

## Evaluation Subcommittee Report

Subcommittee Meeting held September 12, 2023 (10:30 am-12:00pm)

Attending: Monica Mooney, Judy Hilburger, Dawn Olczak, Sue Powers

*Subcommittee met to discuss possible proposal to present to the Board.*

### Evaluation for Clarence Library Board of Trustees

#### I. Purpose:

- Provide opportunity to set goals
- Note strength and weaknesses to address areas for improvement
- Strengthen team building skills
- Reminder of individual and collective responsibilities

#### II. Frequency:

- On going
- Change in members and roles

*Some add a clause to by-laws to encourage regular evaluations.*

#### III. Recommendations/Ideas Discussion:

- Three step process:
  1. Purpose of evaluation process
  2. Self-evaluation (*Board Self-Evaluation Questionnaire, Dalhousie University?*)
  3. Director- evaluation
- Integration into Board agenda
- Time at each meeting to complete, discuss at each meeting
- Consensus of evaluation and goal setting
- Yearlong project- part of our professional development?
- Outside consultant possibility- John Spears?
- All members complete survey anonymously
- Compile responses
- Present Evaluation idea for possible ACT workshop