

Clarence Public Library Board of Trustees Minutes

September 22, 2025 4:00 PM

Draft

The meeting was called to order at 4:01PM by Judy Hilburger. A quorum was present.

Present: President Judy Hilburger; Vice-President Marlene Arno; Treasurer Marjorie Ebersole; Secretary Sue Powers; Trustee Dawn Olczak; Trustee Lisa LaTrovato; Trustee Susan Bielawski; Director Monica Mooney; Town Board Liaison Bob Altieri

I. Approval of Minutes:

- Motion to approve June 23, 2025 minutes with revision of draft: Motion: M.Arno, 2nd L. LaTrovato. All in favor.

II. Approval of Claims:

- The board reviewed the following checks written from the County checking account:

July 2025	18c-20c	Motion: D.Olczak, 2 nd M. Arno. All in favor
August 2025	21c-22c	Motion: S.Bielawski, 2 nd D.Olczak. All in favor
September 2025	23c-24c	Motion: L.LaTrovato, 2 nd M.Arno. All in favor
- The board also reviewed the following checks written from the Trustee Checking account:

July 2025	54t-61t	Motion: M.Arno, 2 nd L.LaTrovato. All in favor
August 2025	62t-63t	Motion: S.Bielawski, 2 nd M.Arno. All in favor
September 2025	64t-65t	Motion: M.Arno, L.LaTrovato. All in favor

III. President's Report:

- **ACT** – No information at this time on upcoming ACT meeting
- **Friends** – The summer basket raffle was successful. J. Hilburger shared a thank you letter with the Board of Trustees for their \$75 basket gift certificate to a restaurant. The Chocolate Basket received the most “tickets”.
- **Fall Booksale:** Members only night will take place Wednesday, Oct. 22 from 6-8 PM
It will be open to the General Public Thursday Oct. 23 from 10 AM -8 PM
General Public Friday Oct. 24 from 10 AM-4:30 PM
Saturday, Oct 25 will be the all day \$5 Bag Sale from 10 AM-4 PM

IV. Director's Report:

- M. Mooney gave the Director's Report that can be viewed on the Clarence Library Website under Board Information.
- Added information:
M. Mooney noted that the library was short staffed during the summer. It was a busy summer.
A discussion took place regarding the drop in circulation in August. Ideas were shared on adding more literature based materials to some of the activities.
L.LaTrovato will send follow up letters to Senator Gallivan and Gillibrand.
Literacy Hub: M.Mooney shared information from the webinar – “Creating Solutions for All Readers: Successful Models for Supporting Emergent, Dyslexic, and Other Striving Readers at Your Library.

- Building and Maintenance: *(Listed under the Director's Report)* J. Hilburger added an issue with some holes in the parking lot that were a problem. *(Note: B. Altieri contacted J. Dussing from the Town Highway Dept. and the matter was addressed the next morning)*

V. Public Comment: none

VI. Liaison Comment:

B. Altieri updated the Board on the issue with vehicle and house burglaries, house fires, and new law regarding issues with electric bikes on Clarence Bike Path. He gave an update on the new playground project.

VIII. New Business:

- Joe McGreevy, Clarence Town Historian, will give a presentation, "Clarence Revolutionary War Soldiers" on October 9th at the Library
- M. Arno will research information on the University Express Presentations offered by the Erie County Department for the Aging for possible programming.
- 2025 Annual Report to the Community: Motion to accept made by M. Ebersole, 2nd D.Olczak. All in favor
- 2025 Daniel C. and Beatrice Fisher Fund Grant resolution:
Motion made by M.Arno, 2nd S. Bielawski to approve the Director's application for grant funding and certify that should the Clarence Public Library be awarded the grant, it will comply with all applicable laws and regulations as stated in the grant agreement.
Resolution signed by Library Board President Judith A. Hilburger
Vote: Ayes 7 Noes 0

IX. Next Meeting will be held Monday, October 27, 2025, at 4:00

X. M. Arno motioned to adjourn. 2nd D. Olczak. All in favor

Submitted by:

S. Powers

9/24/25