo-Niagara Chapter, Buffalo, Sikh Cultural and Educational Society of WNY, Clarence Community Foundation, Clarence Youth Bureau and the Clarence School District ENL (English as a New Language Department). Activities will include story telling/reading, book give-aways, face painting, origami, and a unique "word catcher" craft based on the book *The Word Collector* by Peter H. Reynolds. Reada-Book the Buffalo & Erie County Public Library Mascot will be a special guest at our event!

We are having a special Celebrating the Land of Oz with Dorothy of Oz presentation with nationally renowned Judy Garland impressionist, Elaine Horn. Lollipops and photo-ops (in front of the Oz backdrop) will be available after the show!

Respectfully Submitted,

Monica Mooney  
Director – Clarence Public Library