

Clarence Public Library Board of Trustees Minutes

January 30, 2026

(January 26th, 2026 meeting postponed due to weather)

Draft

The meeting was called to order at 3:05 PM by Judy Hilburger. A quorum was present.

Present: President Judy Hilburger; Vice-President Marlene Arno; Treasurer Marjorie Ebersole; Secretary Sue Powers; Trustee Susan Bielawski; Town Board Liaison Bob Altieri; Director Monica Mooney
Absent: Lisa LaTrovato

I. Approval of Minutes: Motion to approve November 24, 2025 minutes made by M.Ebersole, 2nd by S.Bielawski with edited corrections. All in favor.

II. Approval of Claims:

- The board reviewed the following checks written from the County checking account:
December 2025 30c-32c Motion:S.Bielawski, 2ndM.Arno. All in favor.
January 2026 1c-2c Motion:S.Bielawski, 2nd M.Arno. All in favor.
- The board also reviewed the following checks written from the Trustee Checking account:
December 2025 72t-77t Motion:M.Arno, 2nd S. Bielawski. All in favor.
January 2026 1t-2t Motion:M.Arno, 2nd S.Bielawski. All in favor.

III. President's Report:

- **ACT** – The March meeting will take place downtown. There has been no date set yet.
- **Friends:** Report was given on very successful end of year. Friends will pay for the NYS Park Pass, as well as the new couches for the library.

IV. Director's Report:

- M. Mooney gave the Director's Report that can be viewed on the Clarence Library Website under Board Information.
- Added information:

*Discussion took place regarding Thank You letters sent from Library and Friends donations. Gifts for Library donations of over \$250 thank you notes contain the IRS disclaimer. Wording of the similar language will be pursued between Library letters and Friends letters.

* Drop in circulation was noted and could be related to the use of Libby.

*New Library Programming was discussed (Mahjong classes, Pan Am Exhibition presentation by Doug Kohler (through University Express), and Frank Lloyd Wright Program.

*Unfortunately the Reptile Program had to be cancelled in December due to weather but is rescheduled for February 20..

*Building and Grounds issue: VAV#13 and boiler issues are still being worked on. M.Mooney is working on imperative issues to be addressed with bathrooms.

*Sarah and Monica will be participating in Therapy Dogs in Libraries Program.

V. Public Comment: none

VI. Liaison Comment: B. Altieri attended the State of the Town presentation and mentioned it will be recorded on YouTube. He gave an update on the Playground Project and fundraising. The County gave \$15,000 for fireworks this year. Fireworks will take place Monday, June 29th with a rain date of June 30th.

VII. Unfinished Business: Issues with the boiler concerns were addressed in the Director's Report. M. Mooney is obtaining quotes for a new phone system. So far, a quote from Rel-Comm for a Zultys phone system has been obtained.

VIII. New Business:

Conflict of Interest Disclosure Statements were completed for those present.

Election of Officers: The following ran unopposed:

Judy Hilburger -	President
Marlene Arno-	Vice-President
Marjorie Ebersole-	Treasurer
Secretary-	Open Position

At this time there are two open seats on the Board of Trustees.

IX. Next Meeting will be held Monday, February 23rd, 2026 at 4:00.

X. M. Ebersole motioned to adjourn at approximately 5PM. All in favor.

Submitted by:

S. Powers

2/5/26