

Clarence Public Library Board of Trustees Minutes

October 27, 2025 4:00 PM

Approved

The meeting was called to order at 4:05 PM by Judy Hilburger. A quorum was present.

Present: President Judy Hilburger; Vice-President Marlene Arno; Treasurer Marjorie Ebersole; Secretary Sue Powers; Trustee Dawn Olczak; Trustee Lisa LaTrovato; Trustee Susan Bielawski; Director Monica Mooney
Absent: Town Board Liaison Bob Altieri

- I. **Approval of Minutes:** Motion to approve September 22, 2025 minutes made by M. Ebersole, 2nd by LaTrovato. All in favor. (M. Mooney will correct draft to final on website)

II. **Approval of Claims:**

- The board reviewed the following checks written from the County checking account:
October 2025 25c-26c Motion: L. LaTrovato, 2nd M. Arno. All in favor
- The board also reviewed the following checks written from the Trustee Checking account:
October 2025 66t-68t Motion: D. Olzak, 2nd S. Bielawski. All in favor

III. **President's Report:**

- **ACT** – October ACT meeting took place at the Kenmore Library. An interesting presentation took place on their recently completed Mural. Sparse attendance could be contributed to short notice of meeting date or conflict of activities on that date.
- **Friends:** Report was given on very successful Book Sale with many memberships and books sold.

IV. **Director's Report:**

- M. Mooney gave the Director's Report that can be viewed on the Clarence Library Website under Board Information.
- Added information:
Discussion took place about causes and ideas of circulation decrease
Building and Grounds issue: VAV#13 and boiler issues still be worked on.
M. Mooney working on list of imperative issues to be addressed with bathrooms and boiler concerns
The Clarence Public Library will be partnering with the Erie County Department of Aging with University Express classes
Timothy Totten will present a program on "Falling Waters" on June 26, 2026 at 10:30 AM
Bob Poczik will present a program in the Spring about Venice.

V. **Public Comment:** none

VI. **Liaison Comment:** none

VIII. New Business:

M. Mooney presented the Memorandum of 2026 Holidays from the B&ECPL. Motion to approve the holiday schedule along with July 4th closure added, also Christmas Eve closure (December 24) with CPL open on December 31, 2026 hours 10:00 am-4:00pm; made by L.LaTrovato, 2nd M. Arno. All in favor.

M.Arno agreed to be secretary for the November meeting due to absence of present secretary. Suggestion was made to develop a poster for holiday gift donations for the Clarence Library. December 5th will be a Holiday gathering for the staff and volunteers at the Library.

IX. Next Meeting will be held Monday, November 24, 2025, at 4:00

X. M. Ebersole motioned to adjourn at 5:24. 2nd L.LaTrovato. All in favor.

Submitted by:

S. Powers

10/27/2025